



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
February 27, 2017**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Glendale Branch Library
6101 North Keystone Avenue
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 22nd Day Of February, 2017**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. Branch Manager's Report

Melissa Wooton, Manager, Glendale Branch, will provide an update on their services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

5. Approval of Minutes

a. Executive Session, January 23, 2017 (enclosed)

b. Regular Meeting, January 23, 2017 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne Sanders)

a. Report of the Treasurer – January 2017 (enclosed)

b. Resolution 10 – 2017 (Appropriation of Gift and Grant Proceeds) (enclosed)

c. Briefing Report – 2016 Events Operations (enclosed)

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne Sanders)

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

a. Dashboards and Statistics

1) Monthly Performance Dashboard – January 2017 (enclosed)

b. Progress Report on the Library’s Strategic Plan – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)

c. January Media Report (enclosed)

d. Social Media Update – Kimberly Crowder, Director, Communications, will give the Update. (at meeting)

e. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (11 – 2017)

Enclosed.

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March, 2017 - To Be Determined

INFORMATION

14. Materials

a. **Joint Meeting of Library Board Committees Notes – February 14, 2017** (enclosed)

15. Board Meeting Schedule for 2017 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meetings for 2017** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*

b. **Library Programs/Free Upcoming Events updated through March 26, 2017.**
(enclosed)

c. **Joint Meeting of Library Board Committees** – Tuesday, March 14, 2017, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, March 27, 2017, at the East Washington Branch Library, 2822 East Washington Street, at 6:30 p.m.

18. Other Business

19. Adjournment



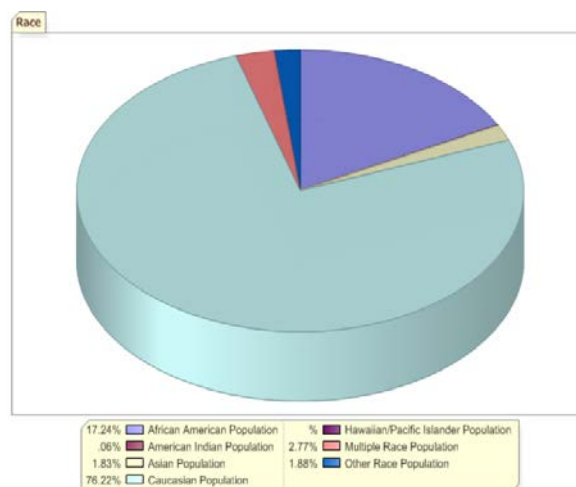
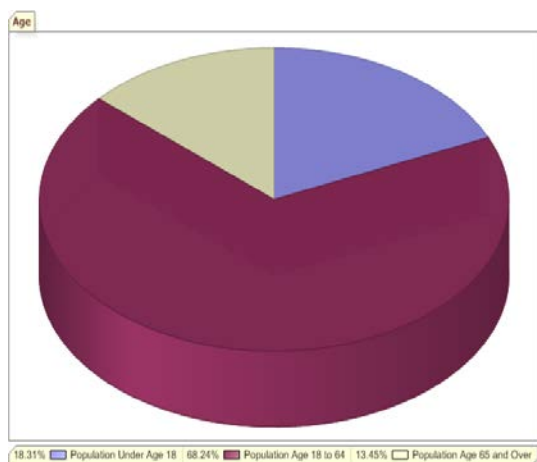


Glendale Library

Who we are:

Manager
 Circulation Supervisor II
 Supervisor Librarian
 2 FT Public Services Librarians
 2 PT Public Services Librarians
 1 FT Public Services Associate II
 1 FT Library Assistant III
 2 FT Library Assistant II
 3 PT Library Assistant II
 5 Library Pages
 15 Volunteers (inc. Paws to Read & Seed Library)

Who we serve:



- Total base population served by Glendale is 43,443 (2016 SAVI profile).¹
- Land area is sq. miles: 18.3¹
- 56.86% of the housing is owner-occupied with 35.67% renter occupied, 7.47% vacant.¹
- Schools: 2 high schools, 2 junior high schools, 11 elementary schools.
- Preschools and Daycares: 23

How we serve:

- 2,173 new registered borrowers in 2016.
- 187,504 door count in 2016.
- 346,327 1st time checkouts in 2016.
- 108,822 items in collection (February 2017).
- 49,575 computer uses in 2016 (up from 2015).
- 10,580 reference helps in 2016.

¹ 2016 SAVI Profile for Glendale Branch

Our Story:

2017 will be the Glendale Branch's 10th year in the open mall setting. Although it initially reduced our visibility, new indoor and outdoor signage has made it easier for patrons to find us.

Early childhood literacy programs are very popular at the Glendale Branch. 40+ babies and caregivers attend weekly storytime. As our babies age up, they seem to be attending area preschools, so we have strengthened our outreach efforts in order to provide literacy opportunities to the 3-5 year olds. In 2017, we will reconfigure in-branch storytimes and work on ways to increase our involvement with schools and offerings to school-age patrons. Computer and cultural programs have been popular with our adult patrons. Interestingly, computer usage increased slightly in the fourth quarter, after having been on a downward trend for several years. Digital resource questions continue to increase as well.

Staff also works with partners in our community, including the Broad Ripple Village Association and the Keystone Business Community Association, to provide services and share resources. Since 2015, we have offered a very successful Seed Library with the help & expertise of Purdue Extension Master Gardeners. The IndyPL Seed Library will expand to the Spades Park branch this year. We also partner with the IN State Fairgrounds and IMPD in big community events, such as Safe Trunk or Treat and IMPD Community Day.

The Glendale Branch is located in a central north side space and near several bus lines, which makes it convenient for patrons from outside our service area to visit. Some of our highest computer usage is on Sundays, when most other branches are closed. We also have a large community room space, which is used for everything from library programs to baby showers. We had several new people join our staff this past year, and we are all looking forward to serving our patrons in 2017!

Prepared by:

Melissa Wooton, Manager
Glendale Library
6101 North Keystone Avenue
Indianapolis, IN 46220
317-275-4415
mwooton@indypl.org (revised 2/2017)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
JANUARY 23, 2017

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, IN on Monday, January 23, 2017 at 6:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Dr. Wantz presided as Chairman. Secretary Charleston was present.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Members absent: None.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

4. Other Business

No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

5. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:35 p.m.

Lillian L. Charleston, Secretary of the Board

CERTIFICATION

I, Lillian L. Charleston, Secretary of the Board, of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Lillian L. Charleston, Secretary of the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
JANUARY 23, 2017**

The Indianapolis-Marion County Public Library Board met at the Library Services Center, 2450 North Meridian Street, on Monday, January 23, 2017 at 6:40 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Dr. Wantz presided as Chairman. Ms. Charleston acted as Secretary.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Members absent: None.

At this time, Dr. Wantz acknowledged the former Board members in the audience, namely, Sister Mary Luke Jones, Adam Vorderstrasse and Oscar A. Gutierrez. He asked them to step up and be recognized for their service on the Library Board. Dr. Wantz thanked them for their hard work and dedication and then presented each individual with a certificate and a gift from the Library.

3. Collection Management Service Area Director’s Report

Deb Lambert, Director, Collection Management Service Area, provided a report on the Area’s services. It was noted that the Area is made up of Selectors and Ordering, Processing, Cataloging and Metadata, Shared System, Digital Projects, Electronic Resources and Special Projects. She provided an explanation of the various functions within the department as well as the special projects in 2016, including the Beech Grove Branch and MSD Lawrence Township cataloging, RFID tagging, and the new eResource collections and research tools. The focus in 2017 is on the Central Library Re-Imagine Project, a feasibility study about including IPS in the Shared System, and adding new databases such as National Geographic and World Book Encyclopedia.

4. Public Comment and Communications

a. Public Comment

Former Board member, Oscar Gutierrez, addressed the Board. He thanked the

Library Board and staff. He mentioned that, over the last two and one-half years, he had grown as a Board member and had also grown professionally. He noted that his time on the Library Board had been a great experience.

A round of applause occurred at this time.

Michael Torres, Library staff member and President of AFSCME Local 3395, read the following statement:

Good evening Board. For those unfamiliar with Collective Bargaining, a standard feature of most agreements are Labor Management committees. It's usually a quarterly meeting where Rank and File and Management bring questions or concerns to discuss; at IMCPL it's a branch representative, Susan Barhan, LSC representative Pam Wright, and Central representative, myself, who meet with the CEO and HR Director. Often it's just a conversation but occasionally something productive occurs.

Earlier this month at our quarterly LMC meeting the union repeated staff's concerns about the new overtime rule and clocking in/out, but we'll continue the discussion until this is ironed out.

Then we moved onto the CEO's questions; three concerning union operations.

- 1) Who determines dues increases?
- 2) How are the dues money distributed?
- 3) What is done with the money?

You'd think as much work as we put into making sure the voices of our Frontline and Support staff are heard, I would be able to name things right off but for some official language I just did a simple search on our AFSCME website and found a graph and description of how our money is used.

Immediately after reading that I thought, why couldn't I remember the Grievance training, the Steward training, the Leadership training, the Political Action training, the workshops at the conventions and conferences, and scholarships members can apply for, our Social committee's task of sending all occasion cards. And how can I not recall the union's funding of the Lettie Oliver Memorial Collection, honoring Lettie Oliver who was Asst. Director of our IN/KY council and the first woman president of Central IN Labor Council-AFL-CIO or the sponsoring of a member to attend ILF this past November; all this, in addition to our main course of representing members at negotiations, disciplinary meetings and grievances.

So thanks for the question Jackie, it reinforced my dedication and at the same time allows us to tell other potential members what our funds are used for.

- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, December 19, 2016

The minutes were approved on the motion of Ms. Payne, seconded by Rev. Robinson, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, TBD)

a. Report of the Treasurer – December 2016

Becky Dixon, Chief Financial Officer, reviewed the Report of the Treasurer as follows:

2016 Annual Highlights

Revenue – Actual revenue exceeded our projection and is 6% more than 2015.

- Property Taxes for 2016, including Beech Grove, are 1% higher than projected and 5% higher than 2015 – Beech Grove is 1% of the increase over last year.
- Intergovernmental (license excise taxes, financial institution taxes, and commercial excise taxes) came in at 9% more than 2015, some of the increase is due to Beech Grove.
- County Option Income Taxes and Local Income Taxes were 1% less than projected and slightly higher than 2015 due to Beech Grove’s share of Local Income Taxes.

Expenditures – Spent 9% less than projected and 1.5% more than 2015.

- Personal Services – Spent 2.5% less than last year - 2015 had 27 payrolls.
- Supplies – Spent 6% more than last year.
- Other Charges & Services – Spent 8% more than last year.
- Capital – Spent 9% more than last year.

Purchase Orders – Outstanding Purchase Orders increased by \$895,956 compared to last year – the majority of the increase relates to the “Re-Imagine Central Project.” Other large encumbrances include \$89,966 for the sound system improvements at Central, \$179,672 for the AWE computers and \$212,618 for website design.

| | |
|--------------------------|--------------|
| Revenue/Expenditures – | |
| Beginning Cash Balance - | \$16,414,587 |
| Ending Cash Balance - | \$13,551,978 |
| | |
| Budget - | \$42,237,240 |
| Expenses - | (38,259,714) |
| POs - | (2,683,870) |
| Unspent Balance - | \$ 1,293,656 |

Dr. Jett made the motion, which was seconded by Ms. Crenshaw, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. **Resolution 1 – 2017** (Confirming Marion County Board of Finance)

Ms. Dixon explained that the Library is asking for approval to designate the Marion County Board of Finance as the Library's Local Board of Finance which would allow the Library to benefit from the investment practices implemented by other governmental entities.

After full discussion and careful consideration of Resolution 1 – 2017, the resolution was adopted on the motion of Dr. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 2 – 2017** (Disclosure of Waived Fines and Fees)

Ms. Dixon noted that it is being recommended that Board approve the disclosure of the amount of fines and fees waived on patron accounts and deemed uncollectible. The total amount in 2016 is \$449,519, of which \$169,602 was waived from borrowers whose accounts expired three or more years ago, along with \$42,359 in collections.

After full discussion and careful consideration of Resolution 2 – 2017, the resolution was adopted on the motion of Dr. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 3 – 2017** (Outstanding Purchase Orders 2016)

Ms. Dixon advised that the Library seeks approval to authorize outstanding purchase orders not paid prior to December 31, 2016 which makes it necessary to carry them forward into this fiscal year. The appropriation to cover the purchase orders, once expensed, will come from the 2016 Budget.

After full discussion and careful consideration of Resolution 3 – 2017, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Charleston, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 4 – 2017** (Transfers Between Classifications and Accounts)

Ms. Dixon commented that the Library is seeking approval of the transfers between classifications and accounts. She noted that \$56,248 is being transferred from Repairs and Maintenance Structures to Capital Equipment for work being done to the Central Library sound system, \$6,464 is being transferred from the Library's Bond Fund 43 Capital Outlay to Supplies and Other Contractual Services.

After full discussion and careful consideration of Resolution 4 – 2017, the resolution was adopted on the motion of Dr. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

f. **Resolution 5 – 2017** (Authorization for the Chief Executive Officer to Negotiate and Execute a Contract with Hallett & Sons for Moving Services)

Ms. Dixon advised that the Library is recommending approval for the CEO to negotiate and execute a contract with Hallett & Sons for moving services related to the Central Library collection and the Re-Imagine Central Library Project. The total cost of the contract is not to exceed \$232,680.

After full discussion and careful consideration of Resolution 5 – 2017, the resolution was adopted on the motion of Dr. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

g. **Resolution 6 – 2017** (Authorization for the Chief Executive Officer to Negotiate and Execute a Contract with Tactic, LLC for Website Design)

Ms. Dixon stated that the Library seeks approval for the CEO to negotiate and execute a contract with Tactic, LLC for redesign of the Library's website. The total cost of the contract is not to exceed \$213,000.

After full discussion and careful consideration of Resolution 6 – 2017, the resolution was adopted on the motion of Dr. Jett, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

Ms. Crenshaw advised that the Committee did not have a report this month.

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, TBD)

a. Resolution 7 – 2017 (Approval to Award a Services Contract for the Central Library Clowes Auditorium Sound System Upgrade Project)

Sharon Smith, Facilities Director, advised that the Library was recommending awarding a contract for the Central Library Clowes Auditorium sound system upgrade project to Mid-America Sound for a total cost of \$89,966. She commented that performing the upgrade will meet the diverse audio needs of events now held in the Auditorium.

After full discussion and careful consideration of Resolution 7 – 2017, the resolution was adopted on the motion of Ms. Charleston, seconded by Rev. Robinson, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

9. Library Foundation Update

January 2017 Library Foundation Update

Dr. Jett provided the Update.

She advised that Jen Knife has joined the Foundation staff in the capacity of Executive Assistant. She previously worked as Office Manager/Executive Assistant at Aon, a benefits brokerage and risk management company, for eight years. The staff and Board are excited about the considerable talent and enthusiasm she brings to her position.

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top Foundation and corporate contributors:

- R. B. Annis Educational Foundation
- CD-COM Systems Midwest, Inc.
- Central Indiana Community Foundation
- AllenWhitehall Clowes Charitable Foundation, Inc.
- Office of the Lawrence Township Trustee
- Eli Lilly and Company Foundation, Inc.
- The D. J. Angus/Scientech Educational Foundation

This month, the Foundation provided funding for the following Library programs:

Children's

- Reading to Read – On the Road to Reading
- Ready to Read – Packaged Programs
- Ready to Read – Early Childhood Conference
- Digital Littles Storytimes at Fountain Square
- 1,000 Books by Kindergarten
- Read to Me, Please at InfoZone
- YAT Workshops
- Curveside Ride
- Minecraft with iPads at Pike
- Maker Kits at Pike
- Warren Teen Book Club at Warren

Cultural

- McFadden Lecture
- Teacher Open House at Warren
- Meet the Artist
- Meet the Artist – First Friday
- Warren Book Club at Warren
- College Book Discussion at College Avenue
- Hot Jazz for Cool Kids
- Classical Concerts at Central
- Community Conversations at East 38th Street
- Celebrating our New Neighbors at Eagle
- Lunch and Learns
- Global Village Innovation

Collections

- Little Library in the Lobby at Garfield Park
- Teen Tech Lounge at Spades Park
- Various Digitization Projects

Lifelong

- The Job Center
- Grantmanship Institute at East 38th Street

Capital

- Food for Public Programs

10. Report Of The Chief Executive Officer

a. Dashboards and Statistics

- 1) **Monthly Performance Dashboard – December 2016**
- 2) **Annual Performance Dashboard – 2016**

Jackie Nytes, Chief Executive Officer, briefly reviewed the Dashboards that

had been presented to the Board. Among other things, she reminded everyone that service at the East Washington, Warren and Southport branches had been disrupted this year due to remodeling and this had impacted such things as Door Count and Circulation at those locations.

She also pointed out that we continue to see an increase in wireless use. Electronic circulation was up 24% for the year. On line Patron Visits increased. And, there has been a significant increase in the number of New Borrowers.

Ms. Nytes mentioned that staff is working on some modifications to the Dashboard format. Feedback was received from various sources, including Board members, about desired information. It is anticipated that a revised Dashboard will be presented at the February Board Meeting.

- b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, discussed her Report.

This month, the focus of Ms. Cairo's Report was on assessing the Library's technology offerings to address the Strategic Plan goal of acting as an agent of innovation. She mentioned that the Library surveyed patrons in 2016 to indicate the kinds of activities users engage in across various domains. Among the results were that IndyPL patrons used the Library's tech resources more frequently than the national average and that IndyPL beat the national average for satisfaction with Library technology. The Library plans to address several patron suggestions for improvements that were noted in the survey, such as offering computers in teen designated areas, checking the audio volume on public PCs at branches, and consider extending the loan period for movies. Continued surveying to assess patron technology needs and satisfaction is planned.

- c. **December Media Report** was provided to the Board for their information. The Report listed major news and social media coverage.

Ms. Nytes mentioned the upcoming Meet the Artists event on February 11, 2017 at Central Library. Additionally, the CEO Tours are scheduled throughout the month of February and early March. Ms. Nytes will visit each branch to discuss the improvements and renovations occurring at Central.

- d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (8 – 2017)**

After full discussion and careful consideration of Resolution 8 – 2017, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Crenshaw, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- e. **Digital Projects Update** – Meaghan Fukunaga, Digitization Manager, provided an update on the Library’s digital projects and the Digital Indy site. She recognized and thanked the many organizational partners whose collections are included on our site. Ms. Fukunaga went on to describe how people use the various collections. She advised that over 62,000 new digital items were added in 2016. New projects planned in 2017 include expansion of the fire, police and IPS archives, oral histories of Burmese-Americans and a Digital Indy coloring book.

In attendance at the meeting were representatives from the Indianapolis Metropolitan Police Department, the Indianapolis Fire Department, Parks and Recreation and IPS. IFD Chief Ernest Malone expressed gratitude to the Library for digitizing their histories. IFD President Tom Hannify spoke on the importance of the Library to the community. Additionally, Sgt. Moore of the IMPD relayed gratitude for the digitization of her Department’s records.

Dr. Wantz mentioned that four years ago this evening, Sgt. Moore lost her son in the line of duty. Dr. Wantz noted that as a hero of our city, her son deserved a round of applause.

A round of applause occurred at this time.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. **Resolution 9 – 2017** (Approval of Salary Adjustment for Chief Executive Officer)

At this time, Ms. Crenshaw asked that the Board consider a motion approving a salary adjustment for Ms. Nytes, the Chief Executive Officer. She noted that the Board had completed and provided to Ms. Nytes her annual performance evaluation for the year ending in 2016. The Board has been presented with Resolution 9 – 2017 which would approve a 2.7% increase in the base salary for the Chief Executive Officer. This increase is based on the formula for merit increases used for all other Library staff.

Dr. Wantz requested consent of the Board to consider this resolution under New Business. A copy of the resolution was provided to the Board at their places this evening.

The Board gave unanimous consent to consider Resolution 9 – 2017.

After full discussion and careful consideration of Resolution 9 – 2017, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Ms. Charleston, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

AGENDA BUILDING

- 13. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

February, 2017 – *No items were suggested.*

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committee Notes – December 6, 2016** were distributed to the Board members for their general information.

15. Board Meeting Schedule for 2017 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2017** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through February 26, 2017.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, February 14, 2017, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, February 27, 2017, at the Glendale Branch Library, 6101 North Keystone Avenue, 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:25 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for January 2017
Prepared by Accounting for February 27, 2017 Board Meeting**

Contents

- Annual Highlights
- Financial Charts
- Operating Fund Revenues and Expenditures
- Expenditures for Operating, Debt, Capital Projects, Rainy Day & LIRF
- Status of the Treasury: Investment Report
- Status of the Treasury: Total Funds
- Parking Garage
- Cash Flow Projections: Operating Fund
- Cash Flow Projections: Bond & Interest Redemption Fund
- 2014, 2015, 2016 and 2017 Bond Expenditures
- Capital Projects Summary

2017 January Highlights**REVENUE:**

- Miscellaneous revenues consisting of E-rate, facility rental and reimbursements were higher than projected and exceeded 2016 by 33%.

EXPENDITURES:

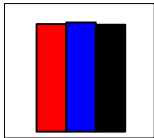
- Our projections were on target – spent 2% more than January 2016.

Financial Software Conversion Project:

- Our initial kick-off meeting took place on February 1st.
- Accounting staff is currently working on the new chart of accounts to be completed by end of the month
- March 1-3 – accounting will begin general ledger analysis with our vendor followed by purchasing and accounts payable March 6-8.

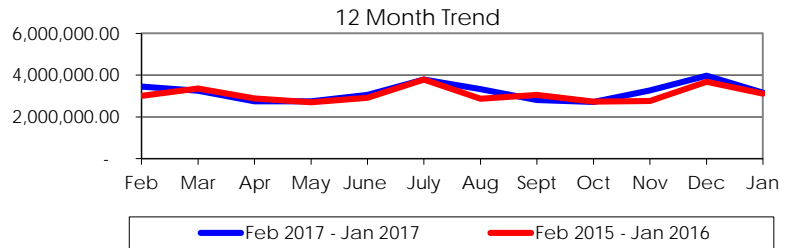
Finances - January 2017

Financial Comparisons - Operating Fund

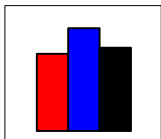


Expenses

| | |
|-----------|------------|
| 3,120,175 | January 16 |
| 3,167,158 | January 17 |
| 3,104,541 | Projected |
| 2.0% | |

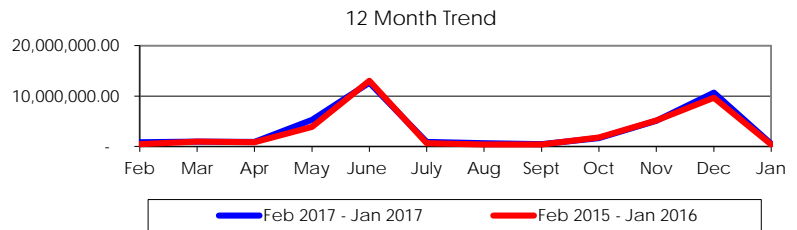


Spent more than projected - other services and charges



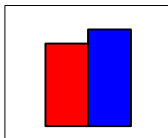
Revenue

| | |
|---------|------------|
| 398,391 | January 16 |
| 531,685 | January 17 |
| 429,968 | Projected |
| 23.7% | |



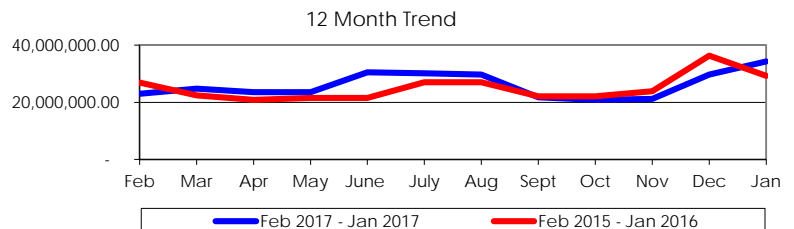
E-Rate revenue - higher than projected

Investment Activity



Investments

| | |
|------------|------------|
| 29,264,895 | January 16 |
| 34,235,657 | January 17 |



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED JANUARY 31, 2017**

| Revenue | Annual | | | Variance % MTD |
|--------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------|
| | 2017 Adjusted Budget | Projected MTD 1/31/2017 | Actual MTD 1/31/2017 | |
| 2015 - Property Taxes | 31,915,941 | - | - | 0% |
| 2015 - Intergovernmental | 6,410,498 | 323,299 | 323,299 | 0% |
| Fines & Fees | 780,840 | 65,167 | 69,045 | 6% |
| Charges for Services | 222,500 | 18,225 | 19,764 | 8% |
| Miscellaneous | 1,331,640 | 23,277 | 119,577 | 414% |
| Total | 40,661,419 | 429,968 | 531,685 | 24% |

| Expenditures | Annual | | | Variance % MTD |
|------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------|
| | 2017 Adjusted Budget | Projected MTD 1/31/2017 | Actual MTD 1/31/2017 | |
| Personal Services & Benefits | 24,933,242 | 1,862,896 | 1,862,896 | 0% |
| Supplies | 1,874,225 | 63,939 | 63,939 | 0% |
| Other Services and Charges | 15,458,947 | 829,413 | 891,742 | 8% |
| Capital Outlay | 3,905,187 | 348,293 | 348,581 | 0% |
| Total | 46,171,601 | 3,104,541 | 3,167,158 | 2% |

Indianapolis Marion County Public Library Operating Fund

For the Month Ended January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | YTD 8 % | P.O. | Balance 92 % | % Remaining |
|-----------------------------------|----------------------|-------------------|----------------------|---------------------|---------------------|-------------------|----------------------|----------------|
| Expenses | | | | | | | | |
| Services Personal | | | | | | | | |
| Salaries & Wages | | | | | | | | |
| SALARIES APPOINTED STAFF | 15,542,822.15 | 0.00 | 15,542,822.15 | 1,154,547.10 | 1,154,547.10 | 0.00 | 14,388,275.05 | 93% |
| SALARIES HOURLY STAFF | 1,859,091.00 | 0.00 | 1,859,091.00 | 88,491.65 | 88,491.65 | 0.00 | 1,770,599.35 | 95% |
| Total Salaries & Wages | 17,401,913.15 | 0.00 | 17,401,913.15 | 1,243,038.75 | 1,243,038.75 | 0.00 | 16,158,874.40 | 93% |
| Employee Benefits | | | | | | | | |
| HEALTH INSURANCE | 3,827,725.00 | 10,808.91 | 3,838,533.91 | 358,327.56 | 358,327.56 | 0.00 | 3,480,206.35 | 91% |
| WELLNESS | 25,000.00 | 0.00 | 25,000.00 | 50.00 | 50.00 | 0.00 | 24,950.00 | 100% |
| GROUP LIFE INSURANCE | 30,000.00 | 0.00 | 30,000.00 | 2,402.22 | 2,402.22 | 0.00 | 27,597.78 | 92% |
| LONG TERM DISABILITY INSURANCE | 27,000.00 | 0.00 | 27,000.00 | 2,788.75 | 2,788.75 | 0.00 | 24,211.25 | 90% |
| UNEMPLOYMENT COMPENSATION | 5,000.00 | 2,000.00 | 7,000.00 | 0.00 | 0.00 | 2,000.00 | 5,000.00 | 71% |
| FICA AND MEDICARE | 1,333,159.00 | 0.00 | 1,333,159.00 | 88,929.64 | 88,929.64 | 0.00 | 1,244,229.36 | 93% |
| PERF | 2,215,616.00 | 0.00 | 2,215,616.00 | 162,623.91 | 162,623.91 | 0.00 | 2,052,992.09 | 93% |
| EMPLOYEE ASSISTANCE PROGRAM | 22,020.00 | 0.00 | 22,020.00 | 0.00 | 0.00 | 0.00 | 22,020.00 | 100% |
| TUITION ASSISTANCE | 8,000.00 | 0.00 | 8,000.00 | 4,735.38 | 4,735.38 | 0.00 | 3,264.62 | 41% |
| SALARY ADJUSTMENT | 25,000.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 | 100% |
| Total Employee Benefits | 7,518,520.00 | 12,808.91 | 7,531,328.91 | 619,857.46 | 619,857.46 | 2,000.00 | 6,909,471.45 | 92% |
| Total Services Personal | 24,920,433.15 | 12,808.91 | 24,933,242.06 | 1,862,896.21 | 1,862,896.21 | 2,000.00 | 23,068,345.85 | 93% |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| OTHER OFFICE SUPPLIES | 975,709.00 | 302,413.29 | 1,278,122.29 | 22,425.59 | 22,425.59 | 314,097.56 | 941,599.14 | 74% |
| UNIFORMS | 7,000.00 | 5,500.00 | 12,500.00 | 0.00 | 0.00 | 5,500.00 | 7,000.00 | 56% |
| Total Office Supplies | 982,709.00 | 307,913.29 | 1,290,622.29 | 22,425.59 | 22,425.59 | 319,597.56 | 948,599.14 | 73% |
| Operating Supplies | | | | | | | | |
| CLEANING & SANITATION | 165,000.00 | 16,858.88 | 181,858.88 | 9,484.88 | 9,484.88 | 11,148.54 | 161,225.46 | 89% |
| GASOLINE | 40,000.00 | 1,391.82 | 41,391.82 | 1,391.82 | 1,391.82 | 0.00 | 40,000.00 | 97% |
| Total Operating Supplies | 205,000.00 | 18,250.70 | 223,250.70 | 10,876.70 | 10,876.70 | 11,148.54 | 201,225.46 | 90% |
| Other Supplies | | | | | | | | |
| LIBRARY SUPPLIES | 180,000.00 | 24,807.69 | 204,807.69 | 30,636.45 | 30,636.45 | 4,917.89 | 169,253.35 | 83% |

Indianapolis Marion County Public Library Operating Fund

For the Month Ended January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | YTD 8 % | P.O. | Balance 92 % | % Remaining |
|---|---------------------|-------------------|---------------------|-------------------|-------------------|-------------------|---------------------|----------------|
| NON-CAPITAL FURNITURE & EQUIPMENT | 91,900.00 | 63,643.94 | 155,543.94 | 0.00 | 0.00 | 65,597.18 | 89,946.76 | 58% |
| Total Other Supplies | 271,900.00 | 88,451.63 | 360,351.63 | 30,636.45 | 30,636.45 | 70,515.07 | 259,200.11 | 72% |
| Total Supplies | 1,459,609.00 | 414,615.62 | 1,874,224.62 | 63,938.74 | 63,938.74 | 401,261.17 | 1,409,024.71 | 75% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 353,650.00 | 238,240.35 | 591,890.35 | 3,766.80 | 3,766.80 | 246,203.55 | 341,920.00 | 58% |
| LEGAL SERVICES | 219,000.00 | 50,000.00 | 269,000.00 | 16,284.00 | 16,284.00 | 38,258.00 | 214,458.00 | 80% |
| Total Professional Services | 572,650.00 | 288,240.35 | 860,890.35 | 20,050.80 | 20,050.80 | 284,461.55 | 556,378.00 | 65% |
| Communication & Transportation | | | | | | | | |
| POSTAGE | 68,800.00 | 980.69 | 69,780.69 | 1,000.00 | 1,000.00 | 980.69 | 67,800.00 | 97% |
| TRAVEL | 40,280.00 | 0.00 | 40,280.00 | 1,503.86 | 1,503.86 | 0.00 | 38,776.14 | 96% |
| CONFERENCES | 100,000.00 | 0.00 | 100,000.00 | 472.98 | 472.98 | 1,577.00 | 97,950.02 | 98% |
| IN HOUSE CONFERENCE | 50,000.00 | 510.00 | 50,510.00 | 2,067.00 | 2,067.00 | 758.40 | 47,684.60 | 94% |
| FREIGHT & EXPRESS | 5,500.00 | 0.00 | 5,500.00 | 224.08 | 224.08 | 0.00 | 5,275.92 | 96% |
| DATA COMMUNICATIONS | 308,000.00 | 20,325.00 | 328,325.00 | 26,350.49 | 26,350.49 | 14,170.66 | 287,803.85 | 88% |
| CELLULAR PHONE | 10,600.00 | 0.00 | 10,600.00 | 975.70 | 975.70 | 0.00 | 9,624.30 | 91% |
| Total Communication & Transportation | 583,180.00 | 21,815.69 | 604,995.69 | 32,594.11 | 32,594.11 | 17,486.75 | 554,914.83 | 92% |
| Printing & Advertising | | | | | | | | |
| PUBLICATION OF LEGAL NOTICES & HR | 2,250.00 | 0.00 | 2,250.00 | 0.00 | 0.00 | 0.00 | 2,250.00 | 100% |
| Printing | 238,550.00 | 23,289.00 | 261,839.00 | 14,702.00 | 14,702.00 | 10,342.00 | 236,795.00 | 90% |
| Total Printing & Advertising | 240,800.00 | 23,289.00 | 264,089.00 | 14,702.00 | 14,702.00 | 10,342.00 | 239,045.00 | 91% |
| Insurance | | | | | | | | |
| OFFICIAL BONDS | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100% |
| AUTOMOBILE | 15,004.00 | 0.00 | 15,004.00 | 3,250.87 | 3,250.87 | 3,250.87 | 8,502.26 | 57% |
| PACKAGE | 189,148.00 | 0.00 | 189,148.00 | 40,751.13 | 40,751.13 | 40,751.13 | 107,645.74 | 57% |
| WORKER'S COMPENSATION | 160,167.00 | 24,021.00 | 184,188.00 | 50,618.00 | 50,618.00 | 26,795.00 | 106,775.00 | 58% |
| EXCESS LIABILITY | 8,001.00 | 0.00 | 8,001.00 | 1,734.00 | 1,734.00 | 1,734.00 | 4,533.00 | 57% |
| PUBLIC OFFICIALS & EMPLOYEE LIAB | 16,000.00 | 0.00 | 16,000.00 | 0.00 | 0.00 | 0.00 | 16,000.00 | 100% |
| CLAIMS, AWARDS, AND INDEMNITIES | 25,000.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 | 100% |
| BROKERAGE FEE | 17,000.00 | 0.00 | 17,000.00 | 4,250.00 | 4,250.00 | 4,250.00 | 8,500.00 | 50% |
| Total Insurance | 431,320.00 | 24,021.00 | 455,341.00 | 100,604.00 | 100,604.00 | 76,781.00 | 277,956.00 | 61% |

Indianapolis Marion County Public Library Operating Fund

For the Month Ended January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | YTD 8 % | P.O. | Balance 92 % | % Remaining |
|--|---------------------|-------------------|---------------------|-------------------|-------------------|---------------------|---------------------|----------------|
| Utilities | | | | | | | | |
| Gas | 115,000.00 | 50,753.61 | 165,753.61 | 11,898.87 | 11,898.87 | 153,854.74 | 0.00 | 0% |
| ELECTRICITY | 950,000.00 | 69,710.78 | 1,019,710.78 | 70,052.92 | 70,052.92 | 0.00 | 949,657.86 | 93% |
| HEAT/STEAM | 364,000.00 | 56,604.51 | 420,604.51 | 29,535.04 | 29,535.04 | 391,069.47 | 0.00 | 0% |
| COOLING/CHILLED WATER | 453,200.00 | 20,867.93 | 474,067.93 | 20,789.43 | 20,789.43 | 453,200.00 | 78.50 | 0% |
| WATER | 65,000.00 | 10,611.38 | 75,611.38 | 6,341.58 | 6,341.58 | 69,269.80 | 0.00 | 0% |
| STORMWATER | 13,750.00 | 0.00 | 13,750.00 | 236.22 | 236.22 | 12,350.00 | 1,163.78 | 8% |
| SEWAGE | 72,000.00 | 8,348.15 | 80,348.15 | 7,519.27 | 7,519.27 | 72,828.88 | 0.00 | 0% |
| Total Utilities | 2,032,950.00 | 216,896.36 | 2,249,846.36 | 146,373.33 | 146,373.33 | 1,152,572.89 | 950,900.14 | 42% |
| Repairs & Maintenance | | | | | | | | |
| REP & MAINT-STRUCTURE | 1,799,900.00 | 495,841.44 | 2,295,741.44 | 77,102.53 | 77,102.53 | 598,501.86 | 1,620,137.05 | 71% |
| REP & MAINT-HEATING & AIR | 613,000.00 | 59,421.39 | 672,421.39 | 12,770.44 | 12,770.44 | 153,070.95 | 506,580.00 | 75% |
| REP & MAINT -AUTO | 49,475.00 | 4,428.46 | 53,903.46 | 3,293.95 | 3,293.95 | 2,880.57 | 47,728.94 | 89% |
| REP & MAINT-EQUIPMENT | 124,500.00 | 8,539.35 | 133,039.35 | 818.50 | 818.50 | 27,773.35 | 104,447.50 | 79% |
| REP & MAINT-COMPUTERS | 528,460.00 | 52,358.10 | 580,818.10 | 61,554.10 | 61,554.10 | 133,791.80 | 385,472.20 | 66% |
| CLEANING | 990,751.00 | 86,828.53 | 1,077,579.53 | 80,795.08 | 80,795.08 | 932,375.53 | 64,408.92 | 6% |
| Total Repairs & Maintenance | 4,106,086.00 | 707,417.27 | 4,813,503.27 | 236,334.60 | 236,334.60 | 1,848,394.06 | 2,728,774.61 | 57% |
| Rentals | | | | | | | | |
| REAL ESTATE | 463,580.00 | 0.00 | 463,580.00 | 41,686.89 | 41,686.89 | 8,750.00 | 413,143.11 | 89% |
| EQUIPMENT RENTAL | 66,982.00 | 4,501.78 | 71,483.78 | 4,501.78 | 4,501.78 | 3,450.00 | 63,532.00 | 89% |
| Total Rentals | 530,562.00 | 4,501.78 | 535,063.78 | 46,188.67 | 46,188.67 | 12,200.00 | 476,675.11 | 89% |
| Other Services & Charges | | | | | | | | |
| AUDIT FEES | 15,000.00 | 0.00 | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 100% |
| DUES & MEMBERSHIPS | 57,332.00 | 1,995.00 | 59,327.00 | 12,325.00 | 12,325.00 | 1,995.00 | 45,007.00 | 76% |
| COMPUTER SERVICES | 28,000.00 | 16,857.98 | 44,857.98 | 6,256.92 | 6,256.92 | 7,751.59 | 30,849.47 | 69% |
| PAYROLL SERVICES | 160,000.00 | 6,140.00 | 166,140.00 | 9,564.32 | 9,564.32 | 1,488.78 | 155,086.90 | 93% |
| SECURITY SERVICES | 945,069.00 | 108,938.59 | 1,054,007.59 | 78,632.55 | 78,632.55 | 811,916.04 | 163,459.00 | 16% |
| TRASH REMOVAL | 54,428.00 | 4,415.22 | 58,843.22 | 4,415.22 | 4,415.22 | 2,014.46 | 52,413.54 | 89% |
| SNOW REMOVAL | 355,000.00 | 90,769.32 | 445,769.32 | 91,327.15 | 91,327.15 | 169,270.00 | 185,172.17 | 42% |
| PROGRAMMING | 85,000.00 | 5,100.00 | 90,100.00 | 2,800.00 | 2,800.00 | 9,600.00 | 77,700.00 | 86% |
| PROGRAMMING-JUV. | 173,500.00 | 620.00 | 174,120.00 | 20,206.00 | 20,206.00 | 24,378.00 | 129,536.00 | 74% |
| PROGRAMMING ADULT - CENTRAL | 30,000.00 | 0.00 | 30,000.00 | 1,750.00 | 1,750.00 | 2,000.00 | 26,250.00 | 88% |

Indianapolis Marion County Public Library Operating Fund

For the Month Ended January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | YTD 8 % | P.O. | Balance 92 % | % Remaining |
|---|----------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|----------------|
| PROGRAMMING EXHIBITS - CENTRAL | 9,000.00 | 0.00 | 9,000.00 | 0.00 | 0.00 | 0.00 | 9,000.00 | 100% |
| EVENTS & PR | 39,700.00 | 5,998.00 | 45,698.00 | 2,041.31 | 2,041.31 | 9,045.50 | 34,611.19 | 76% |
| LAWN & LANDSCAPING | 273,312.00 | 10,075.00 | 283,387.00 | 8,656.25 | 8,656.25 | 202,250.00 | 72,480.75 | 26% |
| OTHER CONTRACTUAL SERVICES | 502,455.00 | 351,512.04 | 853,967.04 | 52,337.70 | 52,337.70 | 344,528.87 | 457,100.47 | 54% |
| MATERIALS CONTRACTUAL | 2,250,000.00 | 0.00 | 2,250,000.00 | 54.50 | 54.50 | 0.00 | 2,249,945.50 | 100% |
| BANK FEES/CREDIT CARD FEES | 65,000.00 | 0.00 | 65,000.00 | 3,798.13 | 3,798.13 | 0.00 | 61,201.87 | 94% |
| RECRUITMENT EXPENSES | 30,000.00 | 0.00 | 30,000.00 | 729.22 | 729.22 | 0.00 | 29,270.78 | 98% |
| Total Other Services & Charges | 5,072,796.00 | 602,421.15 | 5,675,217.15 | 294,894.27 | 294,894.27 | 1,586,238.24 | 3,794,084.64 | 67% |
| Total Other Services & Charges | 13,570,344.00 | 1,888,602.60 | 15,458,946.60 | 891,741.78 | 891,741.78 | 4,988,476.49 | 9,578,728.33 | 62% |
| Capital Outlay | | | | | | | | |
| Capital - Furniture | 0.00 | 45,264.00 | 45,264.00 | 0.00 | 0.00 | 45,264.00 | 0.00 | 0% |
| CAPITAL - EQUIPMENT | 85,000.00 | 105,272.63 | 190,272.63 | 8,220.85 | 8,220.85 | 100,872.78 | 81,179.00 | 43% |
| COMPUTER EQUIPMENT | 40,000.00 | 179,672.00 | 219,672.00 | 0.00 | 0.00 | 179,672.00 | 40,000.00 | 18% |
| BOOKS & MATERIALS | 3,300,000.00 | 1,486.97 | 3,301,486.97 | 324,289.84 | 324,289.84 | 3,486.97 | 2,973,710.16 | 90% |
| UNPROCESSED PAPERBACK BOOKS | 126,000.00 | 21,546.81 | 147,546.81 | 15,782.77 | 15,782.77 | 6,161.89 | 125,602.15 | 85% |
| VEHICLES | 0.00 | 945.00 | 945.00 | 0.00 | 0.00 | 945.00 | 0.00 | 0% |
| Total Capital Outlay | 3,551,000.00 | 354,187.41 | 3,905,187.41 | 348,293.46 | 348,293.46 | 336,402.64 | 3,220,491.31 | 82% |
| Total Expenses | 43,501,386.15 | 2,670,214.54 | 46,171,600.69 | 3,166,870.19 | 3,166,870.19 | 5,728,140.30 | 37,276,590.20 | 81% |

Indianapolis Marion County Public Library Bond and Interest Redemption Fund

For the Month Ended January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | Y-T-D 8 % | P.O. | Balance 92 % | % Remaining |
|---|----------------------|----------------|----------------------|---------------------|---------------------|-------------|---------------------|----------------|
| Expenses | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| BOND EXPENSES | 9,140,000.00 | 0.00 | 9,140,000.00 | 2,785,000.00 | 2,785,000.00 | 0.00 | 6,355,000.00 | 70% |
| INTEREST EXPENSE | 2,180,496.00 | 0.00 | 2,180,496.00 | 569,399.38 | 569,399.38 | 0.00 | 1,611,096.62 | 74% |
| BANK FEES/CREDIT CARD FEES | 4,750.00 | 0.00 | 4,750.00 | 750.00 | 750.00 | 0.00 | 4,000.00 | 84% |
| Total Other Services & Charges | 11,325,246.00 | 0.00 | 11,325,246.00 | 3,355,149.38 | 3,355,149.38 | 0.00 | 7,970,096.62 | 70% |
| Total Other Services & Charges | 11,325,246.00 | 0.00 | 11,325,246.00 | 3,355,149.38 | 3,355,149.38 | 0.00 | 7,970,096.62 | 70% |
| Total Expenses | 11,325,246.00 | 0.00 | 11,325,246.00 | 3,355,149.38 | 3,355,149.38 | 0.00 | 7,970,096.62 | 70% |

Indianapolis Marion County Public Library Bond and Interest Redemption Fund Two

For the Month Ended January 31, 2017

| | <u>Original Budget</u> | <u>Budget Adj.</u> | <u>Adjusted Budget</u> | <u>Actual MTD</u> | <u>Actual YTD</u> | <u>Open P.O.</u> | <u>Balance</u> | <u>% Remaining</u> |
|---|----------------------------|------------------------|----------------------------|-----------------------|-----------------------|----------------------|-------------------|------------------------|
| Expenses | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| BOND REDEMPTION EXPENSES | 30,000.00 | 0.00 | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 | 100.00% |
| INTEREST EXPENSE | 360,393.00 | 0.00 | 360,393.00 | 0.00 | 0.00 | 0.00 | 360,393.00 | 100.00% |
| Total Other Services & Charges | <u>390,393.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>100.00%</u> |
| | | | | | | | | |
| Total Other Services & Charges | <u>390,393.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>100.00%</u> |
| | | | | | | | | |
| Total Expenses | <u>390,393.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>390,393.00</u> | <u>100.00%</u> |

Indianapolis Marion County Public Library Capital Projects Fund

For the Month January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | Y-T-D 8 % | P.O. | Balance 92 % | % Remaining |
|---|-----------------|-------------------|-------------------|------------------|------------------|------------------|--------------|-------------|
| Expenses | | | | | | | | |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| OTHER OFFICE SUPPLIES | 0.00 | 128,014.78 | 128,014.78 | 58,689.16 | 58,689.16 | 69,325.62 | 0.00 | 0% |
| Total Office Supplies | 0.00 | 128,014.78 | 128,014.78 | 58,689.16 | 58,689.16 | 69,325.62 | 0.00 | 0% |
| Other Supplies | | | | | | | | |
| NON-CAPITAL FURNITURE & EQUIPMENT | 0.00 | 3,041.63 | 3,041.63 | 1,992.36 | 1,992.36 | 1,049.27 | 0.00 | 0% |
| Total Other Supplies | 0.00 | 3,041.63 | 3,041.63 | 1,992.36 | 1,992.36 | 1,049.27 | 0.00 | 0% |
| Total Supplies | 0.00 | 131,056.41 | 131,056.41 | 60,681.52 | 60,681.52 | 70,374.89 | 0.00 | 0% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 0.00 | 55,710.00 | 55,710.00 | 0.00 | 0.00 | 55,710.00 | 0.00 | 0% |
| Total Professional Services | 0.00 | 55,710.00 | 55,710.00 | 0.00 | 0.00 | 55,710.00 | 0.00 | 0% |
| Repairs & Maintenance | | | | | | | | |
| REP & MAINT-STRUCTURE | 0.00 | 94,727.00 | 94,727.00 | 62,703.00 | 62,703.00 | 32,024.00 | 0.00 | 0% |
| Total Repairs & Maintenance | 0.00 | 94,727.00 | 94,727.00 | 62,703.00 | 62,703.00 | 32,024.00 | 0.00 | 0% |
| Other Services & Charges | | | | | | | | |
| OTHER CONTRACTUAL SERVICES | 0.00 | 5,600.00 | 5,600.00 | 5,600.00 | 5,600.00 | 0.00 | 0.00 | 0% |
| Total Other Services & Charges | 0.00 | 5,600.00 | 5,600.00 | 5,600.00 | 5,600.00 | 0.00 | 0.00 | 0% |
| Total Other Services & Charges | 0.00 | 156,037.00 | 156,037.00 | 68,303.00 | 68,303.00 | 87,734.00 | 0.00 | 0% |
| Capital Outlay | | | | | | | | |
| CAPITAL - EQUIPMENT | 0.00 | 64,161.00 | 64,161.00 | 26,228.00 | 26,228.00 | 37,933.00 | 0.00 | 0% |
| COMPUTER EQUIPMENT | 0.00 | 30,493.96 | 30,493.96 | 2,598.98 | 2,598.98 | 27,894.98 | 0.00 | 0% |
| Total Capital Outlay | 0.00 | 94,654.96 | 94,654.96 | 28,826.98 | 28,826.98 | 65,827.98 | 0.00 | 0% |

Indianapolis Marion County Public Library Capital Projects Fund

For the Month January 31, 2017

| Account Description | Original Budget | Budget Adj. | Adjusted Budget | M-T-D | Y-T-D 8 % | P.O. | Balance 92 % | % Remaining |
|---------------------|--------------------|----------------|--------------------|------------|--------------|------------|-----------------|----------------|
| Total Expenses | 0.00 | 381,748.37 | 381,748.37 | 157,811.50 | 157,811.50 | 223,936.87 | 0.00 | 0% |

Indianapolis Marion County Public Library Income Statement - Rainy Day Fund

For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|---------------------|-------------------|---------------------|------------------|------------------|-------------------|-------------------|----------------|
| 39 - Rainy Day Fund | | | | | | | | |
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| INTEREST INCOME | 26,000.00 | 0.00 | 26,000.00 | 4,540.86 | 4,540.86 | 0.00 | 21,459.14 | 83% |
| Total Other Revenue | 26,000.00 | 0.00 | 26,000.00 | 4,540.86 | 4,540.86 | 0.00 | 21,459.14 | 83% |
| Total Revenues | 26,000.00 | 0.00 | 26,000.00 | 4,540.86 | 4,540.86 | 0.00 | 21,459.14 | 83% |
| Expenses | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 150,000.00 | 97,956.71 | 247,956.71 | 4,692.65 | 4,692.65 | 113,828.06 | 129,436.00 | 52% |
| LEGAL SERVICES | 150,000.00 | 10,000.00 | 160,000.00 | 1,280.00 | 1,280.00 | 10,000.00 | 148,720.00 | 93% |
| Total Professional Services | 300,000.00 | 107,956.71 | 407,956.71 | 5,972.65 | 5,972.65 | 123,828.06 | 278,156.00 | 68% |
| Total Other Services & Charges | 300,000.00 | 107,956.71 | 407,956.71 | 5,972.65 | 5,972.65 | 123,828.06 | 278,156.00 | 68% |
| Capital Outlay | | | | | | | | |
| LAND | 700,000.00 | 560,726.00 | 1,260,726.00 | 10,000.00 | 10,000.00 | 560,726.00 | 690,000.00 | 55% |
| Total Capital Outlay | 700,000.00 | 560,726.00 | 1,260,726.00 | 10,000.00 | 10,000.00 | 560,726.00 | 690,000.00 | 55% |
| Total Expenses | 1,000,000.00 | 668,682.71 | 1,668,682.71 | 15,972.65 | 15,972.65 | 684,554.06 | 968,156.00 | 58% |

Indianapolis Marion County Public Library Income Statement - Library Improvement Reserve Fund

For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | Actual MTD | Actual YTD | Open P.O. | Balance | % Remaining |
|---|--------------------|-------------------|---------------------|------------------|------------------|-------------------|-------------------|----------------|
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| INTEREST INCOME | 18,000.00 | 0.00 | 18,000.00 | 2,176.61 | 2,176.61 | 0.00 | 15,823.39 | 87.91% |
| Total Other Revenue | 18,000.00 | 0.00 | 18,000.00 | 2,176.61 | 2,176.61 | 0.00 | 15,823.39 | 87.91% |
| Total Revenues | 18,000.00 | 0.00 | 18,000.00 | 2,176.61 | 2,176.61 | 0.00 | 15,823.39 | 87.91% |
| Expenses | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| Other Services & Charges | | | | | | | | |
| COMPUTER SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| Total Other Services & Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| Total Other Services & Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| Capital Outlay | | | | | | | | |
| CAPITAL - EQUIPMENT | 600,000.00 | 0.00 | 600,000.00 | 0.00 | 0.00 | 0.00 | 600,000.00 | 100.00% |
| COMPUTER SOFTWARE | 0.00 | 594,331.25 | 594,331.25 | 51,827.00 | 51,827.00 | 542,504.25 | 0.00 | 0.00% |
| Total Capital Outlay | 600,000.00 | 594,331.25 | 1,194,331.25 | 51,827.00 | 51,827.00 | 542,504.25 | 600,000.00 | 50.24% |
| Total Expenses | 600,000.00 | 594,331.25 | 1,194,331.25 | 51,827.00 | 51,827.00 | 543,504.25 | 599,000.00 | 50.15% |

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
January 31, 2017**

Chase Savings Account

| | Balance January 31, 2017 | Interest Earned January 31, 2017 |
|------------------------------------|-----------------------------|-------------------------------------|
| Operating Fund | \$ 374,298 | \$ 139 |
| Library Improvement Reserve Fd | \$ 75,593 | \$ 5 |
| Shared System Fund | \$ 145,993 | \$ 10 |
| Grant Fund | \$ 136,743 | \$ 9 |
| Parking Garage | \$ 54,018 | \$ 4 |
| Capital Projects Fund | \$ - | \$ - |
| Bond & Interest Redemption Fd | \$ 1 | \$ 1 |
| Total Chase Savings Account | \$ 786,646 | \$ 168 |

The average savings account rate for January was 0.08%

Fifth Third Bank Investment Account

| | Balance January 31, 2017 | Interest Earned January 31, 2017 |
|--------------------------------|-----------------------------|-------------------------------------|
| Operating Fund | \$ 3,545,215 | \$ 1,369 |
| Library Improvement Reserve Fd | \$ 2,962,697 | \$ 2,171 |
| Shared System Fund | \$ 305,951 | \$ 224 |
| Gift Fund | \$ 509,919 | \$ 373 |
| Construction Fund | \$ 238,172 | \$ 175 |
| Capital Projects Fund | \$ 285 | \$ - |
| Parking Garage | \$ 200,190 | \$ 147 |
| Rainy Day Fund | \$ 6,092,446 | \$ 4,466 |
| Bond & Interest Redemption Fd | \$ 1,019,839 | \$ 748 |
| Total Fifth Third Bank | \$ 14,874,714 | \$ 9,673 |

The average investment account rate for January was .84%

Hoosier Fund Account Income

| | Balance January 31, 2017 | Interest Earned January 31, 2017 |
|-----------------------------------|-----------------------------|-------------------------------------|
| Operating Fund | \$ 3,518,175 | \$ 1,562 |
| Capital Projects | \$ 201,038 | \$ 89 |
| Rainy Day Fund | \$ 169,990 | \$ 76 |
| 2017 Brightwood | \$ 5,500,394 | \$ 394 |
| Total Hoosier Fund Account | \$ 9,389,597 | \$ 2,121 |

The average Hoosier Fund account rate for January was 0.53%

Huntington Bank Money Market Account Income

| | Balance January 31, 2017 | Interest Earned January 31, 2017 |
|--------------------------------------|-----------------------------|-------------------------------------|
| 2014 Multi-Branch Improvements | \$ 258,670 | \$ 121 |
| Total Huntington Bank Account | \$ 258,670 | \$ 121 |

The average Huntington Bank account rate for January was 0.29%

TrustIndiana

| | Balance January 31, 2017 | Interest Earned January 31, 2017 |
|-----------------------------------|-----------------------------|-------------------------------------|
| Operating Fund | \$ 11,720 | \$ 6 |
| 2015 RFID Project Fund | \$ 1,500,000 | \$ - |
| 2016 Michigan Road Project Fund | \$ 7,004,211 | \$ 3,872 |
| Bond & Interest Redemption Fd | \$ 410,099 | \$ 1,334 |
| Total TrustIndiana Account | \$ 8,926,030 | \$ 5,212 |

The average TrustIndiana account rate for January was 0.65%

Previous Month's Chase Savings Account Activity

| | Balance December 31, 2016 | Interest Earned December 31, 2016 |
|------------------------------------|------------------------------|--------------------------------------|
| Operating Fund | \$ 2,374,159 | \$ 161 |
| Library Improvement Reserve Fd | \$ 75,588 | \$ 5 |
| Shared System Fund | \$ 145,983 | \$ 10 |
| Grant Fund | \$ 136,734 | \$ 9 |
| Parking Garage | \$ 54,014 | \$ 4 |
| Capital Projects Fund | \$ 10,297 | \$ 1 |
| Bond & Interest Redemption Fd | \$ 32,829 | \$ 2 |
| Total Chase Savings Account | \$ 2,829,604 | \$ 192 |

The average savings account rate for December was 0.08%

Previous Month's Fifth Third Bank Investment Account

| | Balance December 31, 2016 | Interest Earned December 31, 2016 |
|--------------------------------|------------------------------|--------------------------------------|
| Operating Fund | \$ 1,543,846 | \$ 1,027 |
| Library Improvement Reserve Fd | \$ 2,960,526 | \$ 1,970 |
| Shared System Fund | \$ 305,727 | \$ 203 |
| Gift Fund | \$ 509,546 | \$ 339 |
| Construction Fund | \$ 237,997 | \$ 158 |
| Capital Projects Fund | \$ 285 | \$ 285 |
| Parking Garage | \$ 200,043 | \$ 43 |
| Rainy Day Fund | \$ 6,087,980 | \$ 3,212 |
| Bond & Interest Redemption Fd | \$ 1,019,091 | \$ 678 |
| Total Fifth Third Bank | \$ 12,865,041 | \$ 7,915 |

The average investment account rate for December was .80%

Previous Month's Hoosier Fund Account Income

| | Balance December 31, 2016 | Interest Earned December 31, 2016 |
|-----------------------------------|------------------------------|--------------------------------------|
| Operating Fund | \$ 3,516,613 | \$ 1,443 |
| Capital Projects | \$ 200,949 | \$ 82 |
| Rainy Day Fund | \$ 169,914 | \$ 70 |
| 2017 Brightwood | \$ - | \$ - |
| Total Hoosier Fund Account | \$ 3,887,476 | \$ 1,595 |

The average Hoosier Fund account rate for December was 0.50%

Previous Month's Huntington Bank Money Market Account Income

| | Balance December 31, 2016 | Interest Earned December 31, 2016 |
|--------------------------------------|------------------------------|--------------------------------------|
| 2014 Multi-Branch Improvements | \$ 558,576 | \$ 185 |
| Total Huntington Bank Account | \$ 558,576 | \$ 185 |

The average Huntington Bank account rate for December was 0.35%

Previous Month's TrustIndiana

| | Balance December 31, 2016 | Interest Earned December 31, 2016 |
|-----------------------------------|------------------------------|--------------------------------------|
| Operating Fund | \$ 11,714 | \$ 6 |
| 2015 RFID Project Fund | \$ 1,500,000 | \$ - |
| 2016 Michigan Road Project Fund | \$ 7,000,339 | \$ 339 |
| Bond & Interest Redemption Fd | \$ 1,008,765 | \$ 1,255 |
| Total TrustIndiana Account | \$ 9,520,818 | \$ 1,600 |

The average TrustIndiana account rate for December was 0.59%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY
CASH BALANCES
January 31, 2017

| | Prior Year All Balances 1/31/2016 | [----- Checking and Savings Account Activity - Chase -----] | | | | Ending Balance 1/31/2017 | Investments 1/31/2017 | Total All Balances 1/31/2017 |
|--|---|---|---------------------------|--------------------------------|---------------------|--------------------------------|--------------------------|------------------------------------|
| | | Beginning Balance 12/31/2016 | Current Month Receipts | Current Month Disbursements | | | | |
| TOTAL ALL FUNDS | 39,844,964.08 | 16,505,208.13 | 8,408,207.86 | 15,755,866.37 | 9,157,549.62 | 33,449,011.13 | 42,637,792.16 | |
| OPERATING FUND | 16,414,586.79 | 11,163,674.85 | 686,355.97 | 5,324,766.18 | 6,525,264.64 | 7,075,110.19 | 13,600,374.83 | |
| Current Year | | | 686,355.97 | 3,324,766.18 | | | | |
| Investments | | | - | 2,000,000.00 | | | | |
| EXCESS LEVY FUND | - | - | 31,231.41 | - | 31,231.41 | - | 31,231.41 | |
| Current Year | | | 31,231.41 | - | | | | |
| CAPITAL PROJECTS FUND | 1,565,623.15 | 255,457.75 | 0.23 | 157,811.50 | 97,646.48 | 201,323.61 | 298,970.09 | |
| Current Year | | | 0.23 | 157,811.50 | | | | |
| Investments | | | - | - | | | | |
| BOND & INTEREST REDEMPTION FUND | 5,551,620.08 | 2,786,116.80 | 600,000.72 | 3,355,149.38 | 30,968.14 | 1,429,937.10 | 1,460,905.24 | |
| Current Year | | | 0.72 | 3,355,149.38 | | | | |
| Investments | | | 600,000.00 | - | | | | |
| CONSTRUCTION FUND | 526,291.14 | 67,763.34 | - | 38,515.00 | 29,248.34 | 238,171.61 | 267,419.95 | |
| Current Year | | | - | 38,515.00 | | | | |
| Investments | | | - | - | | | | |
| RAINY DAY FUND | 4,518,975.57 | 255,835.25 | - | 15,972.65 | 239,862.60 | 6,262,435.39 | 6,502,297.99 | |
| Current Year | | | - | 15,972.65 | | | | |
| Investments | | | - | - | | | | |
| LIBRARY IMPROVEMENT RESERVE FUND | 3,018,307.68 | 356,120.94 | 5.13 | 51,827.00 | 304,299.07 | 2,962,697.68 | 3,266,996.75 | |
| Current Year | | | 5.13 | 51,827.00 | | | | |
| Investments | | | | | | | | |
| 2014 MULTI-BRANCH IMPROVEMENT | 4,636,340.70 | 180,224.33 | 332,826.30 | 371,642.82 | 141,407.81 | 258,670.08 | 400,077.89 | |
| Current Year | | | 32,826.30 | 371,642.82 | | | | |
| Investments | | | 300,000.00 | - | | | | |
| 2015 RFID BOOKS & MATERIALS PROJECT | 1,931,369.52 | 131,186.57 | - | 58,960.58 | 72,225.99 | 1,500,000.00 | 1,572,225.99 | |
| Current Year | | | - | 58,960.58 | | | | |
| 2016 MICHIGAN ROAD | - | 431,994.74 | - | 52,732.59 | 379,262.15 | 7,004,210.74 | 7,383,472.89 | |
| Current Year | | | - | 52,732.59 | | | | |
| 2017 BRIGHTWOOD | - | 59,450.00 | 5,885,550.00 | 5,577,325.00 | 367,675.00 | 5,500,393.97 | 5,868,068.97 | |
| Current Year | | | 5,885,550.00 | 77,325.00 | | | | |
| Investments | | | - | 5,500,000.00 | | | | |
| PARKING GARAGE FUND | 103,881.40 | 173,218.29 | 198,903.57 | 9,737.42 | 362,384.44 | 200,189.69 | 562,574.13 | |
| Current Year | | | 198,903.57 | 9,737.42 | | | | |
| GIFT FUND | 690,789.93 | 54,844.74 | 72,461.00 | 23,838.55 | 103,467.19 | 509,919.41 | 613,386.60 | |
| Current Year | | | 72,461.00 | 23,838.55 | | | | |
| GRANT FUND | 215,159.62 | 176,014.42 | 56,807.50 | 45,137.12 | 187,684.80 | | 187,684.80 | |
| Current Year | | | 56,807.50 | 45,137.12 | | | | |
| OTHER FUNDS & ACTIVITY: | | | | | | | | |
| PAYROLL DEDUCTIONS | 85,364.70 | 174,876.35 | 564,285.97 | 651,474.34 | 87,687.98 | | 87,687.98 | |
| FOUNDATION AGENCY FUND | 882.68 | 891.43 | 1,592.26 | - | 2,483.69 | | 2,483.69 | |
| STAFF ASSOCIATION AGENCY FUND | - | 10.00 | 2.00 | - | 12.00 | | 12.00 | |
| SALES TAX AGENCY FUND | 567.25 | 578.73 | 1,785.98 | 748.40 | 1,616.31 | | 1,616.31 | |
| PLAC CARD AGENCY FUND | 14,258.30 | 15,359.55 | 4,875.00 | 13,195.00 | 7,039.55 | | 7,039.55 | |
| SHARED SYSTEM | 570,945.57 | 221,590.05 | 2,756.23 | 7,032.84 | 217,313.44 | 305,951.66 | 523,265.10 | |

Indianapolis Marion County Public Library Income Statement - Parking Garage

For the Month Ended January 31, 2017

| | Original Budget | Budget Adjust. | Adjust. Budget | Actual MTD | Actual YTD | Open P.O. | Balance | % |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|------------------|--------------------|-----------------|
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| INTEREST INCOME | 100.00 | 0.00 | 100.00 | 150.40 | 150.40 | 0.00 | 50.40 | 50.40% |
| PARKING GARAGE REVENUE | 300,000.00 | 0.00 | 300,000.00 | 210,674.90 | 210,674.90 | 0.00 | (89,325.10) | (29.78)% |
| Events Parking | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | (10,000.00) | (100.00)% |
| Total Other Revenue | 310,100.00 | 0.00 | 310,100.00 | 210,825.30 | 210,825.30 | 0.00 | (99,274.70) | (32.01)% |
| Total Revenues | 310,100.00 | 0.00 | 310,100.00 | 210,825.30 | 210,825.30 | 0.00 | (99,274.70) | (32.01)% |
| Expenses | | | | | | | | |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| PRINTING SUPPLIES | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 100.00% |
| OTHER OFFICE SUPPLIES | 5,000.00 | 371.74 | 5,371.74 | 412.18 | 412.18 | 371.74 | 4,587.82 | 85.41% |
| UNIFORMS | 100.00 | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 100.00% |
| Total Office Supplies | 8,100.00 | 371.74 | 8,471.74 | 412.18 | 412.18 | 371.74 | 7,687.82 | 90.75% |
| Total Supplies | 8,100.00 | 371.74 | 8,471.74 | 412.18 | 412.18 | 371.74 | 7,687.82 | 90.75% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 0.00 | 26,770.00 | 26,770.00 | 3,000.00 | 3,000.00 | 23,770.00 | 0.00 | 0.00% |
| Total Professional Services | 0.00 | 26,770.00 | 26,770.00 | 3,000.00 | 3,000.00 | 23,770.00 | 0.00 | 0.00% |
| Communication & Transportation | | | | | | | | |
| TELEPHONE | 4,000.00 | 0.00 | 4,000.00 | 313.32 | 313.32 | 0.00 | 3,686.68 | 92.17% |
| DATA COMMUNICATIONS | 700.00 | 0.00 | 700.00 | 46.25 | 46.25 | 0.00 | 653.75 | 93.39% |
| Total Communication & Transportation | 4,700.00 | 0.00 | 4,700.00 | 359.57 | 359.57 | 0.00 | 4,340.43 | 92.35% |
| Insurance | | | | | | | | |

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended January 31, 2017

| | <u>Original Budget</u> | <u>Budget Adjust.</u> | <u>Adjust. Budget</u> | <u>Actual MTD</u> | <u>Actual YTD</u> | <u>Open P.O.</u> | <u>Balance</u> | <u>%</u> |
|---|----------------------------|---------------------------|---------------------------|-----------------------|-----------------------|----------------------|-------------------|----------------|
| EXCESS LIABILITY | 6,000.00 | 0.00 | 6,000.00 | 431.00 | 431.00 | 0.00 | 5,569.00 | 92.82% |
| Total Insurance | 6,000.00 | 0.00 | 6,000.00 | 431.00 | 431.00 | 0.00 | 5,569.00 | 92.82% |
| Repairs & Maintenance | | | | | | | | |
| REP & MAINT-STRUCTURE | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 100.00% |
| REP & MAINT-HEATING & AIR | 22,315.00 | 14,585.00 | 36,900.00 | 0.00 | 0.00 | 14,585.00 | 22,315.00 | 60.47% |
| REP & MAINT-EQUIPMENT | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 100.00% |
| Total Repairs & Maintenance | 62,315.00 | 14,585.00 | 76,900.00 | 0.00 | 0.00 | 14,585.00 | 62,315.00 | 81.03% |
| Rentals | | | | | | | | |
| EQUIPMENT RENTAL | 300.00 | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00% |
| Total Rentals | 300.00 | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00% |
| Other Services & Charges | | | | | | | | |
| PARKING GARAGE CONTRACTUAL | 12,000.00 | 0.00 | 12,000.00 | 1,000.00 | 1,000.00 | 0.00 | 11,000.00 | 91.67% |
| CLEANING SERVICES | 6,000.00 | 0.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | 100.00% |
| OTHER CONTRACTUAL SERVICES | 70,000.00 | 4,800.00 | 74,800.00 | 3,986.78 | 3,986.78 | 4,800.00 | 66,013.22 | 88.25% |
| BANK FEES/CREDIT CARD FEES | 7,500.00 | 0.00 | 7,500.00 | 547.89 | 547.89 | 0.00 | 6,952.11 | 92.69% |
| Total Other Services & Charges | 95,500.00 | 4,800.00 | 100,300.00 | 5,534.67 | 5,534.67 | 4,800.00 | 89,965.33 | 89.70% |
| Total Other Services & Charges | 168,815.00 | 46,155.00 | 214,970.00 | 9,325.24 | 9,325.24 | 43,155.00 | 162,489.76 | 75.59% |
| Total Expenses | 176,915.00 | 46,526.74 | 223,441.74 | 9,737.42 | 9,737.42 | 43,526.74 | 170,177.58 | 76.16% |
| NET SURPLUS/(DEFICIT) | 133,185.00 | (46,526.74) | 86,658.26 | 201,087.88 | 201,087.88 | (43,526.74) | 70,902.88 | 81.82% |

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)
 January through December 2017
 Original Budget

| | ACTUAL JANUARY | PROJECTED FEBRUARY | PROJECTED MARCH | PROJECTED APRIL | PROJECTED MAY | PROJECTED JUNE | PROJECTED JULY | PROJECTED AUGUST | PROJECTED SEPTEMBER | PROJECTED OCTOBER | PROJECTED NOVEMBER | PROJECTED DECEMBER | TOTAL | BUDGET | VARIANCE |
|------------------------------|---------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|---------------------|---------------------|--------------|
| Total Beginning Funds | \$ 4,813,972 | \$ 1,460,905 | \$ 1,460,768 | \$ 1,461,674 | \$ 1,462,892 | \$ 1,463,364 | \$ 5,016,982 | \$ 1,563,950 | \$ 1,565,533 | \$ 1,567,126 | \$ 1,568,874 | \$ 1,970,023 | \$ 4,813,972 | \$ 4,813,972 | |
| Sources of Funds | | | | | | | | | | | | | | | |
| Receipts: | | | | | | | | | | | | | | | |
| Property Tax | - | - | - | - | - | 5,417,479 | - | - | - | - | 400,000 | 5,017,479 | 10,834,958 | 10,834,957 | 1 |
| Excise Tax | - | - | - | - | - | 304,656 | - | - | - | - | - | 304,656 | 609,312 | 609,311 | 1 |
| Financial Institution Tax | - | - | - | - | - | 40,364 | - | - | - | - | - | 40,364 | 80,728 | 80,727 | 1 |
| Commercial Vehicle Tax | - | - | - | - | - | 39,055 | - | - | - | - | - | 39,055 | 78,110 | 78,110 | - |
| In Lieu. Of Prop. Tax | - | - | - | - | - | 3,076 | - | - | - | - | - | 3,076 | 6,152 | 6,152 | - |
| Interest income | 2,082 | 613 | 906 | 1,218 | 1,222 | 1,256 | 1,305 | 1,583 | 1,593 | 1,748 | 1,899 | 400 | 15,825 | 7,000 | 8,825 |
| Refunds | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Transfer In | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Receipts | 2,082 | 613 | 906 | 1,218 | 1,222 | 5,805,886 | 1,305 | 1,583 | 1,593 | 1,748 | 401,899 | 5,405,030 | 11,625,085 | 11,616,257 | 8,828 |
| Uses of Funds | | | | | | | | | | | | | | | |
| Expenditures: | | | | | | | | | | | | | | | |
| 2009 Bond Principal Payment | 215,000 | - | - | - | - | - | 1,445,000 | - | - | - | - | - | 1,660,000 | 1,660,000 | - |
| 2010 Bond Principal Payment | 1,110,000 | - | - | - | - | - | 1,105,000 | - | - | - | - | - | 2,215,000 | 2,215,000 | - |
| 2011 Bond Principal Payment | 385,000 | - | - | - | - | - | 385,000 | - | - | - | - | - | 770,000 | 770,000 | - |
| 2012 Bond Principal Payment | 1,075,000 | - | - | - | - | - | - | - | - | - | - | - | 1,075,000 | 1,075,000 | - |
| 2013 Bond Principal Payment | - | - | - | - | - | 1,165,000 | - | - | - | - | - | 1,200,000 | 2,365,000 | 2,365,000 | - |
| 2014 Bond Principal Payment | - | - | - | - | - | 25,000 | - | - | - | - | - | 25,000 | 50,000 | 50,000 | - |
| 2015 Bond Principal Payment | - | - | - | - | - | 500,000 | - | - | - | - | - | 505,000 | 1,005,000 | 1,005,000 | - |
| 2016 Bond Principal Payment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 2017 Bond Principal Payment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bond Interest Payment | 569,399 | - | - | - | - | 562,268 | 518,937 | - | - | - | - | 529,893 | 2,180,497 | 2,180,496 | (1) |
| Bank Fees & Other Expenses | 750 | 750 | - | - | 750 | - | 400 | - | - | - | 750 | 400 | 3,800 | 4,750 | 950 |
| Total Expenditures | 3,355,149 | 750 | - | - | 750 | 2,252,268 | 3,454,337 | - | - | - | 750 | 2,260,293 | 11,324,297 | 11,325,246 | 949 |
| Total Ending Funds | \$ 1,460,905 | \$ 1,460,768 | \$ 1,461,674 | \$ 1,462,892 | \$ 1,463,364 | \$ 5,016,982 | \$ 1,563,950 | \$ 1,565,533 | \$ 1,567,126 | \$ 1,568,874 | \$ 1,970,023 | \$ 5,114,760 | \$ 5,114,760 | \$ 5,104,983 | |

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND 2 (BIRF 2)
 January through December 2017
 Original Budget

| | ACTUAL JANUARY | PROJECTED FEBRUARY | PROJECTED MARCH | PROJECTED APRIL | PROJECTED MAY | PROJECTED JUNE | PROJECTED JULY | PROJECTED AUGUST | PROJECTED SEPTEMBER | PROJECTED OCTOBER | PROJECTED NOVEMBER | PROJECTED DECEMBER | TOTAL | BUDGET | VARIANCE |
|------------------------------|-------------------|-----------------------|--------------------|--------------------|------------------|-------------------|-------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|----------------|----------------|----------|
| Total Beginning Funds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ - | \$ - | - |
| Sources of Funds | | | | | | | | | | | | | | | |
| Receipts: | | | | | | | | | | | | | | | |
| Property Tax | - | - | - | - | - | 203,478 | - | - | - | - | - | 203,477 | 406,955 | 406,955 | - |
| Excise Tax | - | - | - | - | - | 10,684 | - | - | - | - | - | 10,684 | 21,368 | 21,368 | - |
| Financial Institution Tax | - | - | - | - | - | 1,368 | - | - | - | - | - | 1,368 | 2,736 | 2,735 | 1 |
| Commercial Vehicle Tax | - | - | - | - | - | 1,403 | - | - | - | - | - | 1,403 | 2,806 | 2,806 | - |
| In Lieu. Of Prop. Tax | - | - | - | - | - | 238 | - | - | - | - | - | 238 | 476 | 477 | (1) |
| Total Receipts | - | - | - | - | - | 217,171 | - | - | - | - | - | 217,170 | 434,341 | 434,341 | - |
| Uses of Funds | | | | | | | | | | | | | | | |
| Expenditures: | | | | | | | | | | | | | | | |
| 2016 Bond Principal Payment | - | - | - | - | - | 5,000 | - | - | - | - | - | 10,000 | 15,000 | 15,000 | - |
| 2017 Bond Principal Payment | - | - | - | - | - | 5,000 | - | - | - | - | - | 10,000 | 15,000 | 15,000 | - |
| Bond Interest Payment | - | - | - | - | - | 180,709 | - | - | - | - | - | 179,684 | 360,393 | 360,393 | - |
| Bank Fees & Other Expenses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditures | - | - | - | - | - | 190,709 | - | - | - | - | - | 199,684 | 390,393 | 390,393 | - |
| Total Ending Funds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 26,462 | \$ 43,948 | \$ 43,948 | \$ 43,948 | - |

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended January 31, 2017

| | <u>Original Budget</u> | <u>Budget Adj.</u> | <u>Adjusted Budget</u> | <u>MTD</u> | <u>YTD</u> | <u>Encumbrances</u> | <u>Balance</u> | <u>% Remaining</u> |
|--|----------------------------|------------------------|----------------------------|-----------------|-----------------|---------------------|------------------|------------------------|
| 43 - 2014 Multi-Branch Facility Improvements - Series One | | | | | | | | |
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| INTEREST INCOME | 6,123.50 | 0.00 | 6,123.50 | 121.58 | 121.58 | 0.00 | 6,001.92 | 98% |
| Total Other Revenue | 6,123.50 | 0.00 | 6,123.50 | 121.58 | 121.58 | 0.00 | 6,001.92 | 98% |
| Total Revenues | 6,123.50 | 0.00 | 6,123.50 | 121.58 | 121.58 | 0.00 | 6,001.92 | 98% |
| Expenses | | | | | | | | |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| OTHER OFFICE SUPPLIES | 6,427.21 | 17,388.23 | 23,815.44 | 0.00 | 0.00 | 22,871.23 | 944.21 | 4% |
| Total Office Supplies | 6,427.21 | 17,388.23 | 23,815.44 | 0.00 | 0.00 | 22,871.23 | 944.21 | 4% |
| Other Supplies | | | | | | | | |
| NON-CAPITAL FURNITURE & EQUIPMENT | 26,921.01 | 201.32 | 27,122.33 | 0.00 | 0.00 | 201.32 | 26,921.01 | 99% |
| Total Other Supplies | 26,921.01 | 201.32 | 27,122.33 | 0.00 | 0.00 | 201.32 | 26,921.01 | 99% |
| Total Supplies | 33,348.22 | 17,589.55 | 50,937.77 | 0.00 | 0.00 | 23,072.55 | 27,865.22 | 55% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 20,551.27 | 27,682.10 | 48,233.37 | 545.00 | 545.00 | 32,437.10 | 15,251.27 | 32% |
| ENGINEERING & ARCHITECTURAL | 4,107.48 | 26,643.77 | 30,751.25 | 6,048.52 | 6,048.52 | 20,595.25 | 4,107.48 | 13% |
| LEGAL SERVICES | 6,820.00 | 0.00 | 6,820.00 | 360.00 | 360.00 | 0.00 | 6,460.00 | 95% |
| Total Professional Services | 31,478.75 | 54,325.87 | 85,804.62 | 6,953.52 | 6,953.52 | 53,032.35 | 25,818.75 | 30% |
| Printing & Advertising | | | | | | | | |
| PUBLICATION OF LEGAL NOTICES & HR | 41.86 | 0.00 | 41.86 | 0.00 | 0.00 | 0.00 | 41.86 | 100% |
| OUTSIDE PRINTING | 732.63 | 0.00 | 732.63 | 0.00 | 0.00 | 0.00 | 732.63 | 100% |

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended January 31, 2017

| | <u>Original Budget</u> | <u>Budget Adj.</u> | <u>Adjusted Budget</u> | <u>MTD</u> | <u>YTD</u> | <u>Encumbrances</u> | <u>Balance</u> | <u>% Remaining</u> |
|---|----------------------------|------------------------|----------------------------|-------------------|-------------------|---------------------|-------------------|------------------------|
| Total Printing & Advertising | <u>774.49</u> | <u>0.00</u> | <u>774.49</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>774.49</u> | <u>100%</u> |
| Repairs & Maintenance | | | | | | | | |
| REP & MAINT-STRUCTURE | 12,847.35 | 54.00 | 12,901.35 | 0.00 | 0.00 | 2,029.00 | 10,872.35 | 84% |
| Total Repairs & Maintenance | <u>12,847.35</u> | <u>54.00</u> | <u>12,901.35</u> | <u>0.00</u> | <u>0.00</u> | <u>2,029.00</u> | <u>10,872.35</u> | <u>84%</u> |
| Rentals | | | | | | | | |
| REAL ESTATE | 0.00 | 0.00 | 0.00 | 600.00 | 600.00 | 0.00 | (600.00) | 0% |
| EQUIPMENT RENTAL | 0.00 | 7,175.00 | 7,175.00 | 0.00 | 0.00 | 7,175.00 | 0.00 | 0% |
| Total Rentals | <u>0.00</u> | <u>7,175.00</u> | <u>7,175.00</u> | <u>600.00</u> | <u>600.00</u> | <u>7,175.00</u> | <u>(600.00)</u> | <u>(8)%</u> |
| Other Services & Charges | | | | | | | | |
| ISSUANCE COSTS | 318.93 | 0.00 | 318.93 | 0.00 | 0.00 | 0.00 | 318.93 | 100% |
| EVENTS & PR | 3,448.70 | 0.00 | 3,448.70 | 0.00 | 0.00 | 0.00 | 3,448.70 | 100% |
| OTHER CONTRACTUAL SERVICES | 1,580.56 | 15,086.00 | 16,666.56 | 0.00 | 0.00 | 14,996.00 | 1,670.56 | 10% |
| BANK FEES/CREDIT CARD FEES | 0.00 | 0.00 | 0.00 | 27.00 | 27.00 | 0.00 | (27.00) | 0% |
| Total Other Services & Charges | <u>5,348.19</u> | <u>15,086.00</u> | <u>20,434.19</u> | <u>27.00</u> | <u>27.00</u> | <u>14,996.00</u> | <u>5,411.19</u> | <u>26%</u> |
| Total Other Services & Charges | <u>50,448.78</u> | <u>76,640.87</u> | <u>127,089.65</u> | <u>7,580.52</u> | <u>7,580.52</u> | <u>77,232.35</u> | <u>42,276.78</u> | <u>33%</u> |
| Capital Outlay | | | | | | | | |
| BUILDING IMPROVEMENTS & UPGRADES | 35,113.52 | 461,435.59 | 496,549.11 | 331,263.00 | 331,263.00 | 139,581.05 | 25,705.06 | 5% |
| CAPITAL - FURNITURE | 33,869.40 | 0.00 | 33,869.40 | 0.00 | 0.00 | 0.00 | 33,869.40 | 100% |
| CAPITAL - EQUIPMENT | 866.72 | 35,610.68 | 36,477.40 | 0.00 | 0.00 | 35,610.68 | 866.72 | 2% |
| Total Capital Outlay | <u>69,849.64</u> | <u>497,046.27</u> | <u>566,895.91</u> | <u>331,263.00</u> | <u>331,263.00</u> | <u>175,191.73</u> | <u>60,441.18</u> | <u>11%</u> |
| Total Expenses | <u>153,646.64</u> | <u>591,276.69</u> | <u>744,923.33</u> | <u>338,843.52</u> | <u>338,843.52</u> | <u>275,496.63</u> | <u>130,583.18</u> | <u>18%</u> |

Indianapolis Marion County Public Library
Income Statement - 2015 RFID Bond
For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|--|--------------------|-----------------|--------------------|-----------------|-----------------|-----------------|------------------|----------------|
| 44 - 2015 Bond - RFID Books & Materials Project | | | | | | | | |
| Expenses | | | | | | | | |
| Services Personal | | | | | | | | |
| Salaries & Wages | | | | | | | | |
| SALARIES APPOINTED STAFF | 11,297.00 | 0.00 | 11,297.00 | 2,124.00 | 2,124.00 | 0.00 | 9,173.00 | 81% |
| Total Salaries & Wages | 11,297.00 | 0.00 | 11,297.00 | 2,124.00 | 2,124.00 | 0.00 | 9,173.00 | 81% |
| Employee Benefits | | | | | | | | |
| MEDICAL & DENTAL INSURANCE | 15,000.00 | 0.00 | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 100% |
| GROUP LIFE INSURANCE | 43.75 | 0.00 | 43.75 | 6.00 | 6.00 | 0.00 | 37.75 | 86% |
| LONG TERM DISABILITY | 26.32 | 0.00 | 26.32 | 5.38 | 5.38 | 0.00 | 20.94 | 80% |
| FICA AND MEDICARE | 883.94 | 0.00 | 883.94 | 162.49 | 162.49 | 0.00 | 721.45 | 82% |
| PERF | 1,604.96 | 0.00 | 1,604.96 | 301.61 | 301.61 | 0.00 | 1,303.35 | 81% |
| EMPLOYEE ASSISTANCE PROGRAM | 28.00 | 0.00 | 28.00 | 0.00 | 0.00 | 0.00 | 28.00 | 100% |
| Total Employee Benefits | 17,586.97 | 0.00 | 17,586.97 | 475.48 | 475.48 | 0.00 | 17,111.49 | 97% |
| Total Services Personal | 28,883.97 | 0.00 | 28,883.97 | 2,599.48 | 2,599.48 | 0.00 | 26,284.49 | 91% |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| LIBRARY SUPPLIES | 31,283.00 | 1,350.00 | 32,633.00 | 0.00 | 0.00 | 1,350.00 | 31,283.00 | 96% |
| Total Office Supplies | 31,283.00 | 1,350.00 | 32,633.00 | 0.00 | 0.00 | 1,350.00 | 31,283.00 | 96% |
| Total Supplies | 31,283.00 | 1,350.00 | 32,633.00 | 0.00 | 0.00 | 1,350.00 | 31,283.00 | 96% |
| Other Services & Charges | | | | | | | | |
| Communication & Transportation | | | | | | | | |
| TRAVEL | 0.00 | 0.00 | 0.00 | 160.92 | 160.92 | 0.00 | (160.92) | 0% |
| CELLULAR PHONE | 0.00 | 0.00 | 0.00 | 15.00 | 15.00 | 0.00 | (15.00) | 0% |
| Total Communication & Transportation | 0.00 | 0.00 | 0.00 | 175.92 | 175.92 | 0.00 | (175.92) | 0% |

Indianapolis Marion County Public Library Income Statement - 2015 RFID Bond

For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|---------------------|-------------------|---------------------|------------------|------------------|-------------------|---------------------|----------------|
| Rentals | | | | | | | | |
| EQUIPMENT RENTAL | 53,750.25 | 0.00 | 53,750.25 | 0.00 | 0.00 | 0.00 | 53,750.25 | 100% |
| Total Rentals | 53,750.25 | 0.00 | 53,750.25 | 0.00 | 0.00 | 0.00 | 53,750.25 | 100% |
| Other Services & Charges | | | | | | | | |
| ISSUANCE COSTS | 0.42 | 0.00 | 0.42 | 0.00 | 0.00 | 0.00 | 0.42 | 100% |
| COMPUTER SERVICES | 0.00 | 5,500.00 | 5,500.00 | 0.00 | 0.00 | 5,500.00 | 0.00 | 0% |
| OTHER CONTRACTUAL SERVICES | 51,785.62 | 255,237.31 | 307,022.93 | 56,185.18 | 56,185.18 | 199,052.13 | 51,785.62 | 17% |
| Total Other Services & Charges | 51,786.04 | 260,737.31 | 312,523.35 | 56,185.18 | 56,185.18 | 204,552.13 | 51,786.04 | 17% |
| Total Other Services & Charges | 105,536.29 | 260,737.31 | 366,273.60 | 56,361.10 | 56,361.10 | 204,552.13 | 105,360.37 | 29% |
| Capital Outlay | | | | | | | | |
| CAPITAL - EQUIPMENT | 1,074,471.00 | 128,925.00 | 1,203,396.00 | 0.00 | 0.00 | 128,925.00 | 1,074,471.00 | 89% |
| Total Capital Outlay | 1,074,471.00 | 128,925.00 | 1,203,396.00 | 0.00 | 0.00 | 128,925.00 | 1,074,471.00 | 89% |
| Total Expenses | 1,240,174.26 | 391,012.31 | 1,631,186.57 | 58,960.58 | 58,960.58 | 334,827.13 | 1,237,398.86 | 76% |

Indianapolis Marion County Public Library
Income Statement - 2016 Bond
For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|--------------------|-------------------|--------------------|------------------|------------------|-------------------|-------------------|----------------|
| 46 - 2016 Bond - Michigan Road | | | | | | | | |
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| INTEREST INCOME | 29,660.88 | 0.00 | 29,660.88 | 3,871.62 | 3,871.62 | 0.00 | 25,789.26 | 87% |
| Total Other Revenue | 29,660.88 | 0.00 | 29,660.88 | 3,871.62 | 3,871.62 | 0.00 | 25,789.26 | 87% |
| Total Revenues | 29,660.88 | 0.00 | 29,660.88 | 3,871.62 | 3,871.62 | 0.00 | 25,789.26 | 87% |
| Expenses | | | | | | | | |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| OTHER OFFICE SUPPLIES | 140,000.00 | 0.00 | 140,000.00 | 0.00 | 0.00 | 0.00 | 140,000.00 | 100% |
| Total Office Supplies | 140,000.00 | 0.00 | 140,000.00 | 0.00 | 0.00 | 0.00 | 140,000.00 | 100% |
| Other Supplies | | | | | | | | |
| NON-CAPITAL FURNITURE & EQUIPMENT | 80,000.00 | 0.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 100% |
| Total Other Supplies | 80,000.00 | 0.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 100% |
| Total Supplies | 220,000.00 | 0.00 | 220,000.00 | 0.00 | 0.00 | 0.00 | 220,000.00 | 100% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 204,025.00 | 6,475.00 | 210,500.00 | 5,625.00 | 5,625.00 | 1,600.00 | 203,275.00 | 97% |
| ENGINEERING & ARCHITECTURAL | 40,000.00 | 557,944.74 | 597,944.74 | 43,647.59 | 43,647.59 | 522,422.15 | 31,875.00 | 5% |
| LEGAL SERVICES | 27,442.00 | 0.00 | 27,442.00 | 3,460.00 | 3,460.00 | 0.00 | 23,982.00 | 87% |
| Total Professional Services | 271,467.00 | 564,419.74 | 835,886.74 | 52,732.59 | 52,732.59 | 524,022.15 | 259,132.00 | 31% |
| Communication & Transportation | | | | | | | | |
| TRAVEL | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100% |
| FREIGHT & EXPRESS | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100% |

Indianapolis Marion County Public Library
Income Statement - 2016 Bond
For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|---------------------|-------------------|---------------------|------------------|------------------|-------------------|---------------------|----------------|
| Total Communication & Transportation | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100% |
| Printing & Advertising | | | | | | | | |
| PUBLICATION OF LEGAL NOTICES & HR | 750.00 | 0.00 | 750.00 | 0.00 | 0.00 | 0.00 | 750.00 | 100% |
| OUTSIDE PRINTING | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100% |
| Total Printing & Advertising | 5,750.00 | 0.00 | 5,750.00 | 0.00 | 0.00 | 0.00 | 5,750.00 | 100% |
| Insurance | | | | | | | | |
| BUILDER'S RISK INSURANCE | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100% |
| Total Insurance | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100% |
| Other Services & Charges | | | | | | | | |
| ISSUANCE COSTS | 27,100.00 | 0.00 | 27,100.00 | 8,500.00 | 8,500.00 | 0.00 | 18,600.00 | 69% |
| OTHER CONTRACTUAL SERVICES | 30,000.00 | 0.00 | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 | 100% |
| Total Other Services & Charges | 57,100.00 | 0.00 | 57,100.00 | 8,500.00 | 8,500.00 | 0.00 | 48,600.00 | 85% |
| Total Other Services & Charges | 340,317.00 | 564,419.74 | 904,736.74 | 61,232.59 | 61,232.59 | 524,022.15 | 319,482.00 | 35% |
| Capital Outlay | | | | | | | | |
| LAND | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 100% |
| BUILDING | 5,839,758.00 | 0.00 | 5,839,758.00 | 0.00 | 0.00 | 0.00 | 5,839,758.00 | 100% |
| CAPITAL - FURNITURE | 160,000.00 | 0.00 | 160,000.00 | 0.00 | 0.00 | 0.00 | 160,000.00 | 100% |
| CAPITAL - EQUIPMENT | 137,500.00 | 0.00 | 137,500.00 | 0.00 | 0.00 | 0.00 | 137,500.00 | 100% |
| COMPUTER EQUIPMENT | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 100% |
| Total Capital Outlay | 6,337,258.00 | 0.00 | 6,337,258.00 | 0.00 | 0.00 | 0.00 | 6,337,258.00 | 100% |
| Total Expenses | 6,897,575.00 | 564,419.74 | 7,461,994.74 | 61,232.59 | 61,232.59 | 524,022.15 | 6,876,740.00 | 92% |

Indianapolis Marion County Public Library
Income Statement - 2017 Bond
For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|---------------------|----------------|---------------------|---------------------|---------------------|------------------|-------------------|----------------|
| 47 - 2017 Bond - Brightwood | | | | | | | | |
| Revenues | | | | | | | | |
| Other Revenue | | | | | | | | |
| PROCEEDS FROM BOND SALE | 5,945,000.00 | 0.00 | 5,945,000.00 | 5,945,000.00 | 5,945,000.00 | 0.00 | 0.00 | 0% |
| INTEREST INCOME | 30,000.00 | 0.00 | 30,000.00 | 393.97 | 393.97 | 0.00 | 29,606.03 | 99% |
| Total Other Revenue | 5,975,000.00 | 0.00 | 5,975,000.00 | 5,945,393.97 | 5,945,393.97 | 0.00 | 29,606.03 | 0% |
| Total Revenues | 5,975,000.00 | 0.00 | 5,975,000.00 | 5,945,393.97 | 5,945,393.97 | 0.00 | 29,606.03 | 0% |
| Expenses | | | | | | | | |
| Supplies | | | | | | | | |
| Office Supplies | | | | | | | | |
| OTHER OFFICE SUPPLIES | 225,000.00 | 0.00 | 225,000.00 | 0.00 | 0.00 | 0.00 | 225,000.00 | 100% |
| Total Office Supplies | 225,000.00 | 0.00 | 225,000.00 | 0.00 | 0.00 | 0.00 | 225,000.00 | 100% |
| Other Supplies | | | | | | | | |
| NON-CAPITAL FURNITURE & EQUIPMENT | 40,000.00 | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 40,000.00 | 100% |
| Total Other Supplies | 40,000.00 | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 40,000.00 | 100% |
| Total Supplies | 265,000.00 | 0.00 | 265,000.00 | 0.00 | 0.00 | 0.00 | 265,000.00 | 100% |
| Other Services & Charges | | | | | | | | |
| Professional Services | | | | | | | | |
| CONSULTING SERVICES | 192,000.00 | 0.00 | 192,000.00 | 0.00 | 0.00 | 14,000.00 | 178,000.00 | 93% |
| ENGINEERING & ARCHITECTURAL | 407,000.00 | 0.00 | 407,000.00 | 0.00 | 0.00 | 0.00 | 407,000.00 | 100% |
| LEGAL SERVICES | 30,000.00 | 0.00 | 30,000.00 | 4,100.00 | 4,100.00 | 0.00 | 25,900.00 | 86% |
| Total Professional Services | 629,000.00 | 0.00 | 629,000.00 | 4,100.00 | 4,100.00 | 14,000.00 | 610,900.00 | 97% |
| Communication & Transportation | | | | | | | | |
| TRAVEL | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100% |

Indianapolis Marion County Public Library
Income Statement - 2017 Bond
For the Month Ended January 31, 2017

| | Original Budget | Budget Adj. | Adjusted Budget | MTD | YTD | Encumbrances | Balance | % Remaining |
|---|---------------------|----------------|---------------------|------------------|------------------|------------------|---------------------|----------------|
| FREIGHT & EXPRESS | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100% |
| Total Communication & Transportation | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100% |
| Printing & Advertising | | | | | | | | |
| PUBLICATION OF LEGAL NOTICES & HR | 1,250.00 | 0.00 | 1,250.00 | 0.00 | 0.00 | 0.00 | 1,250.00 | 100% |
| OUTSIDE PRINTING | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100% |
| Total Printing & Advertising | 2,250.00 | 0.00 | 2,250.00 | 0.00 | 0.00 | 0.00 | 2,250.00 | 100% |
| Insurance | | | | | | | | |
| BUILDER'S RISK INSURANCE | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100% |
| Total Insurance | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100% |
| Other Services & Charges | | | | | | | | |
| ISSUANCE COSTS | 89,725.00 | 0.00 | 89,725.00 | 64,725.00 | 64,725.00 | 0.00 | 25,000.00 | 28% |
| OTHER CONTRACTUAL SERVICES | 25,000.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 | 100% |
| Total Other Services & Charges | 114,725.00 | 0.00 | 114,725.00 | 64,725.00 | 64,725.00 | 0.00 | 50,000.00 | 44% |
| Total Other Services & Charges | 751,975.00 | 0.00 | 751,975.00 | 68,825.00 | 68,825.00 | 14,000.00 | 669,150.00 | 89% |
| Capital Outlay | | | | | | | | |
| LAND | 250,000.00 | 0.00 | 250,000.00 | 0.00 | 0.00 | 0.00 | 250,000.00 | 100% |
| BUILDING | 4,310,775.00 | 0.00 | 4,310,775.00 | 0.00 | 0.00 | 0.00 | 4,310,775.00 | 100% |
| CAPITAL - FURNITURE | 257,500.00 | 0.00 | 257,500.00 | 0.00 | 0.00 | 0.00 | 257,500.00 | 100% |
| CAPITAL - EQUIPMENT | 64,750.00 | 0.00 | 64,750.00 | 0.00 | 0.00 | 0.00 | 64,750.00 | 100% |
| COMPUTER EQUIPMENT | 75,000.00 | 0.00 | 75,000.00 | 0.00 | 0.00 | 0.00 | 75,000.00 | 100% |
| Total Capital Outlay | 4,958,025.00 | 0.00 | 4,958,025.00 | 0.00 | 0.00 | 0.00 | 4,958,025.00 | 100% |
| Total Expenses | 5,975,000.00 | 0.00 | 5,975,000.00 | 68,825.00 | 68,825.00 | 14,000.00 | 5,892,175.00 | 99% |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of January 31, 2017

Construction Fund Cash Balances

| | |
|---|-----------------------------|
| Fund 43 - Restricted - E. Washington, Southport, Warren | 400,077.89 |
| Fund 44 - Restricted - RFID Project | 1,572,225.99 |
| Fund 46 - Restricted - Michigan Road Project | 7,383,472.89 |
| Fund 47 - Restricted - Brightwood Project | 5,877,050.97 |
| Foundation | 267,419.95 |
| Total Construction Fund Cash Balances | <u>15,500,247.69</u> |

Construction Fund Classification Breakdown

| | |
|---|-----------------------------|
| Fund 43 - Restricted - E. Washington, Southport, Warren | 400,077.89 |
| Fund 44 - Restricted - RFID Project | 1,572,225.99 |
| Fund 46 - Restricted - Michigan Road Project | 7,383,472.89 |
| Fund 47 - Restricted - Brightwood Project | 5,877,050.97 |
| Foundation - Assigned - Central | 267,419.95 |
| Total Construction Fund Breakdown | <u>15,500,247.69</u> |

Summary of Classifications

| | |
|-------------------------------------|-----------------------------|
| Total Restricted | 15,232,827.74 |
| Total Assigned | 267,419.95 |
| Total of All Classifications | <u>15,500,247.69</u> |

Summary of Project Activity

| <u>PROJECT</u> | <u>ADJUSTED</u> | | | <u>PROJECT TO DATE</u> | <u>OPEN P.O.</u> | <u>UNEXPENDED</u> |
|---|------------------------------|--------------------------|--------------------------|------------------------------|----------------------------|-----------------------------|
| | <u>ORIGINAL BUDGET</u> | <u>CURRENT MONTH</u> | <u>CURRENT YEAR</u> | | | |
| Fund 43 - Restricted - E. Washington, Southport, Warren | 5,059,300.65 | 338,843.52 | 338,843.52 | 4,653,220.84 | 275,496.63 | 130,583.18 |
| Fund 44 - Restricted - RFID Project | 2,000,000.00 | 58,960.58 | 58,960.58 | 427,774.01 | 334,827.13 | 1,237,398.86 |
| Fund 46 - Restricted - Michigan Road Project | 7,595,000.00 | 61,232.59 | 61,232.59 | 194,237.85 | 524,022.15 | 6,876,740.00 |
| Fund 47 - Restricted - Brightwood Project | 5,975,000.00 | 68,825.00 | 68,825.00 | 68,825.00 | 14,000.00 | 5,892,175.00 |
| Central Project | 102,412,625.02 | 0.00 | 0.00 | 102,261,164.89 | 0.00 | 151,460.13 |
| Major Repairs & Maintenance | 3,295,889.10 | 38,515.00 | 38,515.00 | 3,200,105.43 | 42,115.00 | 53,668.67 |
| Central Technology | 6,852,536.01 | 0.00 | 0.00 | 6,835,931.17 | 0.00 | 16,604.84 |
| Total Expenditures | <u>133,190,350.78</u> | <u>566,376.69</u> | <u>566,376.69</u> | <u>117,641,259.19</u> | <u>1,190,460.91</u> | <u>14,358,630.68</u> |

| | <u>BUDGET</u> | <u>CURRENT MONTH</u> | <u>CURRENT YEAR</u> | <u>PROJECT TO DATE</u> | <u>BUDGET BALANCE</u> |
|---|---------------|----------------------|---------------------|------------------------|-----------------------|
| * Estimated Future Interest Earnings | 9,186.06 | 174.57 | 174.57 | 12,757.37 | (3,571.31) |
| ** Estimated Future Interest Earnings - Fund 43 | 30,000.00 | 121.58 | 121.58 | 23,998.08 | 6,001.92 |
| Estimated Future Interest Earnings - Fund 46 | 30,000.00 | 3,871.62 | 3,871.62 | 4,210.74 | 25,789.26 |
| Estimated Future Interest Earnings - Fund 47 | 30,000.00 | 393.97 | 393.97 | 393.97 | 29,606.03 |

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.



Board Action Request

6b

To: IMCPL Board

Meeting Date: Feb. 23, 2017

From: Finance Committee

Approved by the
Library Board:

Effective Date: Feb. 23, 2017

Subject: Resolution 10-2017 – Appropriation of Gift and Grant Proceeds

Recommendation: Library staff recommends Board approval of Resolution 10-2017.

Background: The Indianapolis Public Library Foundation and the following donors are providing gift funds to support the following programs:

| | |
|--|------------------|
| Foundation – Warren Teen Book Club | \$ 1,440 |
| Bader Foundation – Warren Book Club | 690 |
| Foundation – Children’s Fund – Maker Kits - Pike | 858 |
| Foundation – Cultural & Com Fund – New Neighbors | 2,140 |
| Foundation – Lifelong Learning Fund – East 38 th St | 2,951 |
| Foundation – Cultural & Com fund – Meet the Artist-FF | 4,415 |
| Foundation – Cultural & Com fund – Meet the Artist | 22,296 |
| Foundation – Children’s Fund – Digital Littles - FSQ | 1,200 |
| Foundation – Innovation Fund – Immigrant Welcome | 54,700 |
| Foundation – Innovation Fund – World Language Books | 130,000 |
| Foundation – Innovation Fund - Marketing | 7,500 |
| Foundation – Teen Tech Lounge – Spades Park | 800 |
| Glick Author’s Award – Writing Workshops - Nora | 800 |
| Lilly Endowment – African-American Center at Central | <u>1,360,000</u> |
| Total | \$1,589,790 |

Strategic/Fiscal Impact: The fiscal impact of the gift/grant funds is the opportunity for the Library to provide various programs without the use of tax dollars.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 10-2017 APPROPRIATION OF GIFT AND GRANT PROCEEDS February 27, 2017

WHEREAS, the Library has been awarded gift and grant funds from the Library Foundation and various donors; and

WHEREAS, it is necessary to appropriate the gift and grant funds

BE IT RESOLVED that the following appropriations be made via:

| APPROPRIATION OF GIFT – Fund 30 | | |
|--|--|-----------------|
| FROM: | GIFT PROCEEDS – WARREN TEEN BOOK CLUB | <u>\$1,440</u> |
| TO: | 30-540700-2022 UNPROCESSED PAPERBACKS | <u>\$1,440</u> |
| FROM: | GIFT PROCEEDS – MAKER KITS AT PIKE | <u>\$858</u> |
| TO: | 30-520120-2015 SUPPLIES | <u>\$858</u> |
| FROM: | GIFT PROCEEDS – CELEBRATING OUR NEW NEIGHBORS AT EAGLE | <u>\$2,140</u> |
| TO: | 30-530940-2007 PROGRAMMING | <u>\$2,140</u> |
| FROM: | GIFT PROCEEDS –NONPROFIT SERIES AT E38TH | <u>\$2,951</u> |
| TO: | 30-530320-2008 PRINTING | \$451 |
| | 30-530940-2008 PROGRAMMING | 2,500 |
| | | <u>\$2,951</u> |
| FROM: | GIFT PROCEEDS – MEET THE ARTIST –FIRST FRIDAY | <u>\$4,415</u> |
| TO: | 30-530940-1501 PROGRAMMING | \$3,900 |
| | 30-530955-1501 OTHER CONTRACTUAL | 365 |
| | 30-530320-1501 PRINTING | 150 |
| | | <u>\$4,415</u> |
| FROM: | GIFT PROCEEDS – MEET THE ARTIST | <u>\$22,296</u> |
| TO: | 30-520120-1501 SUPPLIES | \$3,059 |
| | 30-530955-1501 OTHER CONTRACTUAL | \$13,737 |
| | 30-530940-1501 PROGRAMMING | \$5,500 |
| | | <u>\$22,296</u> |
| FROM: | GIFT PROCEEDS – DIGITAL LITTLE STORYTIMES AT FOUNTAIN SQUARE | <u>\$1,200</u> |
| TO: | 30-520120-2011 SUPPLIES | \$75 |
| | 30-540700-2011 BOOKS & OTHER MATERIALS | 1,125 |
| | | <u>\$1,200</u> |
| FROM: | GIFT PROCEEDS – TEEN TECH LOUNGE AT SPADES PARK | <u>\$800</u> |

| | | | |
|---|--|-----------------------------|------------------|
| TO: | 30-520120-2018 | SUPPLIES | <u>\$800</u> |
| FROM: | GIFT PROCEEDS – WRITING WORKSHOPS AT NORA | | <u>\$800</u> |
| TO: | 30-530940-2014 | PROGRAMMING | <u>\$800</u> |
| APPROPRIATION OF GRANT – Fund 35 | | | |
| FROM: | GRANT PROCEEDS – WARREN BOOK CLUB | | <u>\$690</u> |
| TO: | 35-530940-2022 | PROGRAMMING | \$360 |
| | 35-520120-2022 | SUPPLIES | 30 |
| | 35-540700-2022 | UNPROCESSED PAPERBACKS | 300 |
| | | | <u>\$690</u> |
| FROM: | GRANT PROCEEDS – INNOVATION GRANT/GLOBAL VILLAGE: NATURAL HELPERS | | <u>\$54,700</u> |
| TO: | 35-530955-2001 | OTHER CONTRACTUAL SERVICES | \$43,200 |
| | 35-530320-2001 | PRINTING | 11,000 |
| | 35-520120-2001 | SUPPLIES | 500 |
| | | | <u>\$54,700</u> |
| FROM: | GRANT PROCEEDS – INNOVATION GRANT GLOBAL VILLAGE: COLLECTIONS | | <u>\$130,000</u> |
| TO: | 35-540600-1201 | BOOKS & OTHER MATERIALS | \$80,000 |
| | 35-530956-1201 | eBOOKS MATERIAL CONTRACTUAL | 50,000 |
| | | | <u>\$130,000</u> |
| FROM: | GRANT PROCEEDS – INNOVATION GRANT/GLOBAL VILLAGE: MARKETING | | <u>\$7,500</u> |
| TO: | 35-530955-2001 | OTHER CONTRACTUAL SERVICES | <u>\$7,500</u> |
| FROM: | GRANT PROCEEDS – CENTER FOR AFRICAN-AMERICAN CULTURE AND THE BLACK EXPERIENCE: SPACE MODIFICATIONS | | <u>\$500,000</u> |
| TO: | 35-530605-1412 | REPAIR & MAINTENANCE | <u>\$500,000</u> |
| FROM: | GRANT PROCEEDS – CENTER FOR AFRICAN-AMERICAN CULTURE AND THE BLACK EXPERIENCE: COLLECTION DEVELOPMENT | | <u>\$175,000</u> |
| TO: | 35-540600-1412 | BOOKS & OTHER MATERIALS | <u>\$175,000</u> |
| FROM: | GRANT PROCEEDS - CENTER FOR AFRICAN-AMERICAN CULTURE AND THE BLACK EXPERIENCE: ACTIVATION | | <u>\$316,000</u> |
| TO: | 35-530320-1412 | PRINTING | \$50,000 |
| | 35-530955-1412 | OTHER CONTRACTUAL SERVICES | 75,000 |
| | 35-530940-1412 | PROGRAMMING | 191,000 |
| | | | <u>\$316,000</u> |
| FROM: | GRANT PROCEEDS - CENTER FOR AFRICAN-AMERICAN CULTURE AND THE BLACK EXPERIENCE: STAFFING | | <u>\$369,000</u> |
| TO: | 35-510110-1412 | PROFESSIONAL SERVICES | <u>\$369,000</u> |



Board Briefing Report

6c

To: IMCPL Board **Meeting Date:** February 23, 2017
From: Finance Committee
Subject: 2016 Events Operations

Recommendation: To continue with the promotion of our event spaces.

Background: Listed below are the results of the operations in Events for 2016 on a cash basis:

| | | | |
|--------------------------|--------------|----------------------------------|-----|
| | | Room Usage | |
| Facility Rental Income | \$140,559 | Non-Profit | 47 |
| Catering/Cafe Commission | 81,331 | For Profit | 26 |
| Set-Up Fees | 32,809 | Events | 64 |
| Equipment Rental | 14,443 | Internal | 555 |
| Security Services | 28,254 | Comp'd | 91 |
| Miscellaneous Charges | <u>1,589</u> | | |
| Total Revenue: | \$298,985 | | |
| Operating Expenses | | \$269,881 (includes IT services) | |
| Revenue over Expenses | | \$ 29,124 | |

Looking ahead for 2017, we currently have 434 bookings at Central. Consisting of 2 for profit and 22 not for profit, 40 events, and 370 internal meetings/programs/comp'd groups. The room rental fees for these bookings will bring in \$162,000 and set-up charges will bring in \$30,000. We are on target to meet our projections for 2017.

Goals for 2017 include:

- Creating Rehearsal Dinner Packages with Ritz Charles to give clients a price break on booking their rehearsal dinner with us if they have their ceremony and/or reception booked at Central.
- Currently working with IMPI (Indiana Chamber of Meeting Professionals) on hosting one of their quarterly symposiums for local meeting planners.
- Staff are working with Accent on Indy and the International Live Events Association to possibly host their annual PACE Awards which is attended by roughly 250 of the top event industry planners and vendors in Indiana.

- Creating additional direct Mail pieces to distribute to local businesses in the downtown area that will highlight our Auditorium and meeting rooms for staff conferences, Board meetings, retreats, etc.
- Direct mail to area churches highlighting our Auditorium for Sunday Services.



Board Briefing Report

9

To: The Indianapolis Public Library Board **Meeting Date:** February 27, 2017

From: The Indianapolis Public Library Foundation

Subject: February 2017 Library Foundation Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News:

- The Library Foundation has prepared a brief report on the progress of its strategic plan. See enclosure.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The following are our top foundation and corporate contributors from last month. If you should have an opportunity to thank these donors, the Library Foundation would be grateful.

- Christel DeHaan Family Foundation
- The Eugene and Marilyn Glick Family Foundation
- Hulman & Company Foundation, Inc.
- Junior League of Indianapolis
- MacAllister Machinery Co., Inc.

This month, we are proud to provide funding for the following Library programs.

Children's

- Ready to Read – On the Road to Reading
- Ready to Read – Early Literacy Specialist
- Ready to Read – Packaged Programs
- Ready to Read – Reach Out and Read/El Dia Event
- Growing Readers Inclusive Storytime at Haughville
- Sensory Storytime at Wayne
- Dino-mite Expert/Author Visit
- YA Author Visits

Cultural

- McFadden Lecture
- 500 Parade Balloon
- Eat What You Grow! at Pike

Collections

- Teen Tech Lounge at Spades Park
- Digital Mobile Labs
- Lilly Digitization

Lifelong

- Glendale Seed Library
- Spades Park Seed Library
- Nonprofit Seminars at Central
- Spanish Language Computer Classes
- USB Technology
- Raspberry Pi at Pike

Capital

- Pike Aquarium
- Pocket Parks Story Walks Year 3



Momentum: 2015-2020 Strategic Plan Progress Report on Major Milestones

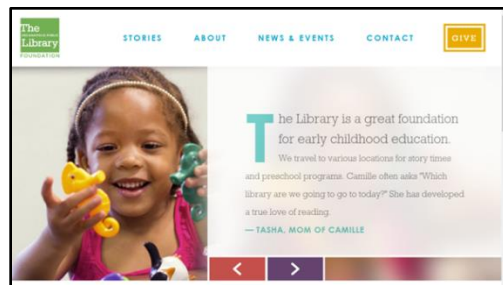
Goal 1: Advocacy

- *Advocate the Library's impact on the community and the importance of public and private support for the Library's programs, services and facilities.*

In 2015, the Library Foundation began preparations for an information campaign, *More Than You Imagine*, to increase appreciation for the Library and engagement with the Foundation. New collateral is already resulting in increased engagement:

New Website

- Hits increased 66 percent and users increased 86 percent since the new site launched in October 2015.
- Online donations (excluding memorial gifts) have been rising since 2014, up 4 percent in 2016.
- Between January and August 2016, the Foundation welcomed 22 new donors who made their first gifts online.



Social Media

- Followers of the Foundation's Facebook page have risen from 771 in 2014 to 1,470 in January 2017.
- Followers of the Eugene & Marilyn Glick Indiana Authors Award's Facebook page have increased from 318 to 518 over the last two years.

Email Engagement

- The open rate for emails sent by the Foundation is 42 percent, exceeding the national average of 21 percent.

Brand Ambassador Presentations

As of December 2016, the Foundation's staff made nine brand ambassador presentations to approximately 134 Library staff members. These employees are now better prepared to answer the public's questions about the Foundation. The Foundation's staff continues to make presentations to Library employees and community groups.

Videos

The Foundation created moving, imaginative videos to highlight the impact of major Library programs supported by private contributions. The videos will launch in 2017.

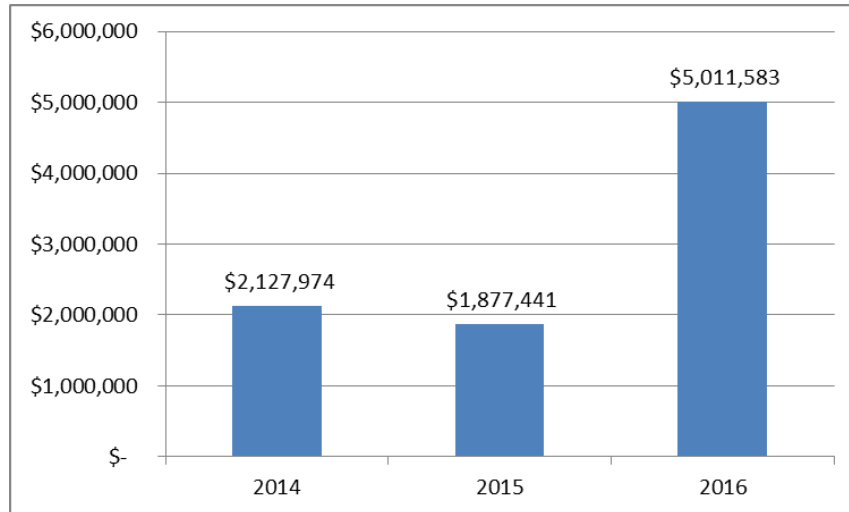
- Summer Reading Program: <https://youtu.be/SkdUZORBPLc>

- On the Road to Reading: https://youtu.be/hUQUrhB_7Sg
- Fall Fest: <https://youtu.be/PzxdTacOAhM>

Goal 2: Assets

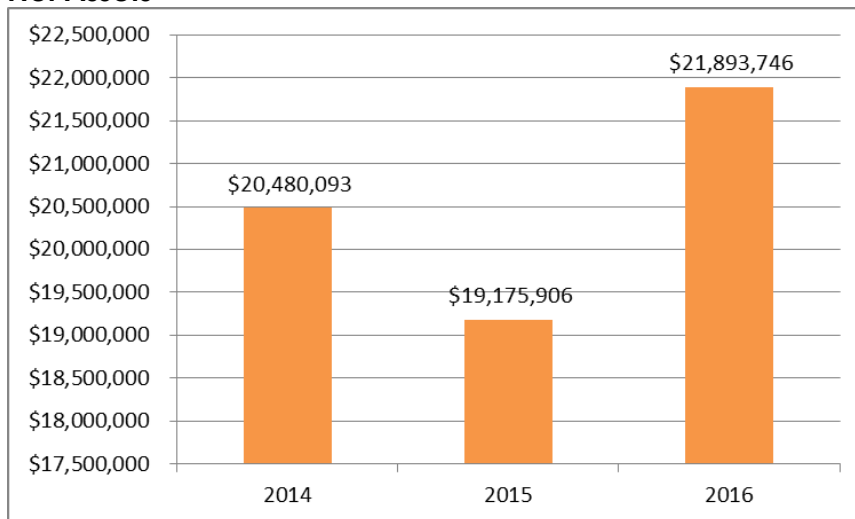
- *Secure assets to grow and sustain the Library Foundation and support the Library in creating a variety of learning initiatives in the community.*

Contributions



Major grant awards cause fluctuations in the Foundation's annual contributions. In 2016, the Foundation received a \$3.1 million grant from Lilly Endowment Inc. for specific Library initiatives (digitization of select City agencies' historical archives and establishment of a Center for African-American Literature at Central Library).

Net Assets

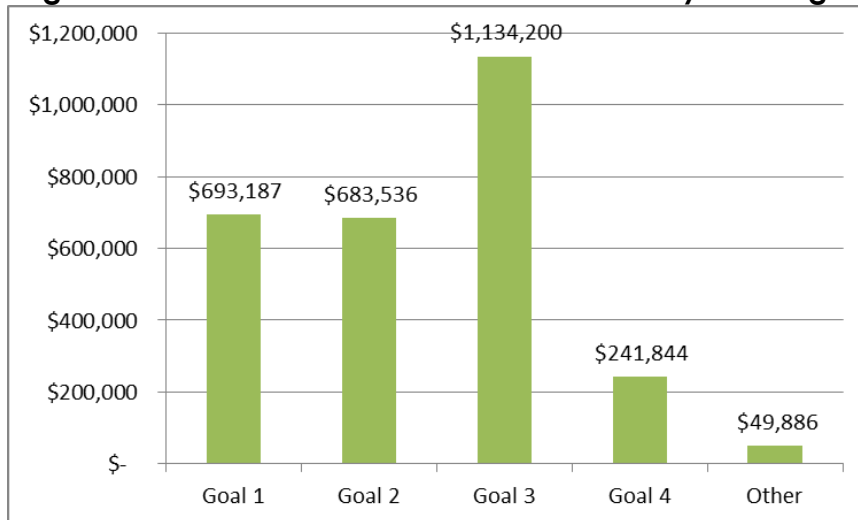


Strong investment returns and the grant from Lilly Endowment Inc. caused an increase in the Foundation's net assets. Please note approximately 75 percent of the Foundation's assets are temporarily or permanently restricted.

Goal 3: Assurance

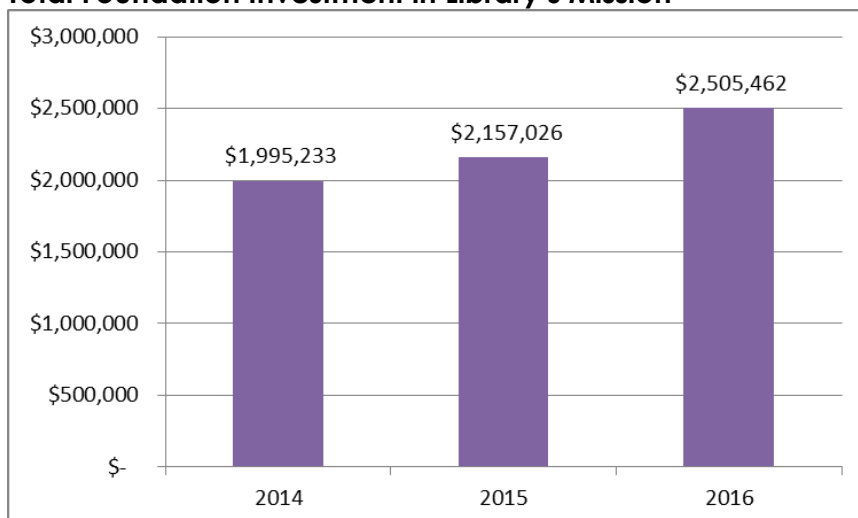
- *Assure superior stewardship of assets with efficiency, effectiveness and transparency to stakeholders in responsive support of the strategic needs of the Library.*

Alignment of Foundation Investments with Library's Strategic Goals



This chart is based on the Foundation's 2017 budgeted investment of \$2.8 million in Library programs, facilities and services. The Library's strategic goals are (1) enrich Indianapolis' desire for personal growth and learning, (2) strengthen Indianapolis neighborhoods and businesses, (3) act as agents of innovation in the Indianapolis community and (4) maximize accessibility to the Library and its services.

Total Foundation Investment in Library's Mission



Board Engagement

- 100 percent of Directors contribute financially.
- There was a 75 percent attendance rate at 2016 Board meetings.
- Each year, the Board oversees the audit. In 2015, the Board led a successful staff leadership transition from long-time President Danny Dean to 13-year Foundation veteran Roberta Jagers. In 2016, the Board oversaw and participated in an RFP process to review investment management services.
- Professional development presentations on fundraising and Library finance will be offered in 2017.
- Each Director is assigned a branch library to visit at least once annually.
- Foundation proactively seeks to increase diversity of Board members.

Staff Development

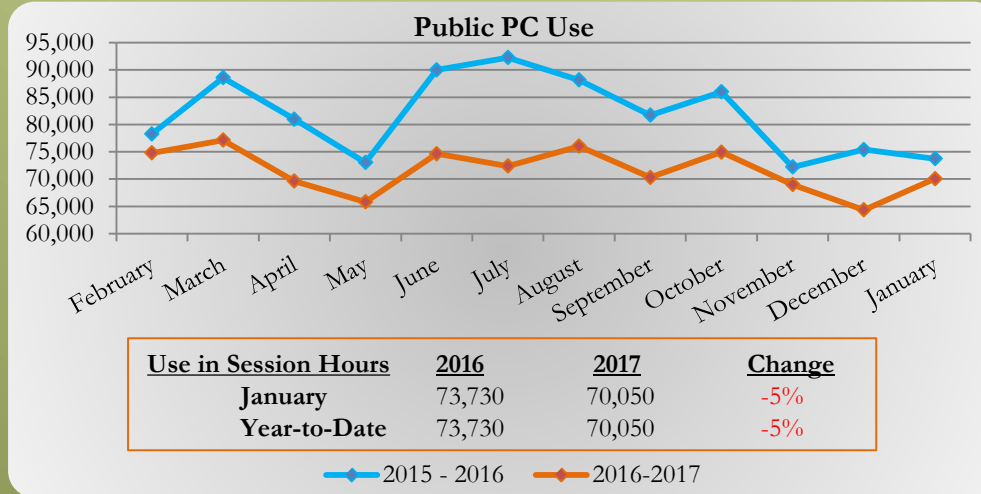
- In 2015, the Board began offering a voluntary mentoring program for staff. Five out of nine staff members participate.
- In 2016, the staff began holding "lunch and learns" with philanthropic leaders.
- 67 percent of staff members are involved in charitable organizations outside the Foundation.
- In 2017, the Foundation joined WorkSmart, a Professional Employer Organization, to gain increased HR support. This change also reduced the Foundation's annual staffing costs by approximately \$10,000.



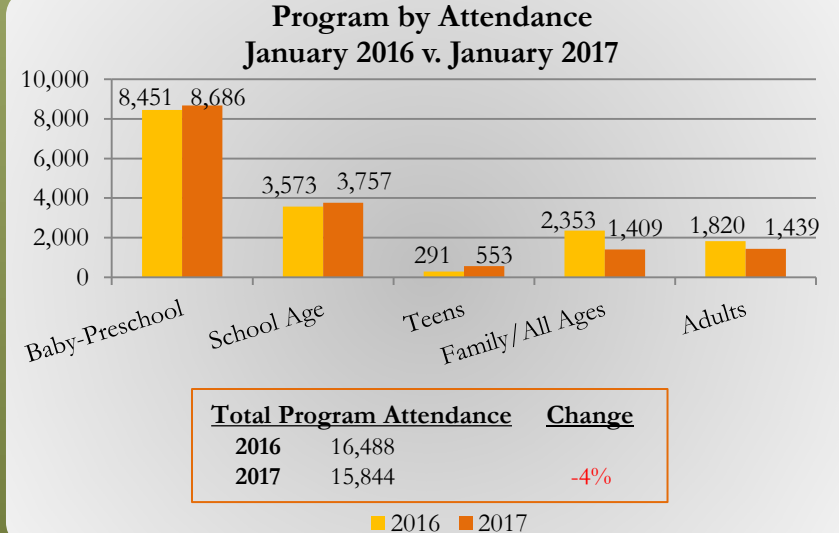
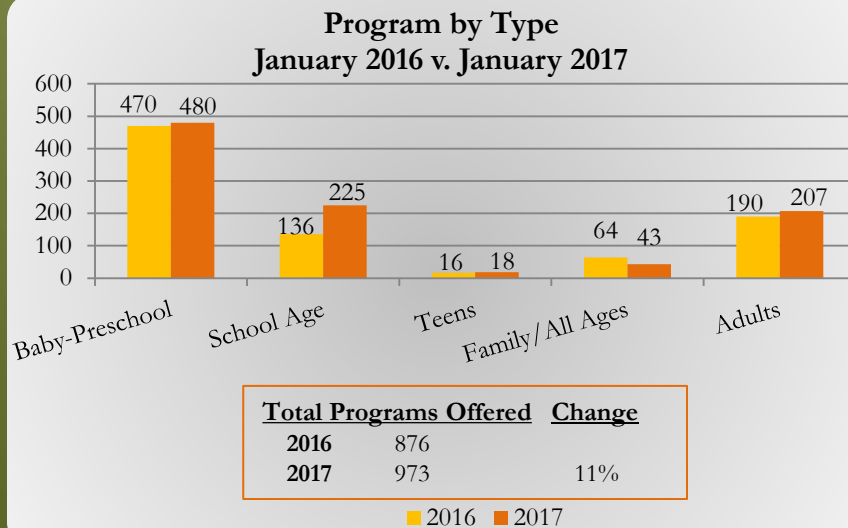
Directors and staff, past and present, gathered for the Foundation's 2016 Annual Dinner.

Performance Dashboard

Computer / Wireless Use

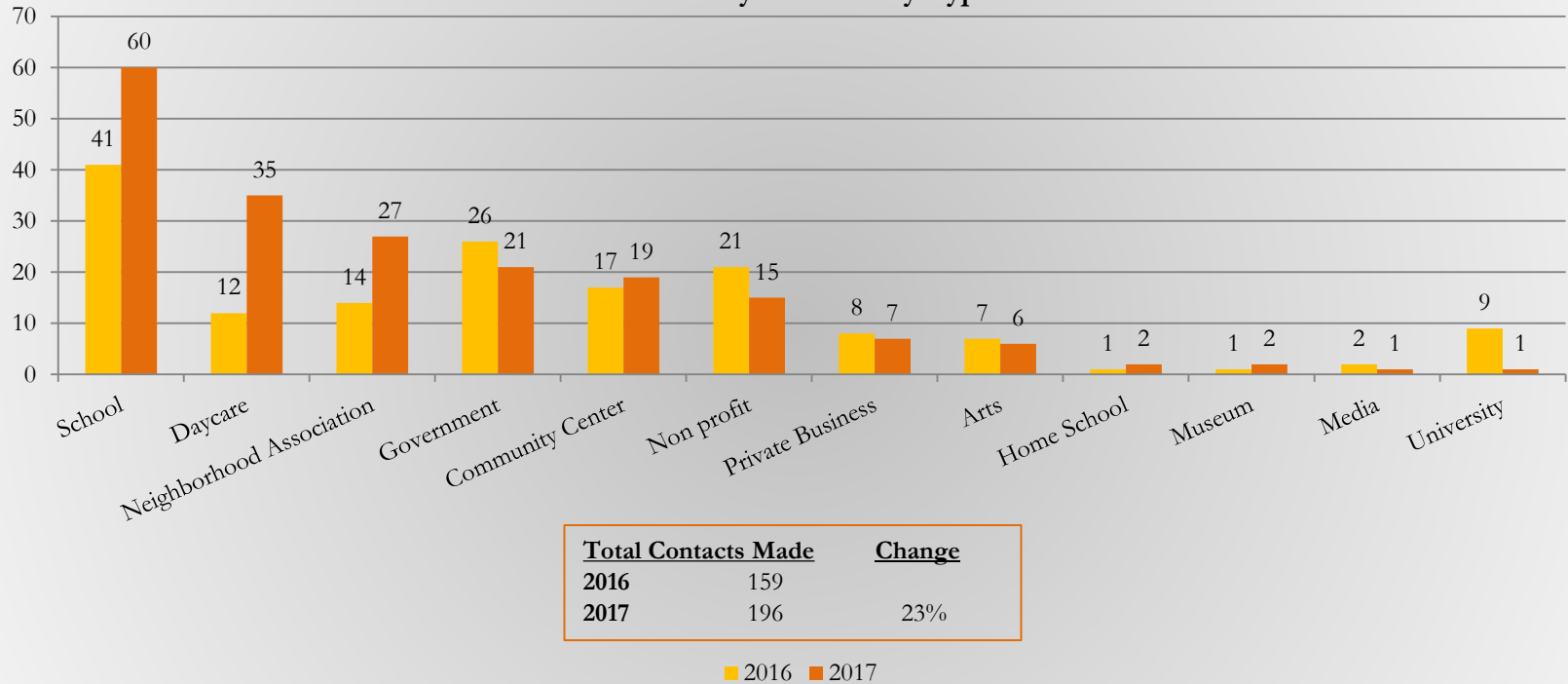


Programs

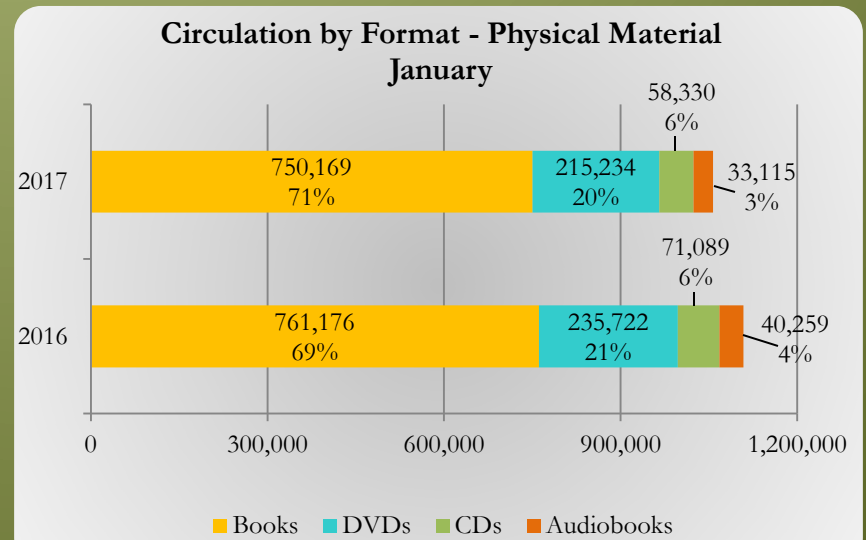
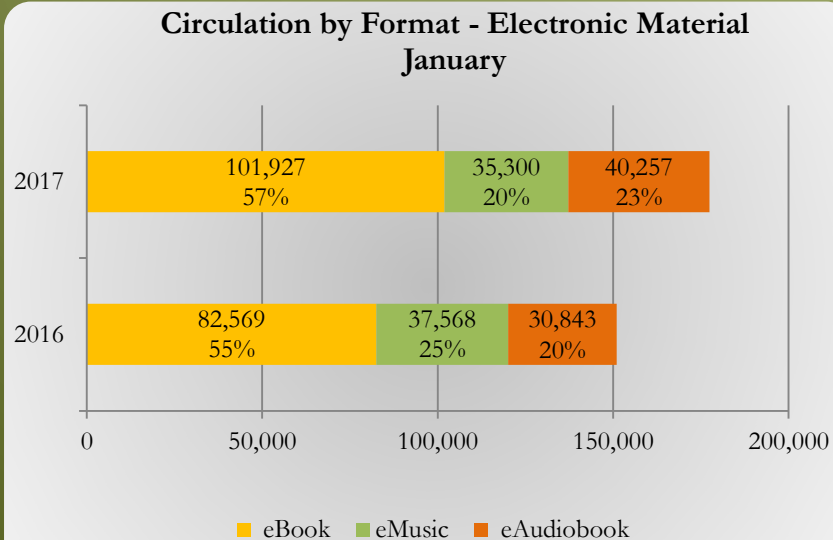
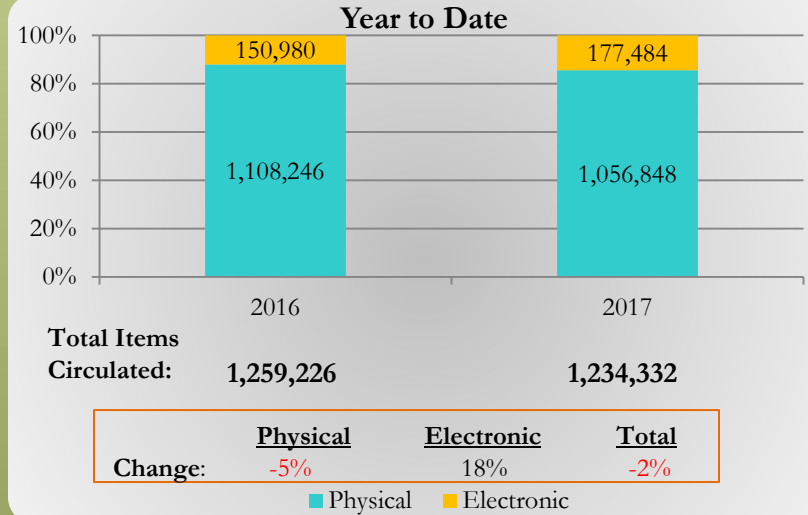
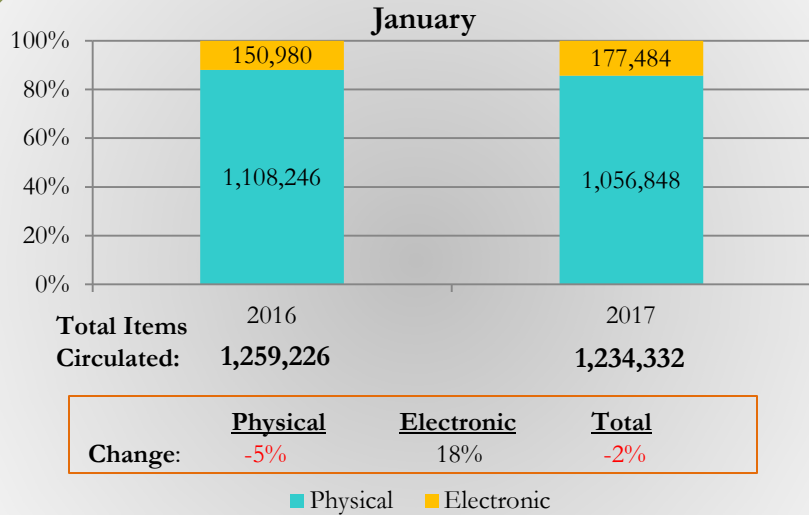


Community Contacts

Community Contacts by Type

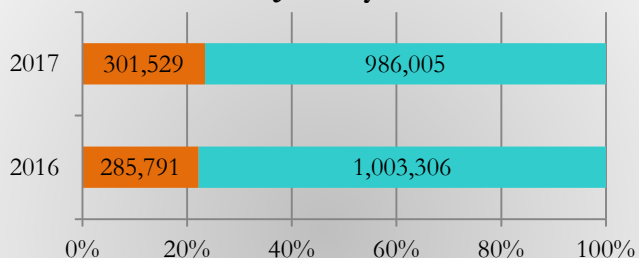


Circulation



Patron Visits

January



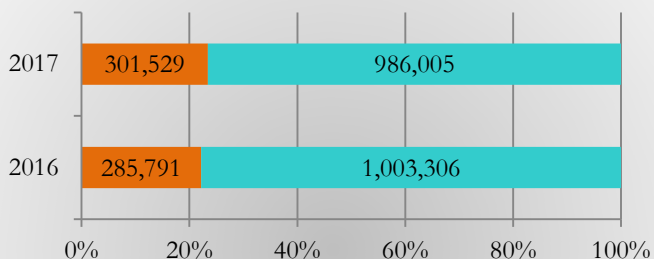
Total Visits

| | January |
|------|-----------|
| 2016 | 1,289,097 |
| 2017 | 1,287,534 |

| | Walk-in | Web Branch | Total |
|--------|---------|------------|-------|
| Change | 6% | -2% | 0% |

Walk-in Web Branch

Year to Date



Total Visits

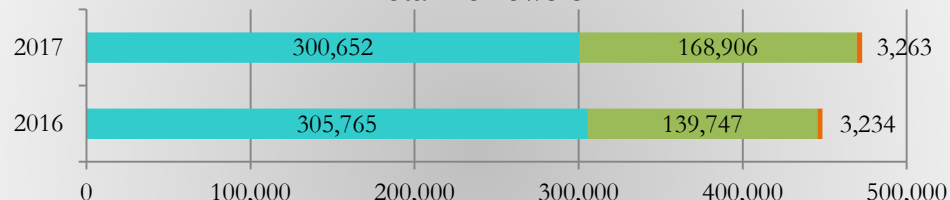
| | Year-to-Date |
|------|--------------|
| 2016 | 1,289,097 |
| 2017 | 1,287,534 |

| | Walk-in | Web Branch | Total |
|--------|---------|------------|-------|
| Change | 6% | -2% | 0% |

Walk-in Web Branch

Library Card Use

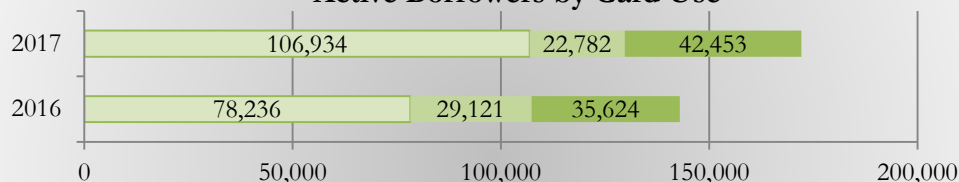
Total Borrowers



| | New | Active | All Others |
|--------|-----|--------|------------|
| Change | 1% | 21% | -2% |

All Others Active New

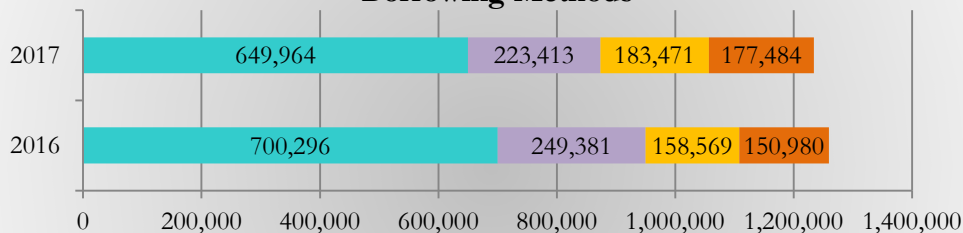
Active Borrowers by Card Use



| | Check-out Only | PC & Remote Access Only | Both |
|--------|----------------|-------------------------|------|
| Change | -22% | 19% | 37% |

Both Checking-out material Using public PCs and remote online service

Borrowing Methods



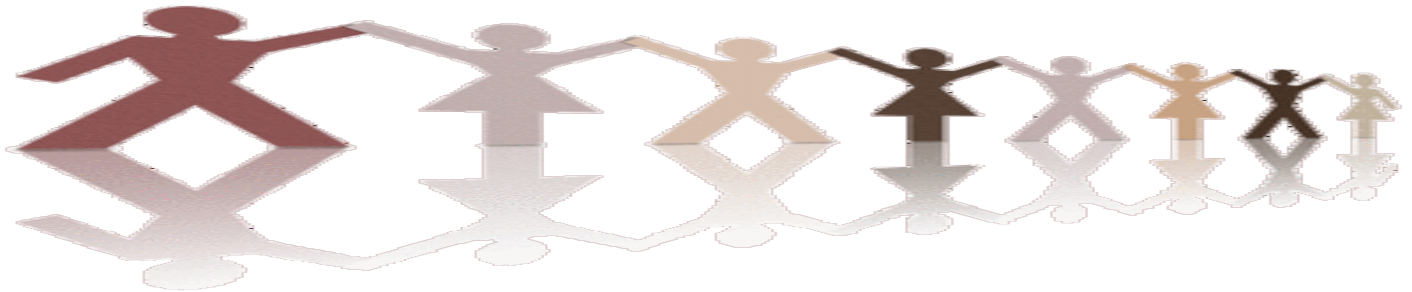
Renewal Self-Check
Circ Desk Electronic

| | Self-Renewal | Circ Check | Circ Desk | Electronic |
|--------|--------------|------------|-----------|------------|
| Change | -7% | -10% | 16% | 18% |

Strategic Plan Review #17 February 2017

Goal 4: Maximize accessibility to the Library and its services

Strategy: Explore the “pop-up” concept where portable Library services are offered in convenient locations



Background

Libraries, including Indianapolis, have started thinking about bringing free literature to the streets...and the coffee houses...and the breweries. It is a recent trend that marks a renewed focus on community engagement centered on reading. Known as “pop up” libraries, the concept introduces the pleasure of sharing literature by offering reading experiences at locales outside library buildings.

The mobile and ephemeral nature of a pop-up library is a direct response to an information age that allows for the constant flow of communication. These pop-up experiences take place where people gather and are intentionally spontaneous and surprising. They can be long-term installations in library desert spaces, or a one-time event in a gathering spot. The rules are fluid for the definition and structure of a pop-up. Reading or information-based content is the only requirement. Gen-Xers and Millennials especially, respond to the exciting and valuable departure from traditional library service.

Considered a rich and romantic idea, cities across the country are participating in the movement. Although many pop-ups center on the beauty of reading and the importance of the book, the Library also offers technology based pop-ups such as Tinker Stations.

Pop-ups can also address the problem of information deserts. When someone lives in a locale where access to information is limited, the term “information desert” is used to identify pockets of inaccessibility. In urban areas, like Chicago or New York, an information desert exists where computer-based Internet penetration falls below 60% and distance to a public library or public computer center exceeds .5 miles. Public Libraries combat the information desert problem with mobile services like bookmobiles, a long established portable Library service that qualifies as a first generation pop-up.

A storyWalk© in a neighborhood park can also be considered a pop up. The unexpected opportunity to read a stationary book, stanchion by stanchion, while visiting a small local park fits the pop-up definition perfectly. When Library buildings are under construction or renovated, often mobile units or pop-ups are brought on site to help fill the information gap. The pop-up experience has helped the Library to improve accessibility to reading and technology in Indianapolis.

4-20 Develop a pop-up Library presence at community events or activities with information and materials geared to audiences, especially Gen-Xers, Millennials, and seniors.

THE PUBLIC COLLECTION POP-UPS

As part of a cultural renaissance in Indianapolis, city officials developed *Plan 2020*, a map for neighborhood revitalization. The entire community was challenged to innovate and energize neighborhoods. With private donors, the Library developed a strategy to expand access to reading materials both geographically and intellectually by creating tiny libraries in art installations and placing them where people gather.

Monument Circle Public Collection



Cultural Trail Public Collection



Commissioned local artists created the works and installed them in strategic locations where information deserts exist: at a homeless shelter, children’s day care, health center, City Market, Indianapolis Museum of Art, on the Cultural Trail, Hawthorne Community Center, on Monument Circle and in a state park. Any passersby can borrow and return books at their leisure with no cost, providing a barrier-free library experience. Visitors enjoy the integration of books in to these art sculptures and spend extended time periods enjoying the experience.

Since the inception of these pop-ups in August 2015, **32,150 books** were selected from nine installations. Over **2,000 books** were left at the sites, by the public, for others to enjoy. Library staff and volunteers have become loving caretakers and ensure that each installation is restocked with books for diverse audiences and age groups. As an added benefit, these eco-friendly sites use recycled books for new readers to discover.

BOOK DISCUSSION POP-UPS

Throughout the summer of 2016, conversations “popped up” all over Indianapolis about the books offered in the adult version of the Library’s Summer Reading Program. The Eiteljorg Museum, Sun King Brewery, Fort Benjamin Harrison House, Calvin Fletchers, Red Key Tavern, Indianapolis Zoo, Bookmamas, IU Medical Museum, Metazoa Brewery, Books and Brews, Arts Council and White River Park were all pop-up locations. Over **100 people** participated. Quills Coffee Shop hosted a pop-up to compare Harper Lee’s *To Kill a Mockingbird* with Lee’s posthumously published *Go Set a Watchman*. The IMA Café was the site of a pop-up discussion of *Smoke Gets in Your Eyes: and other Lessons from the Crematory* by *Caitlin Doughty*, where a discussion leader from the Indiana Writers Center was joined by the funeral director with the Green Burial Council, Samuel Perry.



LITTLE LIBRARY IN THE LOBBY POP-UP

Barrington Health Center hosted a “Little Library in the Lobby” pop-up where patients could read while waiting for their appointment and take the books home if desired. Garfield Park branch replenished over **2,000 books** and numerous brochures in two years. Eagle branch offered a similar pop-up at the Shalom Health Care Center and replenished over 100 books.

STORY WALK POP-UP

The StoryWalk© at the Ruckle Street Pocket Park has established itself as a vital part of neighborhood life for the Mapleton-Fall Creek residents. In fact, the StoryWalk© is now a year-round feature due to persistent requests from neighborhood families to keep it open through the winter. Books are chosen to reflect the demographics of the neighborhood which is 75% African American. While it is difficult to capture how many people visited, we do know it is frequently used. Two-thirds of survey participants said they had visited the StoryWalk© at least ten times in the past year! Fort Benjamin Harrison is another StoryWalk© pop-up site.

PROMOTIONAL POP-UPS

An impromptu table was set-up to distribute the Adult Summer Reading brochure at local gathering places like Sun King Brewing Growler Night, ISO Lunch Break Series, Garfield Park and City Market Farmers Markets during the summer of 2016. **125 people** stopped by and were introduced to some great books.

BARBERSHOP POP-UP

Three barbershops in the Flanner House neighborhood hosted pop-ups intended to put books into the hands of local children, especially African-American boys, age 4 to 7 years in 46208 and 46202 zip code areas. A book display was placed in barbershops for boys to read while waiting for a haircut. Approximately **250 books** have been used by customers.

FILM SCREENING, AUTHOR TALK, BOOK SALE AND WALKING TOUR POP-UPS

Unexpected pop-ups were hosted at the Flat12 Brewery with a viewing of *Gone with the Wind*, an author talk at the Eiteljorg Museum and a Haunted Indiana Walking Tour at Chatham Arch. **50 people** participated. Our Indy Library store does a pop-up book sale at Purdue Extension’s annual Spring Gardening Clinic. Volunteers vet and stock pile gardening books all year for this event.

SENIOR POP-UPS

Every three weeks, Lawrence staff offer a pop-up experience to AHEPA low-income senior residents. They bring books to share and provide an introduction to ebook technology. **25 residents** attend the sessions. Library Hour at Heritage Plan Senior Center, located in the College Ave branch area, is a pop-up where books are shared, and a different digital tool is introduced at each session. Lawrence staff also offer a pop-up at the Health and Wellness Event in October. **21 people** participated.

4-21 Mobilize and introduce new technology at locations outside of Library buildings providing a service to the community for free learning opportunities.

TINKER STATIONS

The Library’s award-winning Tinker Station appeared at **20 local events** in 2016. Over **100 people** had an opportunity to experience digital devices with the guidance of young digital natives. Attendees of these pop-ups skew to the older population who are grateful for a boost into the digital age. **Twenty-seven percent** of the attendees handled a tablet and **15%** downloaded an ebook. Overall, nearly **1,000 people** participated in a Tinker Station session in our Library facilities and outside our buildings.

DIGITAL LITTLES POP-UP

The pediatric waiting room at the Southeast Health Center was a pop-up site hosted by the Fountain Square Branch staff. Over **450 children** heard a story with digital elements while waiting for a doctor.

RESOURCE POP-UPS

E. 38th Street branch traveled to neighborhood events such as Convoy of Hope and Stop the Violence rallies to introduce Library digital resources. Over **2,000 people** participated in 2016.

LEARNING CURVE POP-UPS

The Learning Curve staff at Central Library creates pop-up experiences at city-wide events throughout the year. They stage demonstrations of the latest technology for children and promote the library as a place to learn through literacy and technology. Listed here are some of the places where pop-up events occurred and technology was introduced.

| LOCATION | EVENT | TECHNOLOGY OFFERED | DATE |
|------------------------------|---|---|---------------------|
| INDIANA CONVENTION CENTER | VEX STEM FAIR, ROBOTICS CHAMPIONSHIP | IPADS, PLEO INTELLEAGENT DINASOUR, DEMONSTRATING VARIOUS SOFTWARE | 1/24/16 |
| INDIANA CONVENTION CENTER | INDIANA AFTERSCHOOL NETWORK | IPADS(OSMO APP), NXT MINDSTORMS ROBOTS, PLEO, LAPTOP WITH MEDIA WORKSHOP POWERPOINT EXPLAINING WHAT WE DO RUNNING ON IT | 4/11 & 4/12 2106 |
| INDIANA CONVENTION CENTER | IAHE HOME EDUCATORS CONVENTION | VARIOUS TECHNOLOGY | 4/29/16 & 4/30/16 |
| IPS SCHOOL 61 | FAMILY COOKOUT | PLEO, NXT MINDSTORMS ROBOT, SRP SIGN-UP | 5/24/16 |
| CENTER FOR INQUIRY SCHOOL 27 | SPRING FLING | PLEO, NXT MINDSTORMS ROBOT, SRP SIGN-UP | 6-03-16 |
| CONCORD CENTER | FAMILY NIGHT | MECCANOID, A HUMAN-LIKE ROBOT THAT RESPONDS TO VOICE COMMANDS | 9/06/16 |
| NOBLESVILLE HIGH SCHOOL | INDIANA CONNECTED EDUCATIORS CONFERENCE | MECCANOID, IPADS, LAPTOPS, OSMO, CODE-A-OIKKAR, AR BOOK | 10/13/16 & 10/14/16 |
| EITELJORG MUSEUM | DAY OF THE DEAD CELEBRATION | CIRCUITY ACTIVITY MAKING BOOK LIGHT OUT OF BOOK LIGHTS AND COPPER TAPE. | 10/29/16 |
| CENTRAL LIBRARY | MEET THE ARTIST | TECH ZOO, IPAD DRAWING ACTIVITY | 2/13/16 |
| CONVENTION CENTER | INDY POP CON | CUBELETS, CREOPOP PENS, OSMOS, GOOGLE CARDBOARD | 6/17/16 |



10c

January 2017 Media Report

Below is a summary of highlighted media activity in January for electronic and print media. This is a limited view, but a few the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Michigan Road Branch Community Meeting**
Westside Community News, Indianapolis Recorder, Westside Flyer, WFYI.com
- **Meet the Artists XXIX**
Indianapolis Recorder, Indy Star, Urban Times, NUVO.com, Weekly View, Broad Ripple Gazette, (& media appearances on several radio & TV public affairs programs)
- **CEO Love Your Library Tour**
Indy Midtown Magazine, Westside Community News, Southside Times, Weekly View, Broad Ripple Gazette, Southsider Voice
- **Decatur Township Library Cards**
Mooresville-Decatur Times, Wednesday Word, Hendricks County Flyer, Westside Community News
- **Indy Library Cited for CAFR Award**
Indy Star, Southside Times, North Vernon Plain Dealer, Wednesday Word

Other media outreach in January occurred on such Library activities as the upcoming McFadden Memorial Lecture, the Job Center and the Center for African-American Literature and Culture at Central Library.

6 YouTube videos posted to website:

- All Decatur Township students receive new eResource card from the Library in January
- New exhibit on Cret Building opens as part of Central Library's 100th anniversary
- Update on the Digital Indy collection of digitized local history materials
- Plans for new Michigan Road Branch updated and unveiled to public at third and final community meeting
- Library closed in observance of Martin Luther King, Jr. Day
- A conversation with Indiana Authors Award winner Karen Joy Fowler

All above featured on January edition of BETWEEN THE LINES broadcast by Govt. Channel Two on Comcast 28 and Spectrum 17.



Board Action Request

10e

To: IMCPL Board **Meeting Date:** February 27, 2017

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: February 27, 2017

Subject: Finances, Personnel and Travel Resolution 11-2017

Recommendation: Approve Finances, Personnel and Travel Resolution 11-2017

Background: The Finances, Personnel and Travel Resolution 11-2017 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2017.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 11 - 2017

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of January 2017 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **59473** through **59626** for a total of
\$1,154,251.78 were issued from the Operating Fund.
EFT numbers **13140** through **13179** and
13181 through **13270** for a total of
\$4,763,072.65 were issued from the Operating Fund.
Warrant numbers **3028** through **3036** for a total of
\$161,900.76 were issued from the Payroll Fund.
EFT numbers **510** through **517** for a total of
\$41,379.53 were issued from the Payroll Fund.
Warrant number **614** through **617** for a total of
\$157.66 were issued from the Fines Fund.
Warrant numbers **5637** through **5654** for a total of
\$17,649.05 were issued from the Gift Fund.
EFT numbers **1342** through **1356** for a total of
\$6,189.50 were issued from the Gift Fund.
Warrant numbers **267149** through **267175** for a total of
\$5,225.71 were issued for Employee Payroll
Direct deposits numbers **20001** through **20574** and
Direct deposits numbers **40001** through **40586** for a total of
\$1,048,854.93 were issued for Employee Payroll
Electronic transfers for payment of taxes and garnishments for a total of
\$353,408.73 were issued for Employee Payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Patricia A. Payne

Dorothy R. Crenshaw

Rev. T.D. Robinson

Dr. Terri Jett

Dr. David W. Wantz

I have examined the within claims and certify they are accurate:

Rebecca L. Dixon
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

| No. | Type | Date | Reference | Checks | Status |
|------------|-------------|-------------|---|----------------|---------------|
| 13140 | EFT Check | 1/3/2017 | J.J.B. HILLIARD, W.L. LYONS, LLC | \$29,725.00 | Cleared |
| 13141 | EFT Check | 1/3/2017 | The Bank of New York Mellon Trust Co N.A | \$383,175.00 | Cleared |
| 13142 | EFT Check | 1/3/2017 | The Bank of New York Mellon Trust Co N.A | \$1,373,549.38 | Cleared |
| 13143 | EFT Check | 1/3/2017 | The Bank of New York Mellon Trust Co N.A | \$501,175.00 | Cleared |
| 13144 | EFT Check | 1/3/2017 | The Bank of New York Mellon Trust Co N.A | \$1,096,500.00 | Cleared |
| 13145 | EFT Check | 1/4/2017 | Abell Elevator Service Co., d/b/a Oracle Elevator Co. | \$3,210.63 | Cleared |
| 13146 | EFT Check | 1/4/2017 | Abell Elevator Service Co., d/b/a Oracle Elevator Co. | \$13,910.00 | Cleared |
| 13147 | EFT Check | 1/4/2017 | ACCUITY | \$3,850.00 | Cleared |
| 13148 | EFT Check | 1/4/2017 | ACORN DISTRIBUTORS INC | \$4,292.11 | Cleared |
| 13149 | EFT Check | 1/4/2017 | ADP. LLC | \$556.14 | Cleared |
| 13150 | EFT Check | 1/4/2017 | AUSTIN BOOK SALES | \$21,623.96 | Cleared |
| 13151 | EFT Check | 1/4/2017 | Baker & Taylor | \$77,127.02 | Cleared |
| 13152 | EFT Check | 1/4/2017 | Baker & Taylor Pre-Cat | \$52,714.06 | Cleared |
| 13153 | EFT Check | 1/4/2017 | Baker & Taylor | \$4,868.23 | Cleared |
| 13154 | EFT Check | 1/4/2017 | Baker & Taylor Unprocessed | \$11.89 | Cleared |
| 13155 | EFT Check | 1/4/2017 | BARNES & THORNBURG | \$25,000.00 | Cleared |
| 13156 | EFT Check | 1/4/2017 | BRODART CO. | \$68.85 | Cleared |
| 13157 | EFT Check | 1/4/2017 | BRODART CO. | \$2,413.68 | Cleared |
| 13158 | EFT Check | 1/4/2017 | CDW GOVERNMENT, INC. | \$1,500.77 | Cleared |
| 13159 | EFT Check | 1/4/2017 | COMMERCIAL SEWER CLEANING | \$900.00 | Cleared |
| 13160 | EFT Check | 1/4/2017 | DANCORP INC. dba DANCO | \$450.00 | Cleared |
| 13161 | EFT Check | 1/4/2017 | EBSCO ACCOUNTS RECEIVABLE | \$16.50 | Cleared |
| 13162 | EFT Check | 1/4/2017 | INGRAM LIBRARY SERVICES | \$10,499.75 | Cleared |
| 13163 | EFT Check | 1/4/2017 | INGRAM LIBRARY SERVICES | \$110.70 | Cleared |
| 13164 | EFT Check | 1/4/2017 | JCOS, INC. | \$7,825.00 | Cleared |
| 13165 | EFT Check | 1/4/2017 | LUNA MUSIC | \$11,164.18 | Cleared |
| 13166 | EFT Check | 1/4/2017 | MARTEN CONSTRUCTION MANAGEMENT INC | \$4,250.00 | Cleared |
| 13167 | EFT Check | 1/4/2017 | MIDWEST LIBRARY SERVICE | \$64.19 | Cleared |
| 13168 | EFT Check | 1/4/2017 | MIDWEST TAPE - AUDIOBOOKS ONLY | \$5,092.64 | Cleared |
| 13169 | EFT Check | 1/4/2017 | MIDWEST TAPE - PROCESSED DVDS | \$7,145.84 | Cleared |
| 13170 | EFT Check | 1/4/2017 | MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT | \$13,047.90 | Cleared |
| 13171 | EFT Check | 1/4/2017 | MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT | \$48,062.87 | Cleared |
| 13172 | EFT Check | 1/4/2017 | MIDWEST TAPE, LLC | \$18,881.69 | Cleared |
| 13173 | EFT Check | 1/4/2017 | RECORD AUTOMATIC DOORS, INC. | \$626.25 | Cleared |
| 13174 | EFT Check | 1/4/2017 | RECORDED BOOKS | \$3,072.96 | Cleared |
| 13175 | EFT Check | 1/4/2017 | SIGN SOLUTIONS, INC. | \$3,000.00 | Cleared |
| 13176 | EFT Check | 1/4/2017 | STENZ MANAGEMENT COMPANY, INC. | \$3,242.90 | Cleared |
| 13177 | EFT Check | 1/4/2017 | THOMAS REUTERS - WEST | \$4,487.24 | Cleared |
| 13178 | EFT Check | 1/4/2017 | VALUE LINE PUBLISHING INC. | \$950.00 | Cleared |
| 13179 | EFT Check | 1/6/2017 | ADP, INC. | \$3,536.15 | Cleared |
| 13181 | EFT Check | 1/12/2017 | BACKSTAGE LIBRARY WORKS | \$56,185.18 | Cleared |
| 13182 | EFT Check | 1/12/2017 | Baker & Taylor | \$3,781.94 | Cleared |
| 13183 | EFT Check | 1/12/2017 | Baker & Taylor Pre-Cat | \$300.85 | Cleared |
| 13184 | EFT Check | 1/12/2017 | CDW GOVERNMENT, INC. | \$1,213.61 | Cleared |
| 13185 | EFT Check | 1/12/2017 | CITIZENS THERMAL ENRGY. | \$20,789.43 | Cleared |
| 13186 | EFT Check | 1/12/2017 | DANCORP INC. dba DANCO | \$450.00 | Cleared |
| 13187 | EFT Check | 1/12/2017 | DELTA DENTAL | \$5,562.22 | Cleared |
| 13188 | EFT Check | 1/12/2017 | FLEET CARE, INC. | \$629.93 | Cleared |
| 13189 | EFT Check | 1/12/2017 | GRAINGER | \$68.06 | Cleared |
| 13190 | EFT Check | 1/12/2017 | GRESSCO LTD. | \$17,236.63 | Cleared |
| 13191 | EFT Check | 1/12/2017 | INGRAM LIBRARY SERVICES | \$6,677.37 | Cleared |
| 13192 | EFT Check | 1/12/2017 | J&G CARPET PLUS | \$600.00 | Cleared |
| 13193 | EFT Check | 1/12/2017 | LOHR DESIGN, INC. | \$3,047.80 | Cleared |
| 13194 | EFT Check | 1/12/2017 | MIDWEST TAPE - PROCESSED DVDS | \$144.20 | Cleared |
| 13195 | EFT Check | 1/12/2017 | MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT | \$159.90 | Cleared |
| 13196 | EFT Check | 1/12/2017 | MOHLER ARCHITECTS | \$6,048.52 | Cleared |
| 13197 | EFT Check | 1/12/2017 | RECORD AUTOMATIC DOORS, INC. | \$895.16 | Cleared |
| 13198 | EFT Check | 1/12/2017 | RECORD AUTOMATIC DOORS, INC. | \$285.00 | Cleared |
| 13199 | EFT Check | 1/12/2017 | RECORDED BOOKS | \$128.60 | Cleared |
| 13200 | EFT Check | 1/12/2017 | RICHARD LOPEZ ELECTRICAL, LLC | \$28,258.29 | Cleared |
| 13201 | EFT Check | 1/12/2017 | RYAN FIRE PROTECTION, INC. | \$858.00 | Cleared |
| 13202 | EFT Check | 1/12/2017 | SENSORY TECHNOLOGIES | \$18,778.00 | Cleared |
| 13203 | EFT Check | 1/12/2017 | SURVEYMONKEY.COM | \$300.00 | Cleared |
| 13204 | EFT Check | 1/12/2017 | SimplexGrinnell | \$736.00 | Cleared |
| 13205 | EFT Check | 1/12/2017 | ULINE | \$2,833.03 | Cleared |
| 13206 | EFT Check | 1/20/2017 | INDIANA DEPARTMENT OF REVENUE | \$574.52 | Cleared |
| 13207 | EFT Check | 1/13/2017 | ADP, INC. | \$271.38 | Cleared |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

| No. | Type | Date | Reference | Checks | Status |
|------------|----------------|-------------|---|---------------|---------------|
| 13208 | EFT Check | 1/13/2017 | Voided Unused payment | \$0.00 | Voided |
| 13209 | EFT Check | 1/18/2017 | U.S. POSTAL SERVICE | \$1,000.00 | Cleared |
| 13210 | EFT Check | 1/19/2017 | BACKGROUND BUREAU INC. | \$85.00 | Cleared |
| 13211 | EFT Check | 1/19/2017 | BAKER & TAYLOR | \$160.57 | Cleared |
| 13212 | EFT Check | 1/19/2017 | CDW GOVERNMENT, INC. | \$190.63 | Cleared |
| 13213 | EFT Check | 1/19/2017 | CITIZENS THERMAL ENERGY | \$29,535.04 | Cleared |
| 13214 | EFT Check | 1/19/2017 | DOLAN TECHNOLOGIES CORP. d/b/a COMPDATA SURVEY: | \$599.00 | Cleared |
| 13215 | EFT Check | 1/19/2017 | INDIANA PLUMBING AND DRAIN LLC | \$2,896.50 | Cleared |
| 13216 | EFT Check | 1/19/2017 | INGRAM LIBRARY SERVICES | \$109.78 | Cleared |
| 13217 | EFT Check | 1/19/2017 | MacDougall Pierce Construction | \$295,436.70 | Cleared |
| 13218 | EFT Check | 1/19/2017 | MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT | \$484.25 | Cleared |
| 13219 | EFT Check | 1/19/2017 | MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT | \$2,512.37 | Cleared |
| 13220 | EFT Check | 1/19/2017 | MOORE INFORMATION SERVICES, INC. | \$644.30 | Cleared |
| 13221 | EFT Check | 1/19/2017 | OFFICE 360 | \$334.60 | Cleared |
| 13222 | EFT Check | 1/19/2017 | ORBIS | \$2,414.00 | Cleared |
| 13223 | EFT Check | 1/19/2017 | STAPLES | \$2,175.23 | Cleared |
| 13224 | EFT Check | 1/19/2017 | STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE | \$2,250.00 | Cleared |
| 13225 | EFT Check | 1/20/2017 | ADP, INC. | \$1,018.50 | Cleared |
| 13226 | EFT Check | 1/20/2017 | ADP, INC. | \$3,623.22 | Cleared |
| 13227 | EFT Check | 1/13/2017 | PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA | \$82,603.89 | Cleared |
| 13228 | EFT Check | 1/26/2017 | Baker & Taylor | \$1,265.64 | Cleared |
| 13229 | EFT Check | 1/26/2017 | BAKER & TAYLOR | \$14,730.71 | Cleared |
| 13230 | EFT Check | 1/26/2017 | DEMCO INC. | \$3,951.00 | Cleared |
| 13231 | EFT Check | 1/26/2017 | DENISON PARKING | \$6,143.28 | Cleared |
| 13232 | EFT Check | 1/26/2017 | FINELINE PRINTING GROUP | \$6,310.00 | Cleared |
| 13233 | EFT Check | 1/26/2017 | FULLER ENGINEERING CO., LLC | \$3,111.00 | Cleared |
| 13234 | EFT Check | 1/26/2017 | GRAINGER | \$147.84 | Cleared |
| 13235 | EFT Check | 1/26/2017 | HP PRODUCTS CORPORATION | \$157.35 | Cleared |
| 13236 | EFT Check | 1/26/2017 | INDIANA PLUMBING AND DRAIN LLC | \$991.00 | Cleared |
| 13237 | EFT Check | 1/26/2017 | INDIANAPOLIS RECORDER | \$242.00 | Cleared |
| 13238 | EFT Check | 1/26/2017 | J&G CARPET PLUS | \$525.00 | Cleared |
| 13239 | EFT Check | 1/26/2017 | JCOS, INC. | \$85,424.32 | Cleared |
| 13240 | EFT Check | 1/26/2017 | LOHR DESIGN, INC. | \$120.00 | Cleared |
| 13241 | EFT Check | 1/26/2017 | MARK'S VACUUM & JANITORIAL SUPPLIES | \$2,243.00 | Cleared |
| 13242 | EFT Check | 1/26/2017 | MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT | \$413.73 | Cleared |
| 13243 | EFT Check | 1/26/2017 | MIDWEST TAPE, LLC | \$684.75 | Cleared |
| 13244 | EFT Check | 1/26/2017 | PERFECTION SERVICE OF INDIANA | \$5,721.30 | Cleared |
| 13245 | EFT Check | 1/26/2017 | RECORD AUTOMATIC DOORS, INC. | \$2,659.41 | Cleared |
| 13246 | EFT Check | 1/26/2017 | ALLIED RECEIVABLES FUNDING, INC. | \$3,899.72 | Cleared |
| 13247 | EFT Check | 1/26/2017 | RYAN FIRE PROTECTION, INC. | \$5,746.00 | Cleared |
| 13248 | EFT Check | 1/26/2017 | STAPLES | \$7,340.95 | Cleared |
| 13249 | EFT Check | 1/26/2017 | STENZ MANAGEMENT COMPANY, INC. | \$3,603.59 | Cleared |
| 13250 | EFT Check | 1/26/2017 | TITAN ASSOCIATES | \$79,729.00 | Cleared |
| 13251 | EFT Check | 1/26/2017 | SimplexGrinnell | \$2,478.80 | Cleared |
| 13252 | EFT Check | 1/26/2017 | TYLER TECHNOLOGIES, INC. | \$51,827.00 | Cleared |
| 13253 | EFT Check | 1/26/2017 | ULINE | \$496.15 | Cleared |
| 13254 | EFT Check | 1/25/2017 | US DEPT OF HEALTH AND HUMAN SERVICES CMS | \$10,808.91 | Cleared |
| 13255 | EFT Check | 1/27/2017 | PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA | \$81,701.40 | Cleared |
| 13256 | EFT Check | 1/30/2017 | KENETHIA JACKSON | \$2,593.50 | Voided |
| 13257 | EFT Check | 1/31/2017 | ALSCO | \$591.08 | Outstanding |
| 13258 | EFT Check | 1/31/2017 | BACKGROUND BUREAU INC. | \$145.00 | Outstanding |
| 13259 | EFT Check | 1/31/2017 | BAKER & TAYLOR | \$654.21 | Outstanding |
| 13260 | EFT Check | 1/31/2017 | FacilityDude.com | \$1,801.75 | Outstanding |
| 13261 | EFT Check | 1/31/2017 | FINELINE PRINTING GROUP | \$8,092.00 | Outstanding |
| 13262 | EFT Check | 1/31/2017 | FLEET CARE, INC. | \$466.13 | Outstanding |
| 13263 | EFT Check | 1/31/2017 | IRVINGTON PRESBYTERIAN CHURCH | \$933.33 | Outstanding |
| 13264 | EFT Check | 1/31/2017 | JCOS, INC. | \$2,659.08 | Outstanding |
| 13265 | EFT Check | 1/31/2017 | ORBIS | \$2,910.50 | Outstanding |
| 13266 | EFT Check | 1/31/2017 | PERFECTION SERVICE OF INDIANA | \$3,038.14 | Outstanding |
| 13267 | EFT Check | 1/31/2017 | ALLIED RECEIVABLES FUNDING, INC. | \$515.50 | Outstanding |
| 13268 | EFT Check | 1/31/2017 | RYAN FIRE PROTECTION, INC. | \$3,850.02 | Outstanding |
| 13269 | EFT Check | 1/31/2017 | STENZ MANAGEMENT COMPANY, INC. | \$3,952.63 | Outstanding |
| 13270 | EFT Check | 1/31/2017 | STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE | \$1,811.25 | Outstanding |
| 59473 | Computer Check | 1/4/2017 | AIR WORK | \$1,303.07 | Cleared |
| 59474 | Computer Check | 1/4/2017 | ANN GARCEAU | \$15.00 | Cleared |
| 59475 | Computer Check | 1/4/2017 | ART WITH A HEART | \$270.00 | Cleared |
| 59476 | Computer Check | 1/4/2017 | BEECH GROVE SEWAGE WORKS | \$118.11 | Cleared |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

| No. | Type | Date | Reference | Checks | Status |
|------------|----------------|-------------|--|---------------|---------------|
| 59477 | Computer Check | 1/4/2017 | CALIFA GROUP/INFOPEOPLE | \$200.00 | Cleared |
| 59478 | Computer Check | 1/4/2017 | CENTER POINT PRESS | \$1,136.67 | Cleared |
| 59479 | Computer Check | 1/4/2017 | CHILDREN'S PLUS INC. | \$1,829.15 | Cleared |
| 59480 | Computer Check | 1/4/2017 | CHRISTIAN BOOK DISTRIBUTORS | \$627.97 | Outstanding |
| 59481 | Computer Check | 1/4/2017 | CINTAS CORPORATION #018 | \$84.25 | Cleared |
| 59482 | Computer Check | 1/4/2017 | CIRCLE CENTRE MALL | \$52.95 | Cleared |
| 59483 | Computer Check | 1/4/2017 | CITIZENS ENERGY GROUP | \$4,878.12 | Cleared |
| 59484 | Computer Check | 1/4/2017 | DACO GLASS & GLAZING INC. | \$964.00 | Cleared |
| 59485 | Computer Check | 1/4/2017 | DELL MARKETING L.P. | \$15,973.60 | Cleared |
| 59486 | Computer Check | 1/4/2017 | EF MARBURGER | \$14,712.00 | Cleared |
| 59487 | Computer Check | 1/4/2017 | GALE GROUP THE | \$6,465.34 | Cleared |
| 59488 | Computer Check | 1/4/2017 | H.J. UMBGAUGH & ASSOCIATES | \$10,000.00 | Cleared |
| 59489 | Computer Check | 1/4/2017 | INDIANA AFTERSCHOOL NETWORK | \$75.00 | Cleared |
| 59490 | Computer Check | 1/4/2017 | INDIANA CHAMBER OF COMMERCE | \$256.20 | Cleared |
| 59491 | Computer Check | 1/4/2017 | INDIANA NEWSPAPERS, INC. | \$4,177.29 | Outstanding |
| 59492 | Computer Check | 1/4/2017 | INDIANA SCHOOL BOARDS ASSOCIATION | \$120.00 | Cleared |
| 59493 | Computer Check | 1/4/2017 | LEADERSHIP DIRECTORIES INC | \$1,090.00 | Cleared |
| 59494 | Computer Check | 1/4/2017 | LEGAL DIRECTORIES PUBLISHING COMPANY, INC. | \$574.00 | Cleared |
| 59495 | Computer Check | 1/4/2017 | MATTHEW BENDER & COMPANY, INC. | \$3,277.84 | Cleared |
| 59496 | Computer Check | 1/4/2017 | METRIC ENVIRONMENTAL | \$3,692.65 | Cleared |
| 59497 | Computer Check | 1/4/2017 | MOOREVILLE DECATUR-TIMES | \$74.00 | Cleared |
| 59498 | Computer Check | 1/4/2017 | Paypal | \$54.10 | Cleared |
| 59499 | Computer Check | 1/4/2017 | PCM-G | \$5,906.70 | Cleared |
| 59500 | Computer Check | 1/4/2017 | PRESIDIO INFRASTRUCTURE SOLUTIONS LLC | \$8,179.58 | Cleared |
| 59501 | Computer Check | 1/4/2017 | RISK MANAGEMENT ASSOCIATION | \$721.50 | Cleared |
| 59502 | Computer Check | 1/4/2017 | RJE BUSINESS INTERIORS | \$600.00 | Cleared |
| 59503 | Computer Check | 1/4/2017 | S & P GLOBAL MARKET INTELLIGENCE, LLC | \$1,779.26 | Cleared |
| 59504 | Computer Check | 1/4/2017 | SECURITAS SECURITY SERVICES USA, INC. | \$39,759.78 | Cleared |
| 59505 | Computer Check | 1/4/2017 | Shelby Upholstering & Interiors | \$6,794.00 | Cleared |
| 59506 | Computer Check | 1/4/2017 | UNITED NATIONS PUBLICATIONS | \$491.11 | Cleared |
| 59507 | Computer Check | 1/11/2017 | CITIZENS ENERGY GROUP | \$3,128.77 | Cleared |
| 59508 | Computer Check | 1/11/2017 | INDIANAPOLIS POWER & LIGHT COMPANY | \$63,273.52 | Cleared |
| 59509 | Computer Check | 1/11/2017 | MEIJER STORES LIMITED PARTNERSHIP | \$10,000.00 | Cleared |
| 59510 | Computer Check | 1/12/2017 | ACTION PEST CONTROL, INC. | \$250.00 | Cleared |
| 59511 | Computer Check | 1/12/2017 | ADP, INC. | \$556.14 | Cleared |
| 59512 | Computer Check | 1/12/2017 | AMERICAN UNITED LIFE INSURANCE CO | \$2,419.50 | Cleared |
| 59513 | Computer Check | 1/12/2017 | ANTHEM INSURANCE COMPANIES, INC. | \$181,523.59 | Cleared |
| 59514 | Computer Check | 1/12/2017 | Arab Termite and Pest Control, Inc. | \$1,598.00 | Cleared |
| 59515 | Computer Check | 1/12/2017 | AT&T | \$1,991.50 | Cleared |
| 59516 | Computer Check | 1/12/2017 | AT&T | \$2,959.46 | Cleared |
| 59517 | Computer Check | 1/12/2017 | AT&T MOBILITY | \$1,065.43 | Cleared |
| 59518 | Computer Check | 1/12/2017 | CENTRAL LIBRARY (PETTY CASH) | \$37.00 | Outstanding |
| 59519 | Computer Check | 1/12/2017 | CENTRAL SECURITY & COMMUNICATIONS | \$474.62 | Cleared |
| 59520 | Computer Check | 1/12/2017 | CHC WELLNESS | \$50.00 | Cleared |
| 59521 | Computer Check | 1/12/2017 | CINTAS CORPORATION #018 | \$46.51 | Cleared |
| 59522 | Computer Check | 1/12/2017 | CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP | \$11,742.00 | Cleared |
| 59523 | Computer Check | 1/12/2017 | DACO GLASS & GLAZING INC. | \$748.00 | Cleared |
| 59524 | Computer Check | 1/12/2017 | DELL MARKETING L.P. | \$31,947.20 | Cleared |
| 59525 | Computer Check | 1/12/2017 | DIEHL CONSULTING GROUP | \$29,200.00 | Cleared |
| 59526 | Computer Check | 1/12/2017 | GALE GROUP THE | \$1,426.02 | Cleared |
| 59527 | Computer Check | 1/12/2017 | GUARDIAN | \$2,804.21 | Cleared |
| 59528 | Computer Check | 1/12/2017 | KOORSEN PROTECTION SERVICES INC. | \$14,857.00 | Cleared |
| 59529 | Computer Check | 1/12/2017 | LEVEL (3) COMMUNICATIONS, LLC | \$4,179.34 | Cleared |
| 59530 | Computer Check | 1/12/2017 | OCLC, INC. | \$8,689.65 | Cleared |
| 59531 | Computer Check | 1/12/2017 | PCM-G | \$6,710.80 | Cleared |
| 59532 | Computer Check | 1/12/2017 | RICOH USA, Inc. - 12882 | \$8,408.50 | Cleared |
| 59533 | Computer Check | 1/12/2017 | TECHNOLOGY INTEGRATION GROUP | \$4,972.00 | Cleared |
| 59534 | Computer Check | 1/12/2017 | The Bank of New York Mellon Trust Co N.A | \$750.00 | Cleared |
| 59535 | Computer Check | 1/12/2017 | TINA HOLT | \$300.00 | Cleared |
| 59536 | Computer Check | 1/12/2017 | TOSHIBA BUSINESS SOLUTIONS | \$38.35 | Cleared |
| 59537 | Computer Check | 1/12/2017 | U.S. BANK | \$8,500.00 | Cleared |
| 59538 | Computer Check | 1/12/2017 | U.S. HealthWorks Medical Group IN, PC | \$257.22 | Cleared |
| 59539 | Computer Check | 1/18/2017 | CITIZENS ENERGY GROUP | \$3,780.21 | Cleared |
| 59540 | Computer Check | 1/18/2017 | INDIANAPOLIS POWER & LIGHT COMPANY | \$6,779.40 | Cleared |
| 59541 | Computer Check | 1/19/2017 | AECLIPSE PRESS | \$24.00 | Outstanding |
| 59542 | Computer Check | 1/19/2017 | APPLIED ENGINEERING SERVICES | \$1,045.00 | Cleared |
| 59543 | Computer Check | 1/19/2017 | ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. | \$23,922.00 | Cleared |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

| No. | Type | Date | Reference | Checks | Status |
|------------|----------------|-------------|--|---------------|---------------|
| 59544 | Computer Check | 1/19/2017 | AVANT GARB | \$5,245.00 | Cleared |
| 59545 | Computer Check | 1/19/2017 | BEVERLY SCOTT | \$250.00 | Outstanding |
| 59546 | Computer Check | 1/19/2017 | CALIFA GROUP/INFOPEOPLE | \$600.00 | Cleared |
| 59547 | Computer Check | 1/19/2017 | CENTRAL RESTAURANT PRODUCTS | \$450.00 | Cleared |
| 59548 | Computer Check | 1/19/2017 | CINTAS CORPORATION #018 | \$46.51 | Cleared |
| 59549 | Computer Check | 1/19/2017 | CITIZENS ENERGY GROUP | \$538.39 | Cleared |
| 59550 | Computer Check | 1/19/2017 | CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP | \$10,583.00 | Cleared |
| 59551 | Computer Check | 1/19/2017 | EF MARBURGER | \$26,340.00 | Cleared |
| 59552 | Computer Check | 1/19/2017 | GRM INFORMATION MANAGEMENT SERVICES OF INDIANA | \$357.53 | Cleared |
| 59553 | Computer Check | 1/19/2017 | INDIANA UNIVERSITY | \$280.00 | Cleared |
| 59554 | Computer Check | 1/19/2017 | INDIANAPOLIS MONTHLY | \$1,700.00 | Cleared |
| 59555 | Computer Check | 1/19/2017 | INDY TRANSLATIONS, LLC | \$50.00 | Cleared |
| 59556 | Computer Check | 1/19/2017 | JP MORGAN CHASE BANK | \$838.82 | Cleared |
| 59557 | Computer Check | 1/19/2017 | krM Architecture+ | \$17,590.82 | Cleared |
| 59558 | Computer Check | 1/19/2017 | LEVEL (3) COMMUNICATIONS, LLC | \$4,179.27 | Cleared |
| 59559 | Computer Check | 1/19/2017 | MacDougall Pierce Construction | \$32,826.30 | Voided |
| 59560 | Computer Check | 1/19/2017 | MAY REALTORS, LLC | \$1,000.00 | Cleared |
| 59561 | Computer Check | 1/19/2017 | PERRY A. SCOTT | \$250.00 | Outstanding |
| 59562 | Computer Check | 1/19/2017 | RICOH USA, Inc. - 12882 | \$16,817.00 | Cleared |
| 59563 | Computer Check | 1/19/2017 | RICOH USA, INC. | \$4,501.78 | Cleared |
| 59564 | Computer Check | 1/19/2017 | SAMUEL ROTHSTEIN | \$250.00 | Cleared |
| 59565 | Computer Check | 1/19/2017 | SECURITAS SECURITY SERVICES USA, INC. | \$1,981.25 | Cleared |
| 59566 | Computer Check | 1/19/2017 | SPRINT PCS | \$209.94 | Cleared |
| 59567 | Computer Check | 1/19/2017 | TODAY'S BUSINESS SOLUTIONS, INC. | \$8,523.50 | Cleared |
| 59568 | Computer Check | 1/19/2017 | WEBYOG, INC. | \$799.00 | Cleared |
| 59569 | Computer Check | 1/19/2017 | WEST SIDE CHAMBER OF COMMERCE | \$125.00 | Cleared |
| 59570 | Computer Check | 1/20/2017 | I-MCPL - MACDOUGALL RETAINAGE | \$32,826.30 | Cleared |
| 59571 | Computer Check | 1/20/2017 | BIBLIOTHECA | \$59,619.00 | Cleared |
| 59572 | Computer Check | 1/23/2017 | JP MORGAN CHASE BANK | \$12,601.48 | Cleared |
| 59573 | Computer Check | 1/25/2017 | CITIZENS ENERGY GROUP | \$847.01 | Cleared |
| 59574 | Computer Check | 1/26/2017 | ADP. LLC | \$558.93 | Cleared |
| 59575 | Computer Check | 1/26/2017 | ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. | \$76,682.00 | Cleared |
| 59576 | Computer Check | 1/26/2017 | B & R SERVICES | \$2,200.00 | Cleared |
| 59577 | Computer Check | 1/26/2017 | BLACKMORE & BUCKNER ROOFING | \$282.35 | Cleared |
| 59578 | Computer Check | 1/26/2017 | CENTRAL SECURITY & COMMUNICATIONS | \$235.00 | Cleared |
| 59579 | Computer Check | 1/26/2017 | CMG HAUNTED HOUSE | \$8,750.00 | Voided |
| 59580 | Computer Check | 1/26/2017 | CINTAS CORPORATION #018 | \$84.25 | Cleared |
| 59581 | Computer Check | 1/26/2017 | CULLIGAN OF INDIANAPOLIS | \$108.88 | Cleared |
| 59582 | Computer Check | 1/26/2017 | DACO GLASS & GLAZING INC. | \$1,270.00 | Outstanding |
| 59583 | Computer Check | 1/26/2017 | FOUNTAIN SQUARE MERCHANTS ASSOCIATION | \$150.00 | Outstanding |
| 59584 | Computer Check | 1/26/2017 | INDIANA AFTERSCHOOL NETWORK | \$300.00 | Outstanding |
| 59585 | Computer Check | 1/26/2017 | INDIANA STATE LIBRARY | \$13,195.00 | Cleared |
| 59586 | Computer Check | 1/26/2017 | INDIANAPOLIS FLEET SERVICES | \$1,391.82 | Outstanding |
| 59587 | Computer Check | 1/26/2017 | LAUREN HUBER | \$300.00 | Outstanding |
| 59588 | Computer Check | 1/26/2017 | MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS) | \$297.00 | Cleared |
| 59589 | Computer Check | 1/26/2017 | REDLEAF PRESS | \$5,145.25 | Outstanding |
| 59590 | Computer Check | 1/26/2017 | REED DRAPERY SERVICE | \$81.00 | Outstanding |
| 59591 | Computer Check | 1/26/2017 | SECURITAS SECURITY SERVICES USA, INC. | \$140.68 | Cleared |
| 59592 | Computer Check | 1/26/2017 | URBAN LIBRARIES COUNCIL | \$12,000.00 | Outstanding |
| 59593 | Computer Check | 1/26/2017 | VERNON LIBRARY SUPPLIES | \$477.65 | Cleared |
| 59594 | Computer Check | 1/26/2017 | VLADIMIR KRAKOVICH | \$500.00 | Cleared |
| 59595 | Computer Check | 1/26/2017 | YEFIM PASTUKH | \$500.00 | Outstanding |
| 59596 | Computer Check | 1/27/2017 | THE CHILDREN'S MUSEUM OF INDIANAPOLIS | \$8,750.00 | Outstanding |
| 59597 | Computer Check | 1/31/2017 | BEECH GROVE SEWAGE WORKS | \$118.11 | Outstanding |
| 59598 | Computer Check | 1/31/2017 | BLOOD HOUND, INC. | \$5,625.00 | Outstanding |
| 59599 | Computer Check | 1/31/2017 | CENTRAL RESTAURANT PRODUCTS | \$7,000.00 | Outstanding |
| 59600 | Computer Check | 1/31/2017 | CINTAS CORPORATION #018 | \$130.76 | Outstanding |
| 59601 | Computer Check | 1/31/2017 | CITIZENS ENERGY GROUP | \$5,818.74 | Outstanding |
| 59602 | Computer Check | 1/31/2017 | CMID | \$1,310.00 | Outstanding |
| 59603 | Computer Check | 1/31/2017 | COMPUTYPE, INC. | \$2,746.71 | Outstanding |
| 59604 | Computer Check | 1/31/2017 | Constellation NewEnergy Gas Division, LLC | \$6,768.48 | Outstanding |
| 59605 | Computer Check | 1/31/2017 | EDDIE HURM (PAINTING & SNOW REMOVAL) | \$1,175.00 | Outstanding |
| 59606 | Computer Check | 1/31/2017 | EF MARBURGER | \$30,205.00 | Outstanding |
| 59607 | Computer Check | 1/31/2017 | FLANNER HOUSE OF INDIANAPOLIS, INC. | \$2,716.67 | Outstanding |
| 59608 | Computer Check | 1/31/2017 | FOUNTAIN BLOCK DEVELOPMENT L.P. | \$4,953.56 | Outstanding |
| 59609 | Computer Check | 1/31/2017 | GLENDALE TOWN CENTER | \$24,333.33 | Outstanding |
| 59610 | Computer Check | 1/31/2017 | GRANT KEY | \$2,900.00 | Outstanding |

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT**

| No. | Type | Date | Reference | Checks | Status |
|------------|----------------|-------------|--|-----------------------|---------------|
| 59611 | Computer Check | 1/31/2017 | Hall, Render, Killian, Heath & Lyman, P.C. | \$3,159.00 | Outstanding |
| 59612 | Computer Check | 1/31/2017 | JERALD M. GILPIN | \$300.00 | Outstanding |
| 59613 | Computer Check | 1/31/2017 | krM Architecture+ | \$26,056.77 | Outstanding |
| 59614 | Computer Check | 1/31/2017 | LABEL SOLUTIONS, LLC | \$2,520.97 | Outstanding |
| 59615 | Computer Check | 1/31/2017 | MARGARET WARD | \$357.49 | Outstanding |
| 59616 | Computer Check | 1/31/2017 | MELINDA MULLICAN | \$25.00 | Outstanding |
| 59617 | Computer Check | 1/31/2017 | MOVIE LICENSING USA | \$19,936.00 | Outstanding |
| 59618 | Computer Check | 1/31/2017 | OCLC, INC. | \$8,694.65 | Outstanding |
| 59619 | Computer Check | 1/31/2017 | PFM AUTOMOTIVE.COM | \$1,547.89 | Outstanding |
| 59620 | Computer Check | 1/31/2017 | RUFF SKETCH, INC. | \$2,750.00 | Outstanding |
| 59621 | Computer Check | 1/31/2017 | SECURITAS SECURITY SERVICES USA, INC. | \$36,750.84 | Outstanding |
| 59622 | Computer Check | 1/31/2017 | ST. JOSEPH HISTORIC NEIGHBORHOOD ASSOCIATION | \$25.00 | Outstanding |
| 59623 | Computer Check | 1/31/2017 | TERESA BRUCE & JOSEPH BRUCE | \$300.00 | Outstanding |
| 59624 | Computer Check | 1/31/2017 | UNITED PARCEL SERVICE | \$224.08 | Outstanding |
| 59625 | Computer Check | 1/31/2017 | VERNON LIBRARY SUPPLIES | \$467.84 | Outstanding |
| 59626 | Computer Check | 1/31/2017 | VIBRA-TECH ENGINEERS, INC. | \$3,000.00 | Outstanding |
| | | | Total | <u>\$5,917,324.43</u> | |

Summary by Transaction Type:

| | |
|---------------------------|----------------|
| Computer Check | \$1,154,251.78 |
| EFT Check | \$4,763,072.65 |
| Total Payments | \$5,873,154.63 |
| Total Voided Items | \$44,169.80 |

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
PAYROLL ACCOUNT**

| No. | Type | Date | Reference | Checks | Status |
|--------------|----------------|-------------|--|---------------------|---------------|
| 510 | EFT Check | 1/12/2017 | DELTA DENTAL | \$6,504.69 | Cleared |
| 511 | EFT Check | 1/12/2017 | UNITED WAY OF CENTRAL INDIANA INC. | \$293.70 | Cleared |
| 512 | EFT Check | 1/13/2017 | FIDELITY INVESTMENTS | \$5,981.61 | Cleared |
| 513 | EFT Check | 1/13/2017 | AMERICAN UNITED LIFE INSURANCE CO | \$3,867.00 | Cleared |
| 514 | EFT Check | 1/13/2017 | PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA | \$7,430.86 | Cleared |
| 515 | EFT Check | 1/27/2017 | PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA | \$7,453.06 | Cleared |
| 516 | EFT Check | 1/27/2017 | AMERICAN UNITED LIFE INSURANCE CO | \$3,867.00 | Cleared |
| 517 | EFT Check | 1/26/2017 | FIDELITY INVESTMENTS | \$5,981.61 | Cleared |
| 3028 | Computer Check | 1/4/2017 | The Indianapolis Public Library Foundation | \$476.74 | Cleared |
| 3029 | Computer Check | 1/12/2017 | AFSCME COUNCIL 962 | \$3,275.46 | Cleared |
| 3030 | Computer Check | 1/12/2017 | AMERICAN UNITED LIFE INSURANCE CO | \$311.92 | Cleared |
| 3031 | Computer Check | 1/12/2017 | AMERICAN UNITED LIFE | \$3,605.46 | Cleared |
| 3032 | Computer Check | 1/12/2017 | ANTHEM INSURANCE COMPANIES, INC. | \$142,176.41 | Cleared |
| 3033 | Computer Check | 1/12/2017 | GUARDIAN | \$10,502.44 | Cleared |
| 3034 | Computer Check | 1/12/2017 | LegalShield | \$320.25 | Cleared |
| 3035 | Computer Check | 1/12/2017 | The Indianapolis Public Library Foundation | \$408.24 | Cleared |
| 3036 | Computer Check | 1/26/2017 | The Indianapolis Public Library Foundation | \$823.84 | Outstanding |
| Total | | | | <u>\$203,280.29</u> | |

Summary by Transaction Type:

| | |
|---------------------------|--------------|
| Computer Check | \$161,900.76 |
| EFT Check | \$41,379.53 |
| Total Payments | \$203,280.29 |
| Total Voided Items | \$0.00 |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

| No. | Type | Date | Reference | Checks | Status |
|------------|----------------|-------------|------------------------|-----------------|---------------|
| 614 | Computer Check | 1/4/2017 | KATHY S. GARDNER | \$57.04 | Cleared |
| 615 | Computer Check | 1/4/2017 | SERENA ANN BROWN | \$12.99 | Cleared |
| 616 | Computer Check | 1/12/2017 | ELKHART PUBLIC LIBRARY | \$23.95 | Cleared |
| 617 | Computer Check | 1/20/2017 | ROSE LUMPKIN | \$63.68 | Outstanding |
| | | | Total | <u>\$157.66</u> | |

Summary by Transaction Type:

| | |
|---------------------------|----------|
| Computer Check | \$157.66 |
| EFT Check | \$0.00 |
| Total Payments | \$157.66 |
| Total Voided Items | \$0.00 |

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND**

| No. | Type | Date | Reference | Checks | Status |
|--------------|----------------|-------------|--|--------------------|---------------|
| 1342 | EFT Check | 1/4/2017 | Baker & Taylor Pre-Cat | \$257.83 | Cleared |
| 1343 | EFT Check | 1/4/2017 | Baker & Taylor | \$30.87 | Cleared |
| 1344 | EFT Check | 1/4/2017 | Baker & Taylor | \$146.13 | Cleared |
| 1345 | EFT Check | 1/4/2017 | BRODART CO. | \$328.22 | Cleared |
| 1346 | EFT Check | 1/4/2017 | KLINES QUALITY WATER, INC. | \$8.00 | Cleared |
| 1347 | EFT Check | 1/12/2017 | Baker & Taylor | \$46.61 | Cleared |
| 1348 | EFT Check | 1/12/2017 | BAKER & TAYLOR | \$689.19 | Cleared |
| 1349 | EFT Check | 1/12/2017 | KLINES QUALITY WATER, INC. | \$22.90 | Cleared |
| 1350 | EFT Check | 1/19/2017 | BAKER & TAYLOR | \$583.29 | Cleared |
| 1351 | EFT Check | 1/19/2017 | BRODART CO. | \$202.98 | Cleared |
| 1352 | EFT Check | 1/26/2017 | INDPLS-MARION COUNTY PUBLIC LIBRARY | \$100.00 | Cleared |
| 1353 | EFT Check | 1/26/2017 | IMCPL | \$3,298.22 | Cleared |
| 1354 | EFT Check | 1/26/2017 | KLINES QUALITY WATER, INC. | \$37.65 | Cleared |
| 1355 | EFT Check | 1/26/2017 | STAPLES | \$429.61 | Cleared |
| 1356 | EFT Check | 1/31/2017 | KLINES QUALITY WATER, INC. | \$8.00 | Outstanding |
| 5637 | Computer Check | 1/4/2017 | SILLY SAFARI SHOWS, INC. | \$500.00 | Cleared |
| 5638 | Computer Check | 1/12/2017 | CONTINENTAL BOOK COMPANY | \$72.85 | Cleared |
| 5639 | Computer Check | 1/12/2017 | JACKIE NYTES | \$33.71 | Cleared |
| 5640 | Computer Check | 1/12/2017 | LAWRENCE (PETTY CASH) | \$35.04 | Cleared |
| 5641 | Computer Check | 1/12/2017 | PCM-G | \$892.08 | Cleared |
| 5642 | Computer Check | 1/12/2017 | PCM-G | \$2,297.26 | Cleared |
| 5643 | Computer Check | 1/19/2017 | BARNES & NOBLE | \$935.10 | Cleared |
| 5644 | Computer Check | 1/19/2017 | CENTRAL LIBRARY (PETTY CASH) | \$28.23 | Outstanding |
| 5645 | Computer Check | 1/19/2017 | CREATIVE AQUATIC SOLUTIONS, LLC | \$494.95 | Cleared |
| 5646 | Computer Check | 1/19/2017 | INDIANA MINORITY BUSINESS MAGAZINE | \$750.00 | Cleared |
| 5647 | Computer Check | 1/19/2017 | ROB DIXON | \$1,250.00 | Cleared |
| 5648 | Computer Check | 1/19/2017 | ST. MARK CATHOLIC SCHOOL | \$85.55 | Cleared |
| 5649 | Computer Check | 1/23/2017 | JP MORGAN CHASE BANK | \$45.98 | Cleared |
| 5650 | Computer Check | 1/26/2017 | CULLIGAN OF INDIANAPOLIS | \$23.12 | Cleared |
| 5651 | Computer Check | 1/26/2017 | DEBORAH EHRET | \$148.06 | Outstanding |
| 5652 | Computer Check | 1/26/2017 | DYNAMARK GRAPHICS GROUP | \$290.00 | Outstanding |
| 5653 | Computer Check | 1/26/2017 | LAWRENCE (PETTY CASH) | \$31.67 | Outstanding |
| 5654 | Computer Check | 1/26/2017 | The Indianapolis Public Library Foundation | \$9,735.45 | Cleared |
| Total | | | | <u>\$23,838.55</u> | |

Summary by Transaction Type:

| | |
|--------------------|-------------|
| Computer Check | \$17,649.05 |
| EFT Check | \$6,189.50 |
| Total Payments | \$23,838.55 |
| Total Voided Items | \$0.00 |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY - FEBRUARY 27, 2017 - PERSONNEL ACTIONS - RESOLUTION 11-2017

| NEW HIRES: | | | | |
|-------------------|------------------------------|----------------|-------------|-----------|
| EMPLOYEE NAME | JOB TITLE | LOCATION NAME | HOURLY RATE | HIRE DATE |
| Shannon Elliott | Activity Guide | Learning Curve | \$15.35 | 1/17/2017 |
| Eustace Lampkins | Page | Warren | \$9.15 | 1/30/2017 |
| Kathryn Buloff | Digital Marketing Specialist | Communications | \$22.83 | 2/14/2017 |
| Miranda Wessel | Page | Lawrence | \$9.15 | 2/14/2017 |
| Ryan Donnelly | Public Services Librarian | Central | \$18.00 | 2/14/2017 |
| Anna Lake | Public Services Librarian | HR | \$18.00 | 2/14/2017 |
| Joshua Aughe | Page | Central | \$9.15 | 2/14/2017 |

| INTERNAL CHANGE | | | | | | | |
|------------------------|---------------------------------------|---------------------|-------------|---------------------------------------|---------------------|-----------------|----------------|
| EMPLOYEE NAME | JOB TITLE | LOCATION NAME | HOURLY RATE | OLD JOB TITLE | OLD LOCATION | OLD HOURLY RATE | EFFECTIVE DATE |
| Stephanie Roell | Public Services Librarian (Full Time) | Central | \$18.36 | Public Services Librarian (Part-Time) | Haughville | \$18.36 | 2/5/2017 |
| Nathaniel Weber | Administrative Assistant | Program Development | \$15.35 | Office Assistant | Program Development | \$11.31 | 1/22/2017 |
| Jay Albertson | Library Assistant II- Outreach | Outreach | \$12.17 | Team Member Shipping/Receiving | Facilities | \$12.17 | 2/19/2017 |
| Marjorie Slade | Page | Lawrence | \$9.15 | Page | Decatur | \$9.15 | 1/26/2017 |
| Haley Hoernschmeyer | Hourly Library Assistant II | Southport | \$11.85 | Computer Lab Assistant II (Part-Time) | West Indianapolis | \$13.18 | 2/18/2017 |
| Todd Cunningham | Library Assistant II (Part-Time) | Wayne | \$11.85 | Page | Central | \$9.52 | 2/19/2017 |
| Katherine Matthias | Hourly Library Assistant II | Lawrence | \$11.85 | Page | Lawrence | \$9.40 | 3/5/2017 |

| SEPARATIONS: | | | | | |
|----------------------|---------------------------|---------------|-------------|-----------------------|----------------|
| EMPLOYEE NAME | JOB TITLE | LOCATION NAME | HOURLY RATE | YEARS OF SERVICE | EFFECTIVE DATE |
| Jeff Nelson | Page | Central | \$9.52 | 2 years and 2 months | 1/26/2017 |
| Sharyn Craft | Library Assistant II | Southport | \$12.40 | 8 years and 10 months | 1/27/2017 |
| Christopher Marshall | Public Services Librarian | Central | \$20.83 | 18 years and 6 months | 1/27/2017 |
| Kyle Boyd | Page | Glendale | \$9.15 | 3 months | 2/2/2017 |

| INACTIVE: | | | | |
|------------------|----------------------------------|---------------|-------------|----------------|
| EMPLOYEE NAME | JOB TITLE | LOCATION NAME | HOURLY RATE | EFFECTIVE DATE |
| Olivia Oeff | Page | Lawrence | \$9.15 | 1/7/2017 |
| Allison Siegel | Page | Lawrence | \$9.84 | 1/7/2017 |
| Barbara Wince | Hourly Public Services Librarian | Nora | \$14.97 | 1/23/2017 |

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTON
RESOLUTION 11- 2017

WHEREAS it is the opnion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

| Name | Branch/Department | Cost Center | City/State | Conference Name | Dates | Fund | Registration | Lodging | Travel/Milage | Per Diem | Total |
|------------------|-------------------|-------------|------------------|--------------------------------|-------------|------|--------------|-------------|---------------|-----------|-------------|
| Shelby Phelps | TLC | 1403 | Indianapolis, IN | GenCon | 8/16-20/17 | 10 | \$ 120.00 | | | | \$ 120.00 |
| Victoria Duncan | CMSA | 1201 | Chicago, IL | DPLA Fest | 4/20-21/17 | 10 | \$ 150.00 | \$ 606.00 | \$ 191.53 | \$ 60.00 | \$ 1,007.53 |
| Kirsten Weaver | PDA | 1501 | Indianapolis, IN | Leadership Indianapolis | 5/11-12/17 | 10 | \$ 575.00 | | \$ 40.00 | | \$ 615.00 |
| Bethany Allison | OUT | 1506 | Indianapolis, IN | Early Childhood Conf. | 4/8-9/17 | 10 | \$ 80.00 | | | | \$ 80.00 |
| Maureen Duncan | PSL | 1402 | Indianapolis, IN | IN Genealogical Society Conf | 4/8/2017 | 10 | \$ 35.00 | | | | \$ 35.00 |
| Stephen Lane | TLC | 1403 | New York, NY | American Toy Fair | 2/18-21/17 | 10 | \$ 275.00 | | \$ 200.00 | \$ 140.00 | \$ 615.00 |
| Emily Chandler | CMSA | 1201 | Cleveland, OH | Digipalooza | 8/2-4/17 | 10 | \$ 199.00 | \$ 350.00 | \$ 425.00 | \$ 90.00 | \$ 1,064.00 |
| Shanika Heyward | E, 38th | 2008 | Atlanta, GA | BCALA | 8/9-13/17 | 10 | \$ 319.00 | \$ 980.00 | \$ 576.73 | \$ 150.00 | \$ 2,025.73 |
| Amy Friedman | TLC | 1403 | Carmel, IN | 2017 Mock Caldecott | 1/13/2017 | 10 | \$ 20.00 | | | | \$ 20.00 |
| Cheryl Wright | HR | 1701 | Chicago, IL | ALA | 6/22-27/17 | 10 | \$ 365.00 | \$ 1,050.00 | \$ 500.00 | \$ 120.00 | \$ 2,035.00 |
| Lauren Freeman | OUT | 1506 | Atlanta, GA | BCALA | 8/9-17/17 | 10 | \$ 125.00 | \$ 775.00 | \$ 650.00 | \$ 120.00 | \$ 1,670.00 |
| Carolyn Adams | ACC | 1301 | Denver, CO | GFOA | 5/21-24/17 | 10 | \$ 380.00 | \$ 800.00 | \$ 600.00 | \$ 90.00 | \$ 1,870.00 |
| Ron Seats | ACC | 1301 | Chicago, IL | ALA | 6/24/2017 | 10 | \$ 75.00 | | | \$ 30.00 | \$ 105.00 |
| Chris Morrison | FMSA | 1801 | Indianapolis, IN | 2017 Safety and Health Expo | 2/28-3/2/17 | 10 | \$ 499.00 | | \$ 75.00 | | \$ 574.00 |
| Elaine Jones | CAS | 1401 | Alexandria, VA | Annual PTRC seminar | 4/2-7/17 | 10 | | \$ 1,310.00 | \$ 390.00 | \$ 150.00 | \$ 1,850.00 |
| Jessica Lawrence | CMSA | 1201 | Chicago, IL | ALA | 6/22-27/17 | 10 | \$ 285.00 | \$ 625.00 | \$ 350.00 | \$ 120.00 | \$ 1,380.00 |
| Janet Spaulding | CMSA | 1201 | Indianapolis, IN | IAHE Home educators | 3/24-25/17 | 10 | | | \$ 10.00 | | \$ 10.00 |
| Pam Swaidner | CMSA | 1202 | Salt Lake ,UT | COSUGI | 4/10-17/17 | 10 | \$ 400.00 | \$ 505.00 | \$ 405.00 | \$ 90.00 | \$ 1,400.00 |
| Jon Barnes | COMM | 1601 | Boston, MA | PR Society national conference | 107-10/17 | 10 | \$ 1,195.00 | \$ 900.00 | \$ 600.00 | \$ 75.00 | \$ 2,770.00 |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | \$ - |
| | | | | | | | | | | | \$ - |

\$ 19,246.26

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
FEBRUARY 14, 2017**

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, February 14, 2017 at 4:05 p.m. pursuant to notice given.

1. Call To Order

Dr. Wantz called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz

Members absent: Ms. Crenshaw

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, TBD) – Staff Liaison: Sharon Smith

Update on Current Projects

Sharon Smith provided updates on several current projects.

Southport and Warren

- Both projects are substantially completed with the exception of some outstanding punch list and warranty items.
- It was reported the Mezzetta, the General Contractor on both projects appears to have ceased operations.
- Library Facilities staff is working with the Library’s legal counsel to ensure that the projects are completed efficiently and effectively.

Brightwood

- The Municipal Corporations Committee met on February 1, 2017 but tabled a vote on eminent domain for properties the Library is seeking for the Brightwood Project.
- It was reported that there are two parcels left that the Library is seeking to acquire.

- The Library will continue to negotiate with the property owners.
- A special Facilities Committee Meeting is scheduled on February 21, 2017 to discuss updates and strategy for property acquisition.
- There will be renewed efforts to reassure neighborhood organizations that the Library remains committed to bringing the new branch to the community. The Library Board members specifically wanted Library staff to reinforce to the community the Board's commitment to building the new Brightwood Library.

Michigan Road

- The Library recently uploaded a new YouTube video featuring architectural design concepts of the new Michigan Road Branch Library.
- Rezoning is moving forward and is on schedule.
- The project is moving into the design phase.

West Perry

- The Library is currently negotiating with the property owner for land acquisition at Harding Street and Southport Road.

Eagle

- The Branch Manager, Mary Agnes Hylton, and the architects have made presentations at existing community meetings to spread the word about the new location and have received mostly positive feedback although there is concern about the loss of the library in the existing neighborhood.
- The Library also continues to work with City Planners on resolving zoning issues and is seeking ways to improve safety at the intersection of Moller Rd. and W. 38th Street.
- The architects and Library staff are planning community meetings to discuss additional design ideas.
- Results of environmental testing of the property were negative for any issues.

East Washington

- Furniture and fixtures were delivered last week and shelving is being installed.
- The temporary Library will close at the end of business on Saturday February 18th.
- The Library will be open for business in the newly renovated East Washington Branch Library on February 24, 2017.
- An Open House is planned for March 18, 2017.
- The Library will install minimal landscaping at the site of the old Pizza Hut restaurant next to the Library while longer term usage of the property is being determined.

Fountain Square Briefing Sheet

- As part of the Library's recent long term planning process, it was decided to reorganize the Library's resources to provide more geographic coverage to the library district and to move away from leased library spaces.
- This will result in the transition of the Flanner House and Fountain Square branches into the new stand-alone Michigan Road and West Perry branches, respectively.
- John Helling, Director, Public Services, led a discussion of ramifications of the transition, concerns from the Fountain Square community, and what services the Library could potentially leave behind in the Fountain Square neighborhood for those unable to travel to nearby branches.
- It was noted there have been several public meetings (CEO Tour, etc.) where this information has already been discussed.

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

Ms. Payne advised that the Committee did not have any items to present this month.

5. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, TBD) – Staff Liaison: Becky Dixon

- a. **Resolution: Appropriation of Gift and Grant Funds.** The Library is receiving gifts from The Indianapolis Public Library Foundation, the Bader Foundation, the Glick Author's Award, and the Lilly Endowment which total \$1,589,790. These gifts will help fund a variety of programs such as the Warren Teen Book Club, the Warren Book Club, Meet the Artists, World Language Books, Teen Tech Lounge at Spades Park, Writing Workshops at Nora, and the Center for African-American for Literature and Culture at Central.
- b. **Briefing: Events for 2016.** In 2016, the Events department took in \$298,985 in revenue and had \$269,881 in expenses resulting in \$29,124 in revenue over expenses. As of this meeting, the Events department has 434 bookings at Central for 2017. Room rental fees for these meetings will bring in \$162,000 and set-up charges will bring in \$30,000. This is in line with 2017 projections. Ms. Dixon reviewed goals that the Events department has set for themselves in 2017 which include:
 - Creating Rehearsal Dinner Packages with Ritz Charles to give clients a price break on booking their rehearsal dinner with us if they have their ceremony and/or reception booked at Central.
 - Currently working with IMPI (Indiana Chamber of Meeting Professionals) on hosting one of their quarterly symposiums for local meeting planners.
 - Working with Accent on Indy and the International Live Events Association to possibly host their annual PACE Awards which is attended by roughly 250 of the top event industry planners and vendors in Indiana.

- Creating additional direct mail pieces to distribute to local businesses in the downtown area that will highlight our Auditorium and meeting rooms for staff conferences, Board meetings, retreats, etc.
 - Direct mail to area churches highlighting our Auditorium for Sunday Services.
- c. **Other Business.** Copies of the Library’s 2016 Investment Report were distributed to Board Members. This Report was presented to the Marion County Board of Finance on January 26, 2017.

6. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, February 27, 2017, at the Glendale Branch Library, 6101 North Keystone Avenue, at 6:30 p.m.
- b. **Library Board Committees Meeting** – March 14, 2017, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.

7. Other Business

- a. **Report from Ad Hoc Committee on Board Evaluation** – Information on the Board Evaluation will be provided at a later date.
- b. **Report from Ad Hoc Committee on CEO Evaluation** – Dr. Wantz requested that the Board members review the “CEO Goals for 2017” document they received at the January 23, 2017 Executive Session. Discussion on this item will take place at a future date. If needed, an electronic copy of the document will be provided to the Board.
- c. **500 Festival Parade** – Jackie Nytes, Chief Executive Officer, displayed a framed picture presented to the Library which illustrated our participation in the May 28, 2016 500 Festival Parade. The Library had a Garfield balloon in the parade.

8. Adjournment

Dr. Wantz declared the meeting adjourned at 5:35 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

Continuing through March 26 – “Meet the Artists XXIX Exhibit.” View the works of locally prominent African-American artists during this 29th annual exhibit presented by the Library’s African-American History Committee. Mark your calendar to attend the special First Friday event on Friday, March 3 from 6 - 9 p.m. There’ll be author presentations, tours and more. Held at Central Library.

March 1 & 15 from 4 - 5 p.m. – “Writing Your Own Autobiography.” Learn how to create a book of personal stories during this multi-session series presented by language arts specialist Toria Sanders. The introductory session on March 1 will provide an overview of the six-step writing process. On March 15, attendees will learn how to open their stories to capture the reader’s imagination. Register by calling 317-275-4352. Held at the East 38th Street Branch.

Thursday, March 2 at 7 p.m. – “2017 McFadden Lecture with Junot Díaz!” This year’s lecture will feature award-winning author Junot Díaz, who will discuss his career as a writer and social activist in conversation with Raphael Sanchez of WRTV6. Díaz won the Pulitzer Prize and National Book Critics Circle Award for his novel, *The Brief Wondrous Life of Oscar Wao*. A book signing will follow the conversation. Held at Central Library.

March 12 at 2 p.m. – “Sean Chen: APA Piano Performance.” Renowned pianist Sean Chen will perform his last concert as the DeHaan Classical Fellow in celebration of the American Pianists Association’s digital collection, available online at digitalindy.org. Chen was the winner of the APA’s 2013 American Pianists Award as part of its mission to promote the careers of young, American world-class pianists. Held at Central Library.

March 15 at 7 p.m. – “Central Indiana Bicycling Association Lecture Series.” The topic for the final program in this year’s CIBA Lecture Series is “Why Mobility Options Are Important.” It will feature former Indianapolis Mayor Greg Ballard who will discuss his role in building the Cultural Trail and assisting with other cycling initiatives. Held at Central Library.

March 18 from 1 - 4 p.m. – “Celebrating Our New Neighbors: Latin America!” You’re invited to experience the culture of Latin America during an afternoon of music, dance, crafts and stories. Featured will be the Ballet Folklorica Mosaicos dance group, Mariachi Sol Jalisciense, and Immigrant Welcome Center Natural Helpers. Held at the Eagle Branch.

March 25 at 2 p.m. – “Crispus Attucks Documentary: The School That Opened the City.” View the story of Crispus Attucks High School, produced by WFYI Public Media and Ted Green, that features such graduates as Oscar Robertson, Angela Brown, David Baker and Janet Langhart Cohen. Following the screening, a panel will discuss the impact of Crispus Attucks as an agent for integration. Panelists include Brig. General Norris Overton, director Ted Green, author Dr. Stanley Warren, Indiana Hall of Fame inductee Bill Hampton, and our very own Pat Payne! Held at Central Library.

We hope to see you at these exciting events!